THE FINANCE COMMITTEE OF WATERLOO, IOWA
FINANCE MEETING TO BE HELD AT
Harold E. Getty Council Chambers
Monday, February 5, 2024
5:10 PM

<u>Members</u>
Chairperson Ray Feuss
Vice Chairperson Rob Nichols
John Chiles

Roll Call

Approval of Agenda as proposed or amended.

Approval of Minutes of the January 16, 2024, Finance Committee meeting, as proposed or amended.

TRAVEL REQUESTS

1. **Sgt. Rasmussen**
   Class/Meeting: Less Lethal Re-certification Course
   Destination: Le Center, MN
   Dates: May 6-8, 2024
   Amount not to exceed: $1,050.00

2. **Officer Chris Gergen**
   Class/Meeting: Master Taser Instructor Certification
   Destination: Fort Worth, TX
   Dates: April 7-13, 2024
   Amount not to exceed: $2,340.00

3. **Officers Bolstad and Costarella**
   Class/Meeting: MCTC Tactical Warrant Service
   Destination: Camp Dodge, Johnston, IA
   Dates: March 11-15, 2024
   Amount not to exceed: $440.00

4. **JB Bolger, Assistant Park Superintendent**
   Class/Meeting: 2024 Iowa Turfgrass Conference
   Destination: Des Moines, IA
   Dates: February 14, 2024
   Amount not to exceed: $190.00

5. **Bob Jorgensen and Taylor Mork**
   Class/Meeting: 2024 Iowa Turfgrass Conference
   Destination: Des Moines, IA
   Dates: February 13-15, 2024
   Amount not to exceed: $460.00

6. **Sgt. Gann, Officers Ullom, Roberts, McGee, Roberts, Wittmayer, and Nichols**
   Class/Meeting: Inside the Tape: Homicide and Crime Scene Management Training
   Destination: Des Moines, IA
   Dates: February 20-22, 2024
   Amount not to exceed: $3,660.00

7. **Jennifer Sparks, Permit Writer**
   Class/Meeting: ICC Residential Builder Exam
   Destination: On-line
   Dates: TBD
   Amount not to exceed: $240.00

8. **Jesse Gaherty, Collections System/Project Director**
   Class/Meeting: Iowa Water Environment Association Conference
   Destination: Ankeny, IA
   Dates: February 6-7, 2024
   Amount not to exceed: $571.00

9. **Ed Abben, Todd Henrich, Joel Shepard - Building Maintenance**
   Class/Meeting: Mitsubishi M & P Series Service Course
   Destination: Sioux City, IA
   Dates: February 19-21, 2024
   Amount not to exceed: $1,560.00

10. **Officer Saunders**
    Class/Meeting: International Outlaw Motorcycle Gang Investigators Association Conference
    Destination: Orlando, FL
    Dates: May 4-11, 2024
    Amount not to exceed: $1,825.00

11. **Jacob Geller, Natural Resource Technician**
    Class/Meeting: Iowa State University Shade Tree Short Course
    Destination: Ames, IA
    Dates: February 20-22, 2024
    Amount not to exceed: $580.00

12. **Rudy Jones - Community Development Director, Angie Fordyce - Community Development Coordinator, Tracey Southall - Housing Program Manager, Jon Martin and Lontavious Jordan - Rehabilitation Specialists**
    Class/Meeting: National Healthy Homes and National Home Performance Conference
    Destination: Minneapolis, MN
    Dates: April 8-11, 2024
    Amount not to exceed: $9,350.00

13. **Tanner Kroeze and Andrew Brauner, Forestry Apprentice**
    Class/Meeting: Minnesota Shade Tree Course
    Destination: Roseville, MN
    Dates: March 12-13, 2024
    Amount not to exceed: $810.00

14. **Brian Wirtz, Combination Inspector**
    Class/Meeting: Commercial Building Code Refresher
    Destination: Madison, WI
    Dates: February 19-21, 2024
    Amount not to exceed: $1,195.00

<u>PRE-AUTHORIZATION TO EXPEND OVER $2,500.00</u>

15. **Airport (Carpet - AMENDED)**
    Amount: $28,775.00
    Expenditure: Amending previous pre-auth for additional $2,169.00 for carpet installation and extra carpet tiles.

16. **Airport (2024 Marketing Plan)**
    Amount: $60,000.00
    Expenditure: Marketing, as approved by Iowa DOT, using FY-24 IDOT Air Service Grant.

