THE FINANCE COMMITTEE OF WATERLOO, IOWA
FINANCE MEETING TO BE HELD AT
Harold E. Getty Council Chambers
Monday, March 18, 2024
5:10 PM

Members
Chairperson Ray Feuss
Vice Chairperson Rob Nichols
John Chiles

Roll Call.

Approval of Agenda as proposed or amended.

Approval of Minutes of March 4, 2024, as proposed or amended.

TRAVEL REQUESTS

1. **Missy Gearhart, Assistant HR Director**
   Class/Meeting: Iowa Employment Conference
   Destination: Altoona, IA
   Dates: April 2-4, 2024
   Amount not to exceed: $951.68

2. **Scott Brunson, Sanitation Director; Justin Tuitjer, Sanitation; Dennis Moore, Sanitation and Rich Strange, Fleet Maintenance Director**
   Class/Meeting: Iowa Society of Solid Waste Operations Equipment Road-E-O
   Destination: Cedar Rapids, IA
   Dates: April 3, 2024
   Amount not to exceed: $625.00

3. **Sgt. Frein**
   Class/Meeting: Force Science Certification Course
   Destination: Online Course
   Dates: April 1, 2024
   Amount not to exceed: $1,399.00

4. **TJ Schaffer, Fire Engineer**
   Class/Meeting: Fire Investigation School
   Destination: Johnston, IA
   Dates: May 6-17, 2024
   Amount not to exceed: $1,600.00

5. **Steven Kjergaard, Director of Aviation**
   Class/Meeting: Airport Security Coordinator Training
   Destination: Online course
   Dates: To be completed by April 4, 2024
   Amount not to exceed: $400.00

PRE-AUTHORIZATION TO EXPEND OVER $2,500.00

6. **Airport (Clean Duct Work)**
   Amount: $16,750.00
   Expenditure: Clean terminal duct work, coils and chiller.

7. **Airport (Replacement Overhead Door and Door Operators)**
   Amount: $15,350.00
   Expenditure: Replace overhead door and operator for SRE building and (2) replacement operators for ARFF building.

8. **Building Maintenance (Storm Water Lift Pump)**
   Amount: $5,297.39
   Expenditure: Replace storm water lift pump at Waterloo Convention Center.

9. **Central Garage (Outrigger Cylinder)**
   Amount: $2,655.82
   Expenditure: Outrigger cylinder for backhoe #410201.

10. **Central Garage (Snow Control Truck Computer)**
    Amount: $3,232.82 + $35.00 S/H
    Expenditure: ECU computer for snow control truck.

11. **Central Garage (Repair of Motor Grader)**
    Amount: $4,566.10
    Expenditure: Repair Motor Grader #194B01 rusted frame.

12. **Leisure Services (Advertising)**
    Amount: NTE $8,505.00
    Expenditure: Advertising for the three municipal golf courses, Gates, Irv Warren, South Hills.

13. **Leisure Services (Brick Paver Repair)**
    Amount: NTE $36,947.00
    Expenditure: Repair the trip hazards in the brick pavers at Riverloop Expo Plaza.

14. **Leisure Services (Painting)**
    Amount: $19,870.00
    Expenditure: Vapor blast rusted areas and repaint the awning of the main entrance at the Cedar Valley SportsPlex.

15. **Leisure Services (Portable Handicap Restrooms)**
    Amount: $116.99 per unit
    Expenditure: Rental of approximately (12) portable handicap restroom units for use at various park activities.

16. **Leisure Services (Repair Parts for Golf Irrigation)**
    Amount: $5,934.39
    Expenditure: Parts required for general maintenance and repairs on the golf course irrigation systems.

17. **Police (Training Expenses)**
    Amount: $6,489.60
    Expenditure: Training expenses for Officer Flaherty per the Lateral Transfer Agreement with Black Hawk County.

18. **Police (Fiber Replacement)**
    Amount: $12,285.00
    Expenditure: Completion of fiber replacement project in city hall, including hardware and installation.

19. **Police (Shieldware Licenses)**
    Amount: $7,500.00
    Expenditure: Renewal of the annual maintenance agreement for Shieldware for an additional five licenses (February through May 2024).

20. **Sewer (Mower)**
    Amount: $8,021.16
    Expenditure: New riding lawn mower.

21. **Traffic Department (Sheeting for Signs)**
    Amount: $2,641.25 + $300.00 S/H
    Expenditure: Sheeting material for signs.

22. **Central Garage (Auger for Hot Mix Asphalt Truck)**
    Amount: $3,600.00 + $750.00 S/H
    Expenditure: Replacing auger and bearings for hot mix asphalt truck #19805.

23. **Central Garage (Exhaust Repair)**
    Amount: $12,500.00 + $250.00 S/H
    Expenditure: Exhaust/emissions repair street truck #191104.

<u>BUDGET LINE ITEMS TO BE AMENDED</u>

<u>OTHER COMMITTEE BUSINESS</u>

24. Request approving a refund for Exceptional Persons Inc., for property located at 2740 Newell Ave., Waterloo, IA, in the amount of $672.12, for charges billed in error for city sewer usage fees.

25. Permission to sell seven used portable pitching mounds, as requested by Leisure Services.

<u>BILLS PAYMENT</u>

26. March 11, 2024.

27. March 18, 2024.

ADJOURNMENT

Motion to adjourn.

Kelley Felchle
City Clerk