

March 18, 2024

FINANCE COMMITTEE

5:10 p.m.

Harold E. Getty Council Chambers

Roll Call.

Members present: Chairperson Ray Feuss, Vice Chairperson Rob Nichols and Dave Boesen for John Chiles.

Approval of Agenda as proposed or amended.

Nichols/Boesen

that the agenda, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of March 4, 2024, as proposed or amended.

Nichols/Boesen

that the minutes of March 4, 2024, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Nichols/Boesen

that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Missy Gearhart, Assistant HR Director

Class/Meeting: Iowa Employment Conference

Destination: Altoona, IA

Dates: April 2-4, 2024

Amount not to exceed: \$951.68

Scott Brunson, Sanitation Director; Justin Tuitjer, Sanitation; Dennis Moore, Sanitation and Rich Strange, Fleet Maintenance Director

Class/Meeting: Iowa Society of Solid Waste Operations Equipment Road-E-O

Destination: Cedar Rapids, IA

Dates: April 3, 2024

Amount not to exceed: \$625.00

Sgt. Frein

Class/Meeting: Force Science Certification Course

Destination: Online Course

Dates: April 1, 2024

Amount not to exceed: \$1,399.00

TJ Schaffer, Fire Engineer

Class/Meeting: Fire Investigation School

Destination: Johnston, IA

Dates: May 6-17, 2024

Amount not to exceed: \$1,600.00

Steven Kjergaard, Director of Aviation

Class/Meeting: Airport Security Coordinator Training

Destination: Online course

Dates: To be completed by April 4, 2024

Amount not to exceed: \$400.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

Boesen/Nichols

that the request for the following pre-authorizations to expend over \$2,500 be approved. Voice vote-Ayes: Three. Motion carried.

Mr. Boesen questioned adding on to the Police Shieldware contract date.

Joe Liebold, Police Chief explained the contract covers to May of 2025.

Kelley Felchle, City Clerk stated she will make a note to correct the date in the council communication.

Mr. Boesen questions when they anticipate going to Central Square.

Joe Liebold explained they are expecting to receive and update from the company in April.

Airport (Clean Duct Work)

Amount: \$16,750.00

Expenditure: Clean terminal duct work, coils and chiller.

Airport (Replacement Overhead Door and Door Operators)

Amount: \$15,350.00

Expenditure: Replace overhead door and operator for SRE building and (2) replacement operators for ARFF building.

Building Maintenance (Storm Water Lift Pump)

Amount: \$5,297.39

Expenditure: Replace storm water lift pump at Waterloo Convention Center.

Central Garage (Outrigger Cylinder)

Amount: \$2,655.82

Expenditure: Outrigger cylinder for backhoe #410201.

Central Garage (Snow Control Truck Computer)

Amount: \$3,232.82 + \$35.00 S/H

Expenditure: ECU computer for snow control truck.

Central Garage (Repair of Motor Grader)

Amount: \$4,566.10

Expenditure: Repair Motor Grader #194B01 rusted frame.

Leisure Services (Advertising)

Amount: NTE \$8,505.00

Expenditure: Advertising for the three municipal golf courses, Gates, Irv Warren, South Hills.

Leisure Services (Brick Paver Repair)

Amount: NTE \$36,947.00

Expenditure: Repair the trip hazards in the brick pavers at Riverloop Expo Plaza.

Leisure Services (Painting)

Amount: \$19,870.00

Expenditure: Vapor blast rusted areas and repaint the awning of the main entrance at the Cedar Valley SportsPlex.

Leisure Services (Portable Handicap Restrooms)

Amount: \$116.99 per unit

Expenditure: Rental of approximately (12) portable handicap restroom units for use at various park activities.

Leisure Services (Repair Parts for Golf Irrigation)

Amount: \$5,934.39

Expenditure: Parts required for general maintenance and repairs on the golf course irrigation systems.

Police (Training Expenses)

Amount: \$6,489.60

Expenditure: Training expenses for Officer Flaherty per the Lateral Transfer Agreement with Black Hawk County.

Police (Fiber Replacement)

Amount: \$12,285.00

Expenditure: Completion of fiber replacement project in city hall, including hardware and installation.

Police (Shieldware Licenses)

Amount: \$7,500.00

Expenditure: Renewal of the annual maintenance agreement for Shieldware for an additional five licenses (February through May 2025).

Sewer (Mower)

Amount: \$8,021.16

Expenditure: New riding lawn mower.

Traffic Department (Sheeting for Signs)

Amount: \$2,641.25 + \$300.00 S/H

Expenditure: Sheeting material for signs.

Central Garage (Auger for Hot Mix Asphalt Truck)

Amount: \$3,600.00 + \$750.00 S/H

Expenditure: Replacing auger and bearings for hot mix asphalt truck #19805.

Central Garage (Exhaust Repair)

Amount: \$12,500.00 + \$250.00 S/H

Expenditure: Exhaust/emissions repair street truck #191104.

BUDGET LINE ITEMS TO BE AMENDED

OTHER COMMITTEE BUSINESS

Boesen/Nichols

that the following requests be approved. Voice vote-Ayes: Three. Motion carried.

Request approving a refund for Exceptional Persons Inc., for property located at 2740 Newell Ave., Waterloo, IA, in the amount of \$672.12, for charges billed in error for city sewer usage fees.

Permission to sell seven used portable pitching mounds, as requested by Leisure Services.

BILLS PAYMENT

March 11, 2024.

Feuss/Nichols

that the Bills Payment, as contained in the Accounts Payable Invoice Report dated March 11, 2024, in the amount of \$3,059,995.00, be approved. Voice vote-Ayes: Three. Motion carried.

March 18, 2024.

Feuss/Nichols

that the Bills Payment, as contained in the Accounts Payable Invoice Report dated March 18, 2024, in the amount of \$2,193,762.41, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

Nichols/Boesen

that the meeting be adjourned at 5:21 p.m. Voice vote-Ayes: Three. Motion carried.

Kelley Felchle
City Clerk