17. **Building Maintenance (UNI-CUE Fire Alarm)**
    Amount: $12,568.00
    Expenditure: Upgrade fire alarm UNI-CUE.

18. **Central Garage (Pressure Washer)**
    Amount: $4,800.00
    Expenditure: Hotsy pressure washer.

19. **Community Development (233 Gable Street)**
    Amount: $19,500.00
    Expenditure: Purchase a dilapidated home to be rehabilitated at 233 Gable Street, Waterloo, IA, with HOME Funds.

20. **Fire Rescue (Five R1900 Cradlepoint Routers)**
    Amount: $11,246.25
    Description: Routers will replace outdated routers to function with new CAD system.

21. **Fire Rescue (AeroClave Decon System)**
    Amount: $15,835.10
    Expenditure: Decontamination system for new ambulance.

22. **Fire Rescue (PM for 6 Ventilators)**
    Amount: $5,850.00 + $250.00 S/H
    Description: Preventative maintenance for six ventilators obtained from Homeland Security.

23. **Housing Authority (Pool Table & Accessories)**
    Amount: $3,914.99 + $150.00 S/H

Expenditure: Replacement pool table and accessories for Ridgeway Towers Community Room.

24. **MIS (Biamp)**
    Amount: $2,861.17
    Expenditure: BIAMP Digital Audio Server.

25. **Police (Ammo Order)**
    Amount: $4,428.80
    Expenditure: Duty ammunition.

26. **Police (Motorcycle lease for FY23 and FY24)**
    Amount: $8,400.00
    Expenditure: Silver Eagle Harley-Davidson patrol motorcycle lease payments.

27. **Sanitation (Yard Waste Calendars)**
    Amount: $7,821.66
    Expenditure: Yard waste/recycle calendars including envelopes/mailing/postage.

28. **Sanitation (Office Furniture)**
    Amount: $18,449.58 + $150.00 S/H
    Expenditure: Office furniture, cubicles and assembly for the Public Works Building.

29. **Sewer (Hoist)**
    Amount: $4,713.06 + $253.00 S/H
    Expenditure: CM replacement hoist.

30. **Sewer (Bobcat Accessories)**
    Amount: $7,598.78
    Expenditure: Accessories for Bobcat.

31. **Sewer (Jib Crane)**
    Amount: $44,593.00 + $1,500.00 S/H
    Expenditure: New Contrx "A" Series Jib Crane and installation.

32. **MIS (Office 365)**
    Amount: $27,600.00
    Expenditure: Office 365 G3 GCC-Yearly Term Licensing (100 users).

BUDGET LINE ITEMS TO BE AMENDED

33. **Approve the budget amendment to increase Merchandise for Resale Expense line and Concession Revenue line by $1,000.00, for newly installed city employee vending machines at 1101 Campbell Ave, as submitted by Leisure Services.**

34. **Approve the project budget for FY 2024 IDOT Air Service Grant, in the amount of $48,000.00, with a $12,000.00 match, as submitted by the Airport.**

35. **Approve the project budget for the FY 2024 Federal Violence Against Women grant in the amount of $36,113.00, to be used for the Domestic Abuse Response Officer, as submitted by the Police Department.**

36. **Approve the project budget for the FY 2024 IDOT Commercial Service Vertical Infrastructure Grant, in the amount of $125,262.00, as submitted by the Airport.**

OTHER COMMITTEE BUSINESS

37. **Request approving a refund to Dennis and Barb Hunt, on property located at 268 Sheridan Road, Waterloo, IA, 50701, in the amount of $36.00, for charges billed in error for a yard waste cart.**

38. **Request approving a refund to Purdy Properties, on property located at 536 Sumner Street, Waterloo, IA, 50703, in the amount of $53.25, for charges billed in error for a large garbage cart.**

39. **Request approving a refund to CLH Management Inc., on property located at 803-811 Sonya Drive, Waterloo, IA, 50702, in the amount of $54.44, for charges billed in error for City garbage services.**

40. **Request approving a refund to Sandra Utsler, on property located at 206 Summit Avenue, Waterloo, IA 50701, in the amount of $400.00, for the over-payment on a sidewalk assessment, Certificate No. 35-0017360.**

BILLS PAYMENT

41. **January 22, 2024.**

42. **February 5, 2024.**

ADJOURNMENT

Motion to adjourn.

Kelley Felchle
City Clerk