

February 19, 2024

FINANCE COMMITTEE

5:10 p.m.

Harold E. Getty Council Chambers

Roll Call

Members present: Chairperson Ray Feuss, Vice Chairperson Rob Nichols and John Chiles.

Approval of Agenda

Nichols/Chiles

that the agenda, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of February 5, 2024, as proposed.

Nichols/Chiles

that the minutes of February 5, 2024, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Chiles/Nichols

that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Sergeant Ludwig and Officer Hesse

Class/Meeting: IaAWP Conference

Destination: Muscatine, IA

Dates: March 3-5, 2024

Amount not to exceed: \$675.00

Wayne Castle, Assistant City Engineer

Class/Meeting: 87th Annual SLSI Land Surveyors Conference

Destination: Ames, IA

Dates: March 7-8, 2024

Amount not to exceed: \$465.00

All Sworn Personnel

Class/Meeting: Testifying in Court and Anatomy of a Civil Suit

Destination: Waterloo, IA

Dates: April 24 and May 8, 2024

Amount not to exceed: \$1,000.00

Justin Speakar, ICT Foreman; CJ Mott, Todd Gaede and Cody DeMaro, Sewer Maintenance

Class/Meeting: IAWEA Collections Systems Specialty Conference
Destination: Ames, IA
Dates: March 7-8, 2024
Amount not to exceed: \$1,010.78

Jesse Gaherty, Collections Systems/Project Director; John Holler, Kyle Kayser, Cody Paine, Ryan Anderson and Cody De Maro, Sewer Maintenance; Brittney Reiger, CMOM Coordinator

Class/Meeting: IAWEA Collection Systems Specialty Conference Testing
Destination: Ames, IA
Dates: March, 6, 2024
Amount not to exceed: \$420.00

LeKeisha Veasley, Housing Authority Director

Class/Meeting: Nan McKay Family Self-Sufficiency (FSS) Training
Destination: Online
Dates: March 12-14, 2024
Amount not to exceed: \$1,000.00

LeKeisha Veasley, Housing Authority Director; Wanda Dorris and Janet Wessels, Housing Coordinators; Jennifer McGee, Administrative Assistant

Class/Meeting: Iowa NAHRO 2024 Annual Conference
Destination: West Des Moines, IA
Dates: April 22-24, 2024
Amount not to exceed: \$3,470.00

Dave Meiser, EMS Training Officer

Class: Critical Care Paramedic Hybrid Class
Destination: Hawkeye Community College - Cedar Falls
Dates: March 25 to June 15, 2024
Amount not to exceed: \$300.00

Mike Schipper, Fire Engineer

Class: Fire Service Instructors Conference
Destination: Johnston, IA
Dates: April 12-13, 2024
Amount not to exceed: \$348.00

Noel Anderson, Community Planning & Development Director

Class/Meeting: Grow Cedar Valley Annual Celebration 2024
Destination: Waterloo, IA

Dates: March 28, 2024
Amount not to exceed: \$1,500.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

Nichols/Chiles
that the request for the following pre-authorizations to expend over \$2,500.00, be approved.
Voice vote-Ayes: Three. Motion carried.

Airport (Motor for jetbridge)

Amount: \$4,741.00 + \$460.00 S/H
Expenditure: New motor for passenger boarding bridge (jetbridge).

Building Maintenance (Tuckpointing Fire Station #5)

Amount: \$17,450.00
Expenditure: Tuckpointing damaged mortar joints and replacement of damaged bricks.

Building Maintenance (Tuckpointing Art Center)

Amount: \$45,100.00
Expenditure: Tuckpointing of damaged mortar joints and replacement of bricks.

Central Garage (Cylinder)

Amount: \$6,509.01 + \$74.16 S/H
Expenditure: Cylinder for Sanitation Truck #152109.

Central Garage (Transmission)

Amount: \$10,301.31 + \$100.00 S/H
Expenditure: Transmission for Sanitation Truck #151904.

