September 5, 2023

FINANCE COMMITTEE
5:10 p.m.
Harold E. Getty Council Chambers

Roll Call.

Members present: Chairperson Ray Feuss, Vice Chairperson Jonathan Grieder and Rob Nichols.

Approval of Agenda.

Grieder/Nichols
that the agenda, as submitted, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of the August 21, 2023 Finance Committee, as proposed or amended.

Grieder/Nichols
that the minutes of Minutes of August 21, 2023, as proposed, be approved." Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Nichols/Grieder
that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Wanda Hill-Dorris and Beverly Cosby, Housing Coordinators
Class/Meeting: Nan McKay HCV Specialist Training with HOTMA Updates
Destination: Online
Dates: October 9-13, 2023
Amount not to exceed: $2,435.00

Janet Wessels and Senada Muhic, Housing Coordinators
Class/Meeting: Nan McKay HCV Specialist Training with HOTMA Updates
Destination: Online
Dates: December 11-15, 2023
Amount not to exceed: $2,435.00

Greg Ahlhelm, Building Official
Class Meeting: 2023 Fire and Building Safety Education
Destination: Des Moines, IA
Dates: October 3-5, 2023
Amount not to exceed: $728.58

Jeff Siebel, Property Safety Inspector

Class Meeting: 2023 Fire & Building Safety Education
Destination: Des Moines, IA
Dates: October 3-5, 2023
Amount not to exceed: $678.58

Captain Aaron McClelland
Class/Meeting: Northwestern Executive Management Program
Destination: Naperville,IL
Dates: September 17, 2023 to October 6, 2023
Amount not to exceed: $6,625.00

Christopher Alvarado
Class/Meeting: Essentials of ArcGIS Pro: Two-Day Course
Destination: Ames, IA
Dates: October 18-19, 2023
Amount not to exceed: $765.00

Noel Anderson, Aric Schroeder, Adrienne Miller, Tim Andera
Class/Meeting: Iowa League of Cities Annual Conference
Destination: Cedar Rapids, IA
Dates: September 21, 2023
Amount not to exceed: $1,195.00

Lab Detective Adam Whittmayer
Class/Meeting: Bloodstain Pattern Analysis with an Introduction to Crime Scene Reconstruction
Destination: Council Bluffs, IA
Dates: January 8-12, 2024
Amount not to exceed: $1,745.00 ($695.00 Coverdale Grant, $1,050.00 City funds)

Sergeant T. Frein
Class/Meeting: Ivory Tower Leadership Training by Thomas Rizzo
Destination: Online
Dates: Open (10 day access)
Amount not to exceed: $225.00

Brock Weliver, Fire Marshal & Jeremiah VanDyke, Fire Inspector
Class Meeting: 2023 Fire & Building Safety Education
Destination: Des Moines, IA
Dates: October 3-5, 2023
Amount not to exceed: $1,025.00

Matt Boquist, Street Dept Director; Daniel Greer, EO2, Doug Smith, EO2 and Mike Derifield, EO1
Class/Meeting: Snow Plow Operator Training and ROADEO
Destination: West Des Moines, IA
Dates: October 3-5, 2023
Amount not to exceed: $3,887.76

Noel Anderson, Adrienne Miller, Tim Andera
Class/Meeting: 2023 Housing Iowa Conference
Destination: Cedar Rapids, IA
Dates: September 6, 2023
Amount not to exceed: $965.00

PRE-AUTHORIZATION TO EXPEND OVER $2,500.00

Grieder/Nichols
that the request for the following pre-authorizations to expend over $2,500.00 be approved.
Voice vote-Ayes: Three. Motion carried.

Culture and Arts (Friends of the Arts Center Reimbursement)
Amount: $18,030.50
Expenditure: Reimbursement for ticket sales from events hosted by the museum on behalf of Friends of the Art Center.

Leisure Services (Flag Football Shirts)
Amount: $2,722.50
Expenditure: Team shirts for flag football participants.

Police (Grey Key Annual Renewal)
Amount: $30,795.00
Expenditure: Annual software renewal for the cellular phone extraction system.

Police (VMWare Subscription Renewal)
Amount: $6,590.00
Expenditure: Aces VMWare Software annual subscription renewal for Production SNS VCenter server maintenance agreement.

Police (Network Server)
Amount: $55,380.00

Expenditure: Aces network server.

Police (Lexipol)
Amount: $52,751.70
Expenditure: Lexipol Policy Management System/Implementation.

Sewer (Emergency Cleaning)
Amount: $3,520.00
Expenditure: Emergency cleaning requested by OSHA.

Sewer (Switchgear)
Amount: $19,195.00
Expenditure: Cleaning and inspection of the switchgear.

Sewer (Satellite Basin Rebuild)
Amount: $113,437.50
Expenditure: Rebuild/update satellite basin.

Sewer (JWC)
Amount: $12,807.00 + $225.00 S/H
Expenditure: JWC Muffin Monster renew unit.

Sewer (Blowers - startup)
Amount: $6,250.50
Expenditure: Setup and alignment of two blowers.

Traffic Dept (GPS Integrated Mapping System)
Amount: $4,040.00 + $200.00 S/H
Expenditure: GPS mapping system for use in mapping underground facilities.

BUDGET LINE ITEMS TO BE AMENDED

Feuss/Grieder
that the following budget line item amendments be approved. Voice vote-Ayes: Three. Motion carried.

Approve budget amendment to increase reimbursement for service revenue line and increase overtime expense line in the amount of $5,270.00, in support of the Burham RAM event in PA, as submitted by the Police Department.

Approve budget amendment to increase PFC Revenue and use Cash on Hand in the PFC Account; also increase expense line items to cover the 10% match on FAA AIP projects and PFC Program Administration expenses, in the amount of $268,100.00, as submitted by the Airport.

Approve the project budget amendment for the WPD Forfeiture project in the amount of $30,000.00, as submitted by the Police Department.

Approve budget amendment to increase reimbursement for Service Revenue line and increase Overtime Expense line for the US Marshal project (JLEO) in the amount of $3,000.00, as submitted by the Police Department.

Approve the project budget for the Coverdell Forensic Science Improvement Grant, funded with federal funds awarded through the Governor's Office of Drug Control Policy, in the amount of $21,449.00, as submitted by the Police Department.

BILLS PAYMENT

August 28, 2023.

Feuss/Grieder
that the Bills Payment, as contained in the Accounts Payable Invoice Report dated August 28, 2023, in the amount of $6,131,704.20, be approved. Voice vote-Ayes: Three. Motion carried.

September 5, 2023.

Feuss/Grieder
that the Bills Payment, as contained in the Accounts Payable Invoice Report dated September 5, 2023, in the amount of $2,052,597.75, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

Grieder/Feuss
that the meeting be adjourned at 5:05 p.m. Voice vote-Ayes: Three. Motion carried.

Kelley Felchle
City Clerk