

February 5, 2024

FINANCE COMMITTEE

5:10 p.m.

Harold E. Getty Council Chambers

Roll Call

Members present: Chairperson Ray Feuss, Vice Chairperson Rob Nichols and John Chiles.

Approval of Agenda as proposed or amended.

Nichols/Chiles

that the agenda as proposed be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of the January 16, 2024, Finance Committee meeting, as proposed or amended.

Nichols/Chiles

that the minutes of January 16, 2024, as proposed be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Chiles/Nichols

that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Sgt. Rasmussen

Class/Meeting: Less Lethal Re-certification Course

Destination: Le Center, MN

Dates: May 6-8, 2024

Amount not to exceed: \$1,050.00

Officer Chris Gergen

Class/Meeting: Master Taser Instructor Certification

Destination: Fort Worth, TX

Dates: April 7-13, 2024

Amount not to exceed: \$2,340.00

Officers Bolstad and Costarella

Class/Meeting: MCTC Tactical Warrant Service

Destination: Camp Dodge, Johnston, IA

Dates: March 11-15, 2024

Amount not to exceed: \$440.00

JB Bolger, Assistant Park Superintendent

Class/Meeting: 2024 Iowa Turfgrass Conference
Destination: Des Moines, IA
Dates: February 14, 2024
Amount not to exceed: \$190.00

Bob Jorgensen and Taylor Mork

Class/Meeting: 2024 Iowa Turfgrass Conference
Destination: Des Moines, IA
Dates: February 13-15, 2024
Amount not to exceed: \$460.00

Sgt. Gann, Officers Ullom, Roberts, McGee, Roberts, Wittmayer, and Nichols

Class/Meeting: Inside the Tape: Homicide and Crime Scene Management Training
Destination: Des Moines, IA
Dates: February 20-22, 2024
Amount not to exceed: \$3,660.00

Jennifer Sparks, Permit Writer

Class/Meeting: ICC Residential Builder Exam
Destination: On-line
Dates: TBD
Amount not to exceed: \$240.00

Jesse Gaherty, Collections System/Project Director

Class/Meeting: Iowa Water Environment Association Conference
Destination: Ankeny, IA
Dates: February 6-7, 2024
Amount not to exceed: \$571.00

Ed Abben, Todd Henrich, Joel Shepard - Building Maintenance

Class/Meeting: Mitsubishi M & P Series Service Course
Destination: Sioux City, IA
Dates: February 19-21, 2024
Amount not to exceed: \$1,560.00

Officer Saunders

Class/Meeting: International Outlaw Motorcycle Gang Investigators Association Conference
Destination: Orlando, FL
Dates: May 4-11, 2024
Amount not to exceed: \$1,825.00

Jacob Geller, Natural Resource Technician

Class/Meeting: Iowa State University Shade Tree Short Course

Destination: Ames, IA

Dates: February 20-22, 2024

Amount not to exceed: \$580.00

Rudy Jones - Community Development Director, Angie Fordyce - Community Development Coordinator, Tracey Southall - Housing Program Manager, Jon Martin and Lontavious Jordan - Rehabilitation Specialists

Class/Meeting: National Healthy Homes and National Home Performance Conference

Destination: Minneapolis, MN

Dates: April 8-11, 2024

Amount not to exceed: \$9,350.00

Tanner Kroeze and Andrew Brauner, Forestry Apprentice

Class/Meeting: Minnesota Shade Tree Course

Destination: Roseville, MN

Dates: March 12-13, 2024

Amount not to exceed: \$810.00

Brian Wirtz, Combination Inspector

Class/Meeting: Commercial Building Code Refresher

Destination: Madison, WI

Dates: February 19-21, 2024

Amount not to exceed: \$1,195.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

Nichols/Chiles

that the request for the following pre-authorizations to expend over \$2,500 be approved. Voice vote-Ayes: Three. Motion carried.

Airport (Carpet - AMENDED)

Amount: \$28,775.00

Expenditure: Amending previous pre-auth for additional \$2,169.00 for carpet installation and extra carpet tiles.

Airport (2024 Marketing Plan)

Amount: \$60,000.00

Expenditure: Marketing, as approved by Iowa DOT, using FY-24 IDOT Air Service Grant.

Building Maintenance (UNI-CUE Fire Alarm)

Amount: \$12,568.00

Expenditure: Upgrade fire alarm UNI-CUE.

Central Garage (Pressure Washer)

Amount: \$4,800.00

Expenditure: Hotsy pressure washer.

