

August 21, 2023

FINANCE COMMITTEE  
Harold E. Getty Council Chambers  
5:10 p.m.

Roll Call

Members present: Chairperson Ray Feuss, Rob Nichols and Jonathan Grieder.

Approval of Agenda

Grieder/Nichols  
that the agenda, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of July 31, 2023 and August 7, 2023, as proposed, or amended.

Grieder/Nichols  
that the minutes of the July 31, 2023 and August 7, 2023 meetings, as proposed, be approved.  
Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Nichols/Grieder  
that the request for the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

**Officer Cheyenne Shaw**

Class/Meeting: Iowa Law Enforcement Academy (16 Week)

Destination: Camp Dodge (Johnston, IA)

Dates: August 28, 2023 to December 15, 2023

Amount not to exceed: \$9,950.00

**Quentin Hart, Mayor**

Class/Meeting: Iowa League of Cities

Destination: Cedar Rapids, IA

Dates: September 20-22, 2023

Amount not to exceed: \$845.00

**Brad Manahl - Assistant Director ICT/Maintenance, Brian Bowman - Operations Director,  
Jesse Gaherty - Collections Systems/Project Director**

Class/Meeting: WEFTCH Conference

Destination: Chicago, IL

Dates: October 2-4, 2023

Amount not to exceed: \$1,929.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

Grieder/Nichols

that the request for the following pre-authorizations (Item numbers 4 through 16) to expend over \$2,500.00 be approved. Voice vote-Ayes: Three. Motion carried.

Nichols/Grieder

that the request for the following pre-authorizations (Item numbers 17 through 25) to expend over \$2,500.00 be approved. Voice vote-Ayes: Three. Motion carried.

**Central Garage (Air Compressor)**

Amount: \$23,035.98 + \$1,000.00 S/H

Expenditure: Purchase of a new air compressor.

**Central Garage (Ambulance Transmission)**

Amount: \$6,737.47 + \$500.00

Expenditure: Replace a failed transmission.

**Central Garage (Annual Inspection)**

Amount: \$3,302.00

Expenditure: Annual inspection of bucket trucks, digger derricks, truck cranes, auto lifts, overhead cranes and wheel lifts.

**Central Garage (Preventative Maintenance)**

Amount: \$7,208.46 + \$500.00 S/H

Expenditure: Preventative maintenance on compost shredder.

**Engineering (Stream Credits)**

Amount: \$26,000.00

Expenditure: For the Hammond Avenue Bridge replacement, the City must purchase stream credits to offset changes to Sink Creek as part of the project permits from the Corp and IDNR.

**Finance (Actuarial Services)**

Amount: \$10,000.00

Expenditure: Actuarial services to calculate the city's post-employment retirement benefits liability obligation under GASB 75 and 509A Self-insured Group Healthcare Plans Report.

**Fire (Replacement Equipment Bags)**

Amount: \$5,000.00

Expenditure: New equipment replacement bags for medic units for easier cleaning and decontamination.

**Leisure Services (Ammonia sensor)**

Amount: \$2,518.16

Expenditure: New ammonia sensor & calibration for ice system at the Young Arena.

**Leisure Services (Painting at Gates Pro Shop)**

Amount: \$16,440.00

Expenditure: Painting the exterior of Gates Park Golf Course Pro Shop.

**Leisure Services (Replacement trees for downtown area)**

Amount: \$4,365.95

Expenditure: Replacement of dead trees for the downtown area.

**Leisure Services (Shirts for Mayor's Fun Run)**

Amount: \$5,337.00

Expenditure: Shirts for participants in the Mayor's Fun Run.

**MIS (Duo MFA Licensing)**

Amount: \$4,950.00

Expenditure: Cisco Duo Multi Factor Authentication licensing.

**MIS (Support Hours)**

Amount: \$10,667.00

Expenditure: 32 block hours of support time with Davenport Group for Office 365 implementation.

**Police (Chemical Storage Cabinets)**

Amount: \$2,822.00 + \$112.40 S/H

Expenditure: (2) Fire rated chemical storage cabinets.

**Police (Faro Scanner Software Update)**

Amount: \$6,232.00

Expenditure: Annual Faro Scanner software update/renewal.

**Police (Briefcam annual renewal)**

Amount: \$16,100.00

Expenditure: Briefcam software annual renewal.

**Sanitation (Medium refuse containers and yard waste carts)**

Amount: \$43,888.00 + \$3,000.00 S/H

Expenditure: (550) medium refuse containers and (273) yard waste carts.

**Sewer (CAT2)**

Amount: \$5,150.00 + \$750.00 S/H

Expenditure: Purchase of CAT2 Catalytic Carbon for replacement of carbon screening.

**Sewer (Tubes)**

Amount: \$3,264.00 + \$300.00 S/H

Expenditure: New tubes for admin hot water.

**Sewer (Glycol)**

Amount: \$6,535.00

Expenditure: Purchase glycol to service boilers.

**Traffic (Fiber replacement)**

Amount: \$10,920.00 + \$500.00 S/H

Expenditure: Fiber replacement - utility damaged by contractor.

**Traffic (Street Light Pole and Fixture)**

Amount: \$6,915.72 + \$500.00 S/H

Expenditure: Street light pole and fixture - repair due to damage.

**BUDGET LINE ITEMS TO BE AMENDED**

Feuss/Grieder

that the following budget line item amendments be approved. Voice vote-Ayes: Three. Motion carried.

Approve budget amendment to increase Cash on Hand (Fire) revenue line by \$381,000.00 to fund the salary and benefits of four new positions allowing Station 3 to run as a five person station, as submitted by the Fire Department.

Approve budget amendment to increase Other Professional, Double Time and Building and Grounds Maintenance expenses, using revenue from the CRRSA Grant, which is available to be used for Airport operating costs to offset the increase, as submitted by the Airport.

Approve budget amendment to increase Cash on Hand (Ambulance) revenue line by \$369,000.00 in order to purchase a new/replacement ambulance for Station 3 for routine transports and emergency 911 services, as submitted by the Fire Department.

#### BILLS PAYMENT

August 14, 2023.

Feuss/Grieder  
that the Bills Payment, as contained in the Accounts Payable Invoice Report dated August 14, 2023, in the amount of \$3,487,529.98, be approved. Voice vote-Ayes: Three. Motion carried.

August 21, 2023.

Feuss/Grieder  
that the Bills Payment, as contained in the Accounts Payable Invoice Report dated August 21, 2023, in the amount of \$2,267,650.65, be approved. Voice vote-Ayes: Three. Motion carried.

#### ADJOURNMENT

Grieder/Nichols  
the the meeting be adjourned at 5:18 p.m. Voice vote-Ayes: Three. Motion carried.