



**THE FINANCE COMMITTEE OF WATERLOO, IOWA
FINANCE MEETING TO BE HELD AT
Harold E. Getty Council Chambers
Tuesday, September 8, 2026
5:10 PM**

Members

Chairperson Steve Simon
Vice Chairperson Steve Schmitt
Hector Salamanca Arroyo

Roll Call.

Approval of Agenda as proposed or amended.

Approval of Minutes of the August 17, 2026, Finance Committee meeting as proposed or amended.

TRAVEL REQUESTS

1. **LeKeisha Veasley, Waterloo Housing Authority Director**
Class/Meeting: Ridgeway Towers Resident Advisory Board Meetings
Destination: Waterloo, IA
Dates: FY2027 (TBD)
Amount not to exceed: \$500.00
2. **Missy Gearhart, Assistant Human Resources Director**
Class/Meeting: Employment Law Client Seminar
Destination: West Des Moines, IA
Dates: October 6, 2026
Amount not to exceed: \$313.00
3. **Lance Dunn, Human Resources Director**
Class/Meeting: Employment Law Client Seminar
Destination: West Des Moines, IA
Dates: October 6, 2026
Amount not to exceed: \$313.00
4. **Rusty Zey, Airport Ops Coordinator; Troy Deeds, Tyler Hare, Cody Wilson and Griffin Cameron, Airport Ops Specialists**
Class/Meeting: Aircraft Live Burn Training
Destination: Eastern Iowa Airport
Dates: September 28-29, 2026
Amount not to exceed: \$2,250.00

5. **Travis Miller, Waste Management Plant Maintenance Mechanic**

Class/Meeting: Basic Wastewater

Destination: Kirkwood Community College

Dates: September 14-15, 2026 and September 21-22, 2026

Amount not to exceed: \$595.00

6. **Officer Nick Ensley**

Class/Meeting: ILEA Basic Academy

Destination: Johnston, IA

Dates: August 31 - December 18, 2026

Amount not to exceed: \$8,740.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

7. **Airport (Terminal Chiller)**

Amount: \$4,241.43

Expenditure: Cleaning and maintenance of terminal chiller.

8. **Airport (Runway Deicer)**

Amount: NTE \$20,000.00

Expenditure: Blanket authorization for FAA-approved runway deicing chemicals for 2026-2027 winter season.

9. **Building Maintenance (Skylight Domes at Fire Stations 3 and 4)**

Amount: \$7,394.00

Expenditure: Remove and replace (2) skylight domes at Fire Stations 3 and 4.

10. **Building Maintenance (Veteran's Memorial Hall Flooring)**

Amount: \$2,875.56

Expenditure: (26) cartons of 1,014 square foot of J & J Allow Blend luxury vinyl flooring for phase 2 flooring updates at Veteran's Memorial Hall.

11. **Building Maintenance (Window Replacement at Fire Station 1)**

Amount: \$6,933.00

Expenditure: Hail storm damage to (5) casement window sashes at Fire Station 1.

12. **Central Garage (Replacement Door Frame)**

Amount: \$6,203.46

Expenditure: (1) New replacement door frame for a 2014 John Deere motor grader #191410.

13. **City Clerk's Office (Ordinance Codification)**

Amount: \$2,921.00 plus \$93.00 S/H

Expenditure: Codification of ordinances 5783 through 5830.

14. **Code Enforcement (Truck)**

Amount: \$34,158.00

Expenditure: 2026 Ford Ranger 4WD to replace 2011 Chevy Colorado.

15. **Fire (First Due Reporting Software)**

Amount: \$52,050.00

Expenditure: First Due Reporting Software for fire records, inspection reports, billing software, CAD integration, inventory and personnel management.

16. Fire (Hydraulic Liftgate)

Amount: NTE \$4,025.00

Expenditure: Hydraulic lift gate for shop pickup truck.

17. Fire/Ambulance (Ambulance Purchase)

Amount: \$389,764.00

Expenditure: (1) Legacy Type 1, 171 inch body superliner with Ford F-550 4x4 gas chassis ambulance.

