



**THE FINANCE COMMITTEE OF WATERLOO, IOWA
FINANCE MEETING TO BE HELD AT
Harold E. Getty Council Chambers
Monday, August 21, 2023
5:10 PM**

Members

Chairperson Ray Feuss
Vice Chairperson Jonathan Grieder
Rob Nichols

Roll Call

Approval of Agenda

Approval of Minutes of July 31, 2023 and August 7, 2023, as proposed, or amended.

TRAVEL REQUESTS

1. **Officer Cheyenne Shaw**
Class/Meeting: Iowa Law Enforcement Academy (16 Week)
Destination: Camp Dodge (Johnston, IA)
Dates: August 28, 2023 to December 15, 2023
Amount not to exceed: \$9,950.00
2. **Quentin Hart, Mayor**
Class/Meeting: Iowa League of Cities
Destination: Cedar Rapids, IA
Dates: September 20-22, 2023
Amount not to exceed: \$845.00
3. **Brad Manahl - Assistant Director ICT/Maintenance, Brian Bowman - Operations Director, Jesse Gaherty - Collections Systems/Project Director**
Class/Meeting: WEFTCH Conference
Destination: Chicago, IL
Dates: October 2-4, 2023
Amount not to exceed: \$1,929.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

4. **Central Garage (Air Compressor)**
Amount: \$23,035.98 + \$1,000.00 S/H
Expenditure: Purchase of a new air compressor.

5. **Central Garage (Ambulance Transmission)**
Amount: \$6,737.47 + \$500.00
Expenditure: Replace a failed transmission.
6. **Central Garage (Annual Inspection)**
Amount: \$3,302.00
Expenditure: Annual inspection of bucket trucks, digger derricks, truck cranes, auto lifts, overhead cranes and wheel lifts.
7. **Central Garage (Preventative Maintenance)**
Amount: \$7,208.46 + \$500.00 S/H
Expenditure: Preventative maintenance on compost shredder.
8. **Engineering (Stream Credits)**
Amount: \$26,000.00
Expenditure: For the Hammond Avenue Bridge replacement, the City must purchase stream credits to offset changes to Sink Creek as part of the project permits from the Corp and IDNR.
9. **Finance (Actuarial Services)**
Amount: \$10,000.00
Expenditure: Actuarial services to calculate the city's post-employment retirement benefits liability obligation under GASB 75 and 509A Self-insured Group Healthcare Plans Report.
10. **Fire (Replacement Equipment Bags)**
Amount: \$5,000.00
Expenditure: New equipment replacement bags for medic units for easier cleaning and decontamination.
11. **Leisure Services (Ammonia sensor)**
Amount: \$2,518.16
Expenditure: New ammonia sensor & calibration for ice system at the Young Arena.
12. **Leisure Services (Painting at Gates Pro Shop)**
Amount: \$16,440.00
Expenditure: Painting the exterior of Gates Park Golf Course Pro Shop.
13. **Leisure Services (Replacement trees for downtown area)**
Amount: \$4,365.95
Expenditure: Replacement of dead trees for the downtown area.
14. **Leisure Services (Shirts for Mayor's Fun Run)**
Amount: \$5,337.00
Expenditure: Shirts for participants in the Mayor's Fun Run.
15. **MIS (Duo MFA Licensing)**
Amount: \$4,950.00
Expenditure: Cisco Duo Multi Factor Authentication licensing.
16. **MIS (Support Hours)**

Amount: \$10,667.00

Expenditure: 32 block hours of support time with Davenport Group for Office 365 implementation.

17. Police (Chemical Storage Cabinets)

Amount: \$2,822.00 + \$112.40 S/H

Expenditure: (2) Fire rated chemical storage cabinets.

18. Police (Faro Scanner Software Update)

Amount: \$6,232.00

Expenditure: Annual Faro Scanner software update/renewal.

19. Police (Briefcam annual renewal)

Amount: \$16,100.00

Expenditure: Briefcam software annual renewal.

20. Sanitation (Medium refuse containers and yard waste carts)

Amount: \$43,888.00 + \$3,000.00 S/H

Expenditure: (550) medium refuse containers and (273) yard waste carts.

21. Sewer (CAT2)

Amount: \$5,150.00 + \$750.00 S/H

Expenditure: Purchase of CAT2 Catalytic Carbon for replacement of carbon screening.

22. Sewer (Tubes)

Amount: \$3,264.00 + \$300.00 S/H

Expenditure: New tubes for admin hot water.

23. Sewer (Glycol)

Amount: \$6,535.00

Expenditure: Purchase glycol to service boilers.

24. Traffic (Fiber replacement)

Amount: \$10,920.00 + \$500.00 S/H

Expenditure: Fiber replacement - utility damaged by contractor.

25. Traffic (Street Light Pole and Fixture)

Amount: \$6,915.72 + \$500.00 S/H

Expenditure: Street light pole and fixture - repair due to damage.

BUDGET LINE ITEMS TO BE AMENDED

26. Approve budget amendment to increase Cash on Hand (Fire) revenue line by \$381,000.00 to fund the salary and benefits of four new positions allowing Station 3 to run as a five person station, as submitted by the Fire Department.

27. Approve budget amendment to increase Other Professional, Double Time and Building and Grounds Maintenance expenses, using revenue from the CRRSA Grant, which is available to be used for Airport operating costs to offset the increase, as submitted by the Airport.

28. Approve budget amendment to increase Cash on Hand (Ambulance) revenue line by \$369,000.00 in order to purchase a new/replacement ambulance for Station 3 for routine transports and emergency 911 services, as submitted by the Fire Department.

BILLS PAYMENT

29. August 14, 2023.

30. August 21, 2023.

ADJOURNMENT

Motion to adjourn.

Kelley Felchle
City Clerk