

March 4, 2024

FINANCE COMMITTEE

5:10 p.m.

Harold E. Getty Council Chambers

Roll Call

Members present: Chairperson Ray Feuss, Vice Chairperson Rob Nichols and John Chiles.

Approval of Agenda

Nichols/Chiles

that the agenda, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of February 19, 2024, as presented.

Nichols/Chiles

that the minutes of February 19, 2024, as presented, be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Nichols/Chiles

that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Noel Anderson, Community Planning & Development Director; Adrienne Miller, Economic Development Specialist; Tim Andera, Economic Development Specialist; and Lexi Schneider, Planner I

Class/Meeting: DEV24 Conference

Destination: Cedar Rapids, IA

Dates: May 15, 2024

Amount not to exceed: \$480.00

Cameron Agan and Ryan Shatek, Storm Water Specialists

Class/Meeting: USACE Wetland Delineation with Regional Supplements

Destination: Online training (12 weeks)

Dates: TBD

Amount not to exceed: \$3,548.00

Officers J. Bolstad and A. Bovy

Class/Meeting: Blue Streak Handler's Course-Travel Only

Destination: Jonesboro, AR

Dates: April 7-27, 2024

Amount not to exceed: \$8,300.00

Sergeant Ehlers

Class/Meeting: Bluestreak K-9 Trainer's Course

Destination: Jonesboro, AR

Dates: April 7-27, 2024

Amount not to exceed: \$4,645.00

Officer Sadd

Class/Meeting: Pepperball Instructor/Armorer Certification

Destination: Iowa City, IA

Dates: April 3-4, 2024

Amount not to exceed: \$579.00

Randy Bennett, Public Works Division Manager and Scott Brunson, Sanitation Director

Class/Meeting: APWA Iowa Chapter Spring Conference

Destination: West Des Moines, IA

Dates: April 4-5, 2024

Amount not to exceed: \$1,090.00

Randy Bennett, Public Works Division Manager; Rich Strange, Fleet Maintenance Director and Damian Fischels, Safety & Compliance Director

Class/Meeting: North American Snow Conference

Destination: Kansas City, MO

Dates: April 28 - May 1, 2024

Amount not to exceed: \$6,165.00

Jon Martin, Lontavious Jordan, Tracey Southall plus (2) more

Class/Meeting: USIG

Destination: Des Moines, IA

Dates: May 2, 2024

Amount not to exceed: \$5,000.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

Chiles/Nichols

that the request for the following pre-authorizations to expend over \$2,500 be approved. Voice vote-Ayes: Three. Motion carried.

Airport (Aviation Radios)

Amount: \$3,142.00

Expenditure: (2) Aviation radios.

Airport (Bumper Turret)

Amount: \$29,263.71

Expenditure: New bumper turret for ARFF Truck #356.

Central Garage (Auger Repair)

Amount: \$8,209.68 + \$544.27 S/H

Expenditure: Auger repair for 2019 Sno Go.

Central Garage (Snow Control Truck)

Amount: \$7,642.57 + \$540.00 S/H

Expenditure: Repair parts for Snow Control Truck #191105.

Leisure Services (Golf Course Advertising)

Amount: NTE \$5,600.00

Expenditure: TV advertisement package for the Golf Courses.

Leisure Services (Portable Baseball Pitching Mounds)

Amount: \$8,392.00

Expenditure: Portable baseball pitching mounds with a 10-year warranty.

Planning & Zoning (Asbestos Removal)

Amount: \$11,370.00

Expenditure: Asbestos Survey Services Contract No. AS-2024-02-10P.

Police (Ammunition)

Amount: \$28,169.25

Expenditure: Training and duty ammunition order.

Police (Panasonic Tough Book Computers)

Amount: \$28,775.30

Expenditure: Replacement of (10) Panasonic patrol tough book in car computers.

Police (SRO Duty Rifle Purchase)

Amount: \$20,874.90

Expenditure: SRO/Patrol rifle purchase with sight system and safety equipment for duty use.

Sewer (Contactor)

Amount: \$3,386.80 + \$300.00 S/H

Expenditure: New Benshaw gear replacement contactor.

Sewer (GX2 Cal Station)

Amount: \$2,500.00

Expenditure: GX2 Cal Station for gas meter testing for confined spaces.

Sewer (Flusher pump parts)

Amount: \$7,940.00 + \$650.00 S/H

Expenditure: Replacement pump parts for Flusher Truck.

Sewer (Gate Valve)

Amount: \$3,100.88

Expenditure: A gate valve for a new satellite bypass.

Street Department (Crack Sealant)

Amount: NTE \$22,400.00

Expenditure: Crack sealant for roadway repairs.

Traffic (Utility body for Traffic Truck)

Amount: \$11,256.25 + \$1,000.00 S/H

Expenditure: Utility body for Traffic Truck.

BUDGET LINE ITEMS TO BE AMENDED

Nichols/Chiles

that the following budget line item amendments be approved. Voice vote-Ayes: Three. Motion carried.

Approve project budget for an increase in restricted donations revenue and trees shrubs expenses for two grants received in the total amount of \$18,587.00, for tree planting at Gates Park (project 37GFT.GATEPARK), as submitted by Leisure Services.

Approve budget amendment to increase the Refund revenue line and increase the Leased Equipment expense line, in the amount of \$16,689.68, for payments on leased motorcycles and trucks, as submitted by the Police Department.

Approve budget amendment to use Cash on Hand and increase the WPD Forfeiture Distributions expense line, in the amount of \$30,000.00, for the WPD Forfeiture Project, as submitted by the Police Department.

Approve the budget amendment to increase the Refund revenue line and Hazardous Materials Expense line in the amount of \$7,465.20, to replace gas meters from a refund that was received, as submitted by the Fire Department.

OTHER COMMITTEE BUSINESS

Feuss/Nichols

that the following refund requests be approved. Voice vote-Ayes: Three. Motion carried.

Request approving a refund for Purdy Properties, on property located at 638 W. 1st Street, Waterloo, IA, in the amount of \$70.50, for charges billed in error for garbage fees.

Request approving a refund for Kelly Cousins, on property located at 233 Center Street, Waterloo, IA, in the amount of \$9.87, for charges billed in error for curbside yard waste/recycle services.

BILLS PAYMENT

February 26, 2024.

Feuss/Nichols

that the Bills Payment, as contained in the Accounts Payable Invoice Report dated February 26, 2024, in the amount of \$4,192,258.34, be approved. Voice vote-Ayes: Three. Motion carried.

March 4, 2024.

Feuss/Nichols

that the Bills Payment, as contained in the Accounts Payable Invoice Report dated March 4, 2024, in the amount of \$821,872.11, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

Nichols/Chiles

that the meeting be adjourned at 5:19 p.m. Voice vote-Ayes: Three. Motion carried.

Kelley Felchle
City Clerk