

April 1, 2024

FINANCE COMMITTEE

5:10 p.m.

Harold E. Getty Council Chambers

Roll Call.

Members present: Chairperson Ray Feuss, Vice Chairperson Rob Nichols and John Chiles.

Approval of Agenda as proposed or amended.

Nichols/Chiles

that the agenda, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of March 18, 2024, as presented.

Nichols/Chiles

that the minutes of March 18, 2024, as presented, be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Chiles/Nichols

that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Sgt. Ludwig

Class/Meeting: FBI Leeda - Command Leadership Institute

Destination: Cedar Falls, IA

Dates: May 13-17, 2024

Amount not to exceed: \$795.00

Police Chief, (2) Captains, (2) Lieutenants, (1) Sergeant, and (3) Officers

Class/Meeting: Waterloo Exchange Club Officer Of the Year Banquet

Destination: Waterloo, IA

Dates: March 7, 2024

Amount not to exceed: \$315.00

Bridgett Wood, Finance Director

Class/Meeting: Spring IMFOA Conference

Destination: Des Moines, IA

Dates: April 17-19, 2024

Amount not to exceed: \$525.00

Steven Kjergaard, Director of Aviation

Class/Meeting: AAAE Annual Conference

Destination: Nashville, TN
Dates: April 27 - May 1, 2024
Amount not to exceed: \$2,706.28

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

Nichols/Chiles
that the request for the following pre-authorizations to expend over \$2,500 be approved. Voice
vote-Ayes: Three. Motion carried.

Fire (Gas Monitors)

Amount: \$6,878.20 + \$100.00 S/H
Expenditure: (7) QRAE 3 wireless gas monitors.

Leisure Services (Picnic Tables)

Amount: \$12,695.50
Expenditure: (18) aluminum picnic tables for the Gates Park and Greenbelt Lake shelters.

Leisure Services (Flowers for Planters)

Amount: \$3,480.00
Expenditure: Labor & materials to plant annual flowers in twenty-nine of the saucer style
planters at Riverloop Expo Plaza.

Planning & Zoning (Water Works Front Footage)

Amount: \$3,270.00
Expenditure: Front footage with 1 inch tap at 2255 GT Drive.

Planning & Zoning (Environmental Site Assessment)

Amount: \$4,900.00
Expenditure: Environmental Site Assessment - Phase 1 for 310 Upland Drive.

Planning & Zoning (Environmental Site Assessment)

Amount: \$4,800.00
Expenditure: Environmental Site Assessment - Phase 1 for 1103 Commercial Street.

Police (ICAP Renewal)

Amount: \$9,003.00
Expenditure: Tri-County Drug Task Force annual ICAP insurance premium.

Police (Axon Docking Station and Pro-License)

Amount: \$12,792.24

Expenditure: TCDTF Axon docking station and licenses.

Sanitation (Cart Washers)

Amount: \$12,036.60

Expenditure: (3) Sanitation cart washers.

Sanitation (Mobile Ramp)

Amount: \$11,500.00

Expenditure: Mobile ramp for compost site.

Sewer (Transmission)

Amount: \$4,617.00 + \$383.00 S/H

Expenditure: Rebuilt transmission for truck A02.

Street Dept (ReClaimer)

Amount: \$764,664.00 + \$24,350.00 S/H

Expenditure: ReClaimer to be used for resurfacing streets.

Street Dept (Planers and Broom)

Amount: \$69,382.43 + \$1,531.00 S/H

Expenditure: 48" Planer, 24" Planer, 86" Severe Duty Bucket and 84" Angle Broom for street projects.

Street Dept (Compact Track Loader)

Amount: \$100,201.77 + \$1,500.00 S/H

Expenditure: Compact Track Loader for street repairs.

Street Dept (Mini-Paver)

Amount: \$89,332.00 + \$1,500.00 S/H

Expenditure: Mini-Paver with Emulsions System, training on the equipment for warranty purposes, and spare parts for street repairs.

BUDGET LINE ITEMS TO BE AMENDED

Feuss/Nichols

that the following budget line item amendments be approved. Voice vote-Ayes: Three. Motion

carried.

Approve the budget amendment to increase Tri-County Forfeiture revenue and the Tri-County Forfeiture expense lines by \$60,000.00, as submitted by the Police Department.

Approve budget amendment to increase the Cash on Hand revenue line and Machinery & Equipment expense line in the amount of \$1,052,461.20, for street resurfacing and repair equipment purchases, as submitted by the Streets Department.

OTHER COMMITTEE BUSINESS

Feuss/Nichols

that the following refund requests be approved. Voice vote-Ayes: Three. Motion carried.

Request approving a refund to Sandra Utsler, on property located at 206 Summit Avenue, Waterloo, IA 50701, in the amount of \$23.00, for the interest paid on a sidewalk assessment, Certificate No. 35-0017360.

BILLS PAYMENT

March 25, 2024.

Feuss/Nichols

that the Bills Payment, as contained in the Accounts Payable Invoice Report dated March 25, 2024, in the amount of \$4,555,090.13, be approved. Voice vote-Ayes: Three. Motion carried.

April 1, 2024.

Feuss/Nichols

that the Bills Payment, as contained in the Accounts Payable Invoice Report dated April 1, 2024, in the amount of \$1,509,411.78, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

Nichols/Chiles that the meeting be adjourned at 5:17 p.m. Voice vote-Ayes: Three. Motion carried.

Kelley Felchle
City Clerk