Community Development (233 Gable Street)

Amount: \$19,500.00

Expenditure: Purchase a dilapidated home to be rehabilitated at 233 Gable Street, Waterloo, IA, with HOME Funds.

Fire Rescue (Five R1900 Cradlepoint Routers)

Amount: \$11,246.25

Description: Routers will replace outdated routers to function with new CAD system.

Fire Rescue (AeroClave Decon System)

Amount: \$15,835.10

Expenditure: Decontamination system for new ambulance.

Fire Rescue (PM for 6 Ventilators)

Amount: \$5,850.00 + \$250.00 S/H

Description: Preventative maintenance for six ventilators obtained from Homeland Security.

Housing Authority (Pool Table & Accessories)

Amount: \$3,914.99 + \$150.00 S/H

Expenditure: Replacement pool table and accessories for Ridgeway Towers Community Room.

MIS (Biamp)

Amount: \$2,861.17

Expenditure: BIAMP Digital Audio Server.

Police (Ammo Order)

Amount: \$4,428.80

Expenditure: Duty ammunition.

Police (Motorcycle lease for FY23 and FY24)

Amount: \$8,400.00

Expenditure: Silver Eagle Harley-Davidson patrol motorcycle lease payments.

Sanitation (Yard Waste Calendars)

Amount: \$7,821.66

Expenditure: Yard waste/recycle calendars including envelopes/mailling/postage.

Sanitation (Office Furniture)

Amount: \$18,449.58 + \$150.00 S/H

Expenditure: Office furniture, cubicles and assembly for the Public Works Building.

Sewer (Hoist)

Amount: \$4,713.06 + \$253.00 S/H

Expenditure: CM replacement hoist.

Sewer (Bobcat Accessories)

Amount: \$7,598.78

Expenditure: Accessories for Bobcat.

Sewer (Jib Crane)

Amount: \$44,593.00 + \$1,500.00 S/H

Expenditure: New Contrx "A" Series Jib Crane and installation.

MIS (Office 365)

Amount: \$27,600.00

Expenditure: Office 365 G3 GCC-Yearly Term Licensing (100 users).

BUDGET LINE ITEMS TO BE AMENDED

that the following budget line item amendments be approved. Voice vote-Ayes: Three. Motion carried.

Approve the budget amendment to increase Merchandise for Resale Expense line and Concession Revenue line by \$1,000.00, for newly installed city employee vending machines at 1101 Campbell Ave, as submitted by Leisure Services.

Approve the project budget for FY 2024 IDOT Air Service Grant, in the amount of \$48,000.00, with a \$12,000.00 match, as submitted by the Airport.

Approve the project budget for the FY 2024 Federal Violence Against Women grant in the amount of \$36,113.00, to be used for the Domestic Abuse Response Officer, as submitted by the Police Department.

Approve the project budget for the FY 2024 IDOT Commercial Service Vertical Infrastructure Grant, in the amount of \$125,262.00, as submitted by the Airport.

OTHER COMMITTEE BUSINESS

Nichols/Chiles

that the following refund requests be approved. Voice vote-Ayes: Three. Motion carried.

Request approving a refund to Dennis and Barb Hunt, on property located at 268 Sheridan Road, Waterloo, IA, 50701, in the amount of \$36.00, for charges billed in error for a yard waste cart.

Request approving a refund to Purdy Properties, on property located at 536 Sumner Street, Waterloo, IA, 50703, in the amount of \$53.25, for charges billed in error for a large garbage cart.

Request approving a refund to CLH Management Inc., on property located at 803-811 Sonya Drive, Waterloo, IA, 50702, in the amount of \$54.44, for charges billed in error for City garbage services.

Request approving a refund to Sandra Utsler, on property located at 206 Summit Avenue, Waterloo, IA 50701, in the amount of \$400.00, for the over-payment on a sidewalk assessment, Certificate No. 35-0017360.

BILLS PAYMENT

January 22, 2024.

Feuss/Nichols

that the Bills Payment, as contained in the Accounts Payable Invoice Report dated January 22, 2024, in the amount of \$3,872,640.68, be approved. Voice vote-Ayes: Three. Motion carried.

February 5, 2024.

Feuss/Nichols

that the Bills Payment, as contained in the Accounts Payable Invoice Report dated February 5, 2024, in the amount of \$2,948,736.06, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

Nichols/Chiles

that the meeting be adjourned at 5:24 p.m. Voice vote-Ayes: Three. Motion carried.

Kelley Felchle
City Clerk