Code Enforcement (Hazardous Tree Removal)

Amount: \$4,000.00
Expenditure: Removal of a hazardous tree affecting properties located at 924 and 928 Dawson.

Human Resources/Finance (eEmployee)

Amount: \$5,192.00
Expenditure: eEmployee module in eSuites to allow employees to see paychecks and W-2s on the online portal.

Leisure Services (Optimist Uniform Shirts)

Amount: \$5,486.25

Expenditure: Uniform shirts for participants in the 2024 Optimist Baseball Softball programs.

Leisure Services (Optimist Uniform Pants)

Amount: \$2,857.50

Expenditure: Uniform pants for the participants in the 2024 Optimist Baseball Softball programs.

Leisure Services (Optimist Hats and Visors)

Amount: \$8,057.75 + \$169.23 S/H

Expenditure: Hats and visors for participants in the 2024 Optimist Baseball Softball programs.

Leisure Services (Trees)

Amount: \$25,499.40 + \$1,500.00 S/H

Expenditure: Purchase of approximately 216 trees for the Plant Waterloo! Residential Tree Planting program funded by donations from the Young Family Foundation and the sale of the 216 trees.

Leisure Services (Handrails)

Amount: \$4,345.00

Expenditure: Replace hand-railings damaged by an automobile accident.

Police (Cellbrite Annual Renewal)

Amount: \$7,190.00

Expenditure: 2024 Renewal for Cellbrite software for Tri-County Drug Task Force.

Police (K9 Purchase and Training)

Amount: \$27,000.00

Expenditure: Purchase of (2) K9 dual-purpose dogs with training.

Public Works (Windows for lobby reconstruction)

Amount: \$3,872.00

Expenditure: Glass windows for lobby reconstruction.

Sewer (Control Cabinet)

Amount: \$7,913.34

Expenditure: New primary control cabinet.

BUDGET LINE ITEMS TO BE AMENDED

Feuss/Nichols

that the following budget line amendments be approved. Voice vote-Ayes: Three. Motion carried.

Approve the project budget amendment in the amount of \$20,000.00, for funds received from the Young Family Foundation for the Plant Waterloo! Residential Tree Program and budget the revenue from the sale of trees associated with this project (\$4,320.00) and carry forward the balance in the project from the previous program (\$2,680.88), as submitted by Lesiure Services.

Approve budget amendment to increase the Tri-County Forfeiture revenue line by \$30,000.00 and increase the Tri-County Distribution expense line by \$30,000.00, for additional expenses, as submitted by the Police Department.

Approve the project budget for the agreement with the US Marshals Service for the Northern District of Iowa Task Force Project, in the amount of \$16,000.00, for overtime services, as submitted by the Police Department.

Approve the project budget for the FY22 Bureau of Justice Assistance Grant for the Tri-County Drug Task Force, with federal funds of \$30,196.20 for the Waterloo Police Department and \$20,130.80 for other participating agencies, as submitted by the Police Department.

Approve the project budget for the FY23 Bureau of Justice Assistance Grant for the Tri-County Drug Task Force, with federal funds of \$31,150.80 for the Waterloo Police Department and \$20,767.20 for other participating agencies, as submitted by the Police Department.

Approve the project budget amendment for the Police K9 project to budget to spend additional revenue received in the amount of \$35,000.00, as submitted by the Police Department.

BILLS PAYMENT

February 12, 2024.

Feuss/Chiles

that the Bills Payment, as contained in the Accounts Payable Invoice Report dated February 12, 2024, in the amount of \$3,709,703.06, be approved. Voice vote-Ayes: Three. Motion carried.

February 19, 2024.

Feuss/Chiles

that the Bills Payment, as contained in the Accounts Payable Invoice Report dated February 19, 2024, in the amount of \$1,455,749.54, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

that the meeting be adjourned at 5:13 p.m. Voice vote-Ayes: Three. Motion carried.

Kelley Felchle
City Clerk