THE FINANCE COMMITTEE OF WATERLOO, IOWA
FINANCE MEETING TO BE HELD AT
Harold E. Getty Council Chambers
Monday, April 1, 2024
5:10 PM

Members
Chairperson Ray Feuss
Vice Chairperson Rob Nichols
John Chiles

Roll Call.

Approval of Agenda as proposed or amended.

Approval of Minutes of March 18, 2024, as presented.

TRAVEL REQUESTS

1. **Sgt. Ludwig**
   Class/Meeting: FBILeeda - Command Leadership Institute
   Destination: Cedar Falls, IA
   Dates: May 13-17, 2024
   Amount not to exceed: $795.00

2. **Police Chief, (2) Captains, (2) Lieutenants, (1) Sergeant, and (3) Officers**
   Class/Meeting: Waterloo Exchange Club Officer Of the Year Banquet
   Destination: Waterloo, IA
   Dates: March 7, 2024
   Amount not to exceed: $315.00

3. **Bridgett Wood, Finance Director**
   Class/Meeting: Spring IMFOA Conference
   Destination: Des Moines, IA
   Dates: April 17-19, 2024
   Amount not to exceed: $525.00

4. **Steven Kjergaard, Director of Aviation**
   Class/Meeting: AAAE Annual Conference
   Destination: Nashville, TN
   Dates: April 27 - May 1, 2024
   Amount not to exceed: $2,706.28

PRE-AUTHORIZATION TO EXPEND OVER $2,500.00

5. **Fire (Gas Monitors)**
   Amount: $6,878.20 + $100.00 S/H
   Expenditure: (7) QRAE 3 wireless gas monitors.

6. **Leisure Services (Picnic Tables)**
   Amount: $12,695.50
   Expenditure: (18) aluminum picnic tables for the Gates Park and Greenbelt Lake shelters.

7. **Leisure Services (Flowers for Planters)**
   Amount: $3,480.00
   Expenditure: Labor & materials to plant annual flowers in twenty-nine of the saucer style planters at Riverloop Expo Plaza.

8. **Planning & Zoning (Water Works Front Footage)**
   Amount: $3,270.00
   Expenditure: Front footage with 1 inch tap at 2255 GT Drive.

9. **Planning & Zoning (Environmental Site Assessment)**
   Amount: $4,900.00
   Expenditure: Environmental Site Assessment - Phase 1 for 310 Upland Drive.

10. **Planning & Zoning (Environmental Site Assessment)**
    Amount: $4,800.00
    Expenditure: Environmental Site Assessment - Phase 1 for 1103 Commercial Street.

11. **Police (ICAP Renewal)**
    Amount: $9,003.00
    Expenditure: Tri-County Drug Task Force annual ICAP insurance premium.

12. **Police (Axon Docking Station and Pro-License)**
    Amount: $12,792.24
    Expenditure: TCDTF Axon docking station and licenses.

13. **Sanitation (Cart Washers)**
    Amount: $12,036.60
    Expenditure: (3) Sanitation cart washers.

14. **Sanitation (Mobile Ramp)**
    Amount: $11,500.00
    Expenditure: Mobile ramp for compost site.

15. **Sewer (Transmission)**
    Amount: $4,617.00 + $383.00 S/H
    Expenditure: Rebuilt transmission for truck A02.

16. **Street Dept (ReClaimer)**
    Amount: $764,664.00 + $24,350.00 S/H
    Expenditure: ReClaimer to be used for resurfacing streets.

17. **Street Dept (Planers and Broom)**
    Amount: $69,382.43 + $1,531.00 S/H
    Expenditure: 48" Planer, 24" Planer, 86" Severe Duty Bucket and 84" Angle Broom for street projects.

18. **Street Dept (Compact Track Loader)**
    Amount: $100,201.77 + $1,500.00 S/H
    Expenditure: Compact Track Loader for street repairs.

19. **Street Dept (Mini-Paver)**
    Amount: $89,332.00 + $1,500.00 S/H
    Expenditure: Mini-Paver with Emulsions System, training on the equipment for warranty purposes, and spare parts for street repairs.

<u>BUDGET LINE ITEMS TO BE AMENDED</u>

20. Approve the budget amendment to increase Tri-County Forfeiture revenue and the Tri-County Forfeiture expense lines by $60,000.00, as submitted by the Police Department.

21. Approve budget amendment to increase the Cash on Hand revenue line and Machinery & Equipment expense line in the amount of $1,052,461.20, for street resurfacing and repair equipment purchases, as submitted by the Streets Department.

<u>OTHER COMMITTEE BUSINESS</u>

22. Request approving a refund to Sandra Utsler, on property located at 206 Summit Avenue, Waterloo, IA 50701, in the amount of $23.00, for the interest paid on a sidewalk assessment, Certificate No. 35-0017360.

<u>BILLS PAYMENT</u>

23. March 25, 2024.

24. April 1, 2024.

<u>ADJOURNMENT</u>

Motion to adjourn.

Kelley Felchle
City Clerk