

August 3, 2026

FINANCE COMMITTEE

5:10 p.m.

Harold E. Getty Council Chambers

Pre-Meeting Items

Roll Call.

Members present: Chairperson Steve Simon, Vice Chairperson Steve Schmitt and Hector Salamanca Arroyo.

Approval of Agenda as proposed or amended.

Schmitt/Salamanca

that the agenda as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Schmitt/Salamanca

that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Sgt. TJ Frein & Ehlers, Detective Aitchison and Detective Kramer

Class/Meeting: National Gang Research Center Conference

Destination: Chicago, IL

Dates: August 3-5 2026

Amount not to exceed: \$7,248.00

LeAnn M. Even, Deputy City Clerk

Class/Meeting: Iowa League of Cities Annual Conference

Destination: Bettendorf, Iowa

Dates: September 23-25, 2026

Amount not to exceed: \$1,430.80

Jared Little, Connor Luhring, Bryston Raue, Caleb Granzow, Colten Dralle and Jared King - Fire Fighter/EMT

Class/Meeting: Paramedic School

Destination: Hawkeye Community College

Dates: August 2026 - July 2027

Amount not to exceed: \$22,000.00

Lekeisha Veasley, Housing Director and Housing Coordinators -Senada Muhic, Jennifer McGee, LaToya Hall, and Tatiana Moore

Class/Meeting: 2026 Iowa NAHRO HOTMA Training

Destination: Des Moines, IA

Dates: September 21-22, 2026
Amount not to exceed: \$2,040.00

Angie Fordyce

Class/Meeting: CDBG Basics Online Training and Certification Course
Destination: Online Training
Dates: September 1-26, 2026
Amount not to exceed: \$375.00

Housing Coordinators - LaToya Hall and Jennifer McGee

Class/Meeting: NSPIRE for Housing Choice Voucher with Certification Exam
Destination: Webinar
Dates: October 13-15, 2026
Amount not to exceed: \$1,835.00

Fire Marshal Weliver, Lt. Van Dyke, Cpt. Jensson and TJ Schaffer

Class/Meeting: Annual Fire Investigation Seminar
Destination: Johnston, IA
Dates: September 15-17, 2026
Amount not to exceed: \$2,944.40

Brock Weliver, Fire Marshal and JD Van Dyke, Fire Inspector

Class/Meeting: 2026 Hawkeye State Fire Safety Association Fall Conference
Destination: Des Moines, IA
Dates: October 27-29, 2026
Amount not to exceed: \$934.56

CSI Det. Hageman

Class/Meeting: IAI Conference
Destination: St. Louis, MO
Dates: August 17-21, 2026
Amount not to exceed: \$2,526.00

Dawn Ward, EMS Administrative Assistant and Jason Hernandez, Medical Supervisor

Class/Meeting: IEMSA Regional EMS Billing and Documentation Conference
Destination: West Des Moines, Iowa
Dates: August 10-12, 2026
Amount not to exceed: \$1,396.76

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

Salamanca/Schmitt

that the request for the following pre-authorizations to expend over \$2,500 be approved. Voice vote-Ayes: Two. Motion carried. Steve Schmitt briefly exited the meeting and returned at 5:34 p.m.

Airport (Plow Repair)

Amount: \$33,775.00

Expenditure: Parts and labor to repair Wausau snow plow.

Central Garage (Sweeper Software Update/Labor)

Amount: \$2,596.42

Expenditure: Labor services and installation of new software on sweeper #192014.

Central Garage (Hydraulic Pump Repair)

Amount: \$3,528.27

Expenditure: Hydraulic pump repair on Refuse Truck #151904.

Central Garage (Joystick Replacement)

Amount: NTE \$7,500.00

Expenditure: Replace the driver-operated joystick for the Spray Injection Patcher.

Central Garage (Street Sweeper Repair Tech Services)

Amount: \$3,315.07

Expenditure: MacQueen technician to evaluate reverse issues for unit #191518.

Central Garage (PD Lights for Chevy Tahoes)

Amount: \$3,158.30

Expenditure: Up-fit Whelen lighting for new PD Tahoes.

Central Garage (FY2027 Blanket—Emergency Fuel Island Repairs)

Amount: \$30,000.00 + \$1,000.00 S/H

Expenditure: Blanket pre-authorization for fuel island repairs and parts.

Central Garage (FY2027 Blanket—Petroleum Products)

Amount: \$40,000.00

Expenditure: FY2027 blanket pre-authorization for fleet maintenance including oils and greases.

Central Garage (FY2027 Blanket—Fleet Tires)

Amount: \$100,000.00

Expenditure: FY2027 blanket pre-authorization for fleet tires.

Engineering (Wetland and Stream Credits)

Amount: \$242,200.00

Expenditure: Corp of Engineers has determined that wetland and stream credits will be needed for the Katoski Drive and Huntington Road construction.

Mr. Simon requested an overview of the item.

Jaime Knutson, City Engineer, provided an overview regarding the wetland/stream credits, 60/40 split between the Waterloo schools and the city and the construction timeline and discussions with the Corps of Engineers associated with this project.

Finance (Plan-It! Renewal)

Amount: \$10,475.00

Expenditure: (1) year of Plan-It! Capital Planning Software subscription renewal.

Finance (Plan-It! Add-Ons)

Amount: \$6,950.00

Expenditure: Annual fee for adding the replacement plan manager, web transparency tool, and single sign-on to our current Plan-It! subscription.

Fire (Diagnostic Tool)

Amount: \$8,995.00

Expenditure: PRO-LINK Plus Snap-On Diagnostic Tool.

Fire (Tires)

Amount: NTE \$19,200.00

Expenditure: Blanket pre-authorization for FY27 tire replacement on emergency vehicles.

Fire (Online Education Platform)

Amount: \$8,391.24

Expenditure: Lexipol annual subscription renewal for our continuing education platform.

Fire (Engine 302 Repairs)

Amount: \$14,138.16

Expenditure: Repairs to engine 302 due to oil leak.

Leisure Services (Asphalt Overlay around Washington Park)

Amount: \$5,320.00

Expenditure: Asphalt overlay on the walking paths around Washington Park Teahouse, garden, and new water feature.

Leisure Services (Fairview Cemetery Funding)

Amount: \$70,000.00

Expenditure: FY27 funding for operations at Fairview Cemetery.

Mr. Salamanca questioned the current upkeep of the cemetery and how funding would be used going forward.

Todd Derifield, Leisure Services Director, provided an overview of the cemetery funding.

Leisure Services (ProGator Repair)

Amount: \$6,342.80

Expenditure: Repairs to a John Deere ProGator damaged in an accident.

Sewer (Eastside Interceptor - Rental for 36-inch Line Bypass Pumping)

Amount: \$25,549.34 + \$1,212.55 Fuel/Delivery

Expenditure: Rental equipment for 36-inch line bypass pumping, in conjunction with the FY26 Emergency Sanitary Sewer Repair at Dead End of Nevada Street project.

Sewer (Eastside Interceptor - Rental for 54-inch Line Bypass Pumping)

Amount: \$65,532.86 + \$5,345.20 Fuel/Delivery

Expenditure: Rental equipment for 54