18. Fire (Radio)

Amount: \$7,020.51 + \$100.00 S/H

Expenditure: (1) Harris XL-85M mobile radio system and installation for new ambulance.

19. Leisure Services (Chain Link Fence)

Amount: \$4,448.01

Expenditure: 140 feet of 4 foot high commercial chain link fence installed at lower Gates Park.

20. Leisure Services (PLC Mulch)

Amount: NTE \$16,500.00

Expenditure: Installation of up to 1,000 cubic feet of certified playground mulch in city parks.

21. Leisure Services (Ever-Green Mulch)

Amount: NTE \$28,000.00

Expenditure: Add and replace up to 1,000 cubic yards of certified playground mulch in city parks.

22. Leisure Services (Stainless Steel Wall Coverings)

Amount: \$3,800.00

Expenditure: Stainless steel wall coverings for Young Arena north-east concessions.

23. Leisure Services (Mayor's Fun Run Shirts)

Amount: \$5,830.00

Expenditure: Kid's shirts for the Mayor's Fun Run event.

24. Leisure Services (Shower Mounts) AMENDED

Amount: \$2,970.00 + \$150.00 S/H

Expenditure: (2) wall mounted shower units for the handicap stalls in the men's and women's lockers, amended to include cost of shipping.

25. MIS Department (VMWare Licensing)

Amount: \$16,500.00

Expenditure: VMWare License for virtual server environment.

26. Police (Rubicon Reporting Software)

Amount: \$16,000.00

Expenditure: Replacement of Coplogic reporting software with Rubicon which works with all existing systems in use.

27. **Police (Ammunition order for FY 27 Sunset LE)**
Amount: \$20,426.80
Expenditure: FY 27 ammunition order for in-service training and duty use.
28. **Police (Night vision for the Tactical Team Sunset LE)**
Amount: \$15,609.54
Expenditure: Night vision for tactical team use during high-risk incidents, funded by the PSN grant.
29. **Sewer (Rental for 36-inch Line Bypass Pumping)**
Amount: \$28,029.14
Expenditure: Rental equipment for 36-inch line bypass pumping, in conjunction with the FY26 Emergency Sanitary Sewer Repair at Dead End of Nevada Street project.
30. **Sewer (36-inch Line Bypass Pumping + Fuel)**
Amount: \$3,746.46 + \$2,850.00 Fuel
Expenditure: Rental equipment for 36-inch line bypass pumping, in conjunction with the FY26 Emergency Sanitary Sewer Repair at Dead End of Nevada Street project with additional service jobs and fuel.
31. **Sewer (Rental for 54-inch Line Bypass Pumping)**
Amount: \$66,256.98
Expenditure: Rental equipment for 54-inch line bypass pumping, in conjunction with the FY26 Emergency Sanitary Sewer Repair at Dead End of Nevada Street project.
32. **Sewer (Rental for 54-inch Line Bypass Pumping)**
Amount: \$1,580.40 + \$1,900.00 Fuel
Expenditure: Rental equipment for 54-inch line bypass pumping, in conjunction with the FY26 Emergency Sanitary Sewer Repair at Dead End of Nevada Street project with additional service jobs and fuel.
33. **Sewer (Plug Rental)**
Amount: \$3,222.00
Expenditure: Rental plug hose rope with gauge and plug block and sleeve, in conjunction with the FY26 Emergency Sanitary Sewer Repair at Dead End of Nevada Street project, from 06/30/26–07/28/26.
34. **Sewer (Plug Rental)**
Amount: \$3,222.00
Expenditure: Rental plug hose rope with gauge and plug block and sleeve, in conjunction with the FY26 Emergency Sanitary Sewer Repair at Dead End of Nevada Street project, from 07/28/26–08/25/26.
35. **Sewer (Actuator)**
Amount: \$10,721.25 + \$355.00 S/H
Expenditure: A replacement for the control actuator for the inlet valve on Satellite Blower #3.
36. **Sewer (36" CIPP Liner)**
Amount: \$122,880.00
Expenditure: CIPP 36 inch x 18mm thick sanitary sewer liner and installation, in conjunction

with the FY26 Emergency Sanitary Sewer Repair at Dead End of Nevada Street project.

37. Sewer (Redundant Pump)

Amount: \$24,935.00

Expenditure: Backup redundant pump to be used at Byrnbrae, Midway, Virginia, and Greenbrier lift stations.

38. Sewer (Rock-Out)

Amount: \$25,200.00 + \$1,250.00 S/H

Expenditure: (240) Gallons of Rock-Out concentrate to clean struvite buildup from the digesters to the sludge storage tank.

39. Sewer (Guide Claw)

Amount: \$9,840.00 + \$1,000.00 S/H

Expenditure: Replacement guide claw used to mount Headworks pumps.

40. Street Department (2 Trailer Replacements)

Amount: \$43,500.00

Expenditure: (2) 22-foot partial tilt flat bed trailers to replace trailer units #791L02 and #195L02.

41. Traffic Operations (CAD Subscription)

Amount: \$3,609.95

Expenditure: Subscription renewal for designing, planning and analyzing transportation projects.

42. Traffic Operations (Sign Blanks and Sheeting)

Amount: NTE \$19,000.00

Expenditure: FY2027 blanket pre-authorization for sign blanks and sheeting.

43. Traffic Operations (Temporary Traffic Signal Trailer System)

Amount: \$61,075.00

Expenditure: Temporary travel signal to be used during road construction projects.

44. Waterloo Housing Authority (Flooring Replacement)

Amount: NTE \$4,500.00

Expenditure: Floor replacement for Ridgeway Towers — Apartment 215.

45. Waterloo Housing Authority (RentWise Empowerment Workshop)

Amount: NTE \$5,000.00

Expenditure: Financial Wellness Instructor fee (\$3,500.00) and printing of all RentWise Empowerment Workshop materials (estimated \$1,500.00) for October 2026, as required to receive TBRA-Rental Security Deposit Assistance for Waterloo Housing Authority.

BUDGET LINE ITEMS TO BE AMENDED

46. Approve the budget amendment to increase Insurance Refunds revenue line and Building Improvements expense line in the amount of \$779,681.12, to make repairs to city facilities, as submitted by the Finance and Facilities Maintenance Department.

47. Approve the budget amendment to increase Cash on Hand revenue line and increase

Motor Vehicles and Equipment expense line in the amount of \$43,760.00, for the purchase of (2) partial tilt flat bed trailers, as submitted by the Street Department.

- 48. Approve the budget amendment to increase Cash on Hand revenue line and increase Rents and Leases - Property expense line in the amount of \$200,000.00, for the lease payments required for the city hall project, as submitted by the Planning Department.**
- 49. Approve the budget amendment to increase Restricted Donations revenue line(s) and increase Building Improvements expense line(s) in the amount of \$6,026.00, for the flooring project at Veteran's Memorial Hall, as submitted by the Finance Department.**
- 50. Approve the project budget for the FY24 Bureau of Justice Assistance Grant for the Tri-County Drug Task Force, in the amount of \$43,150.00 of federal funds which breaks down to \$25,890.00 for the Waterloo Police Department and \$17,260.00 for other participating agencies, as submitted by the Police Department.**
- 51. Approve the budget amendment to increase the Sale of Equipment revenue line and increase the Motor Vehicles, Computer Software, and Building Maintenance expense lines in the amount of \$76,285.00, for the purchase of a used pickup truck, fire reporting software and water damage repairs at the regional training center, as requested by Waterloo Fire Rescue.**
- 52. Approve the project budget amendment for the Waterloo Community Schools SRO contract, in the amount of \$461,293.00, as submitted by the Police Department.**
- 53. Approve the project budget amendment for the Cedar Valley Catholic Schools SRO contract, in the amount of \$84,382.00, as submitted by the Police Department.**

OTHER COMMITTEE BUSINESS

- 54. Refund request for property located at 216 Locust Street for garbage fees billed in error, in the amount of \$18.00.**
- 55. Refund request for property located at 2539 W. 3rd Street for charges billed in error for storm water fees, in the amount of \$1,149.50.**

BILLS PAYMENT

- 56. August 24, 2026.**
- 57. September 8, 2026.**

ADJOURNMENT

Motion to adjourn.

Kelley Felchle
City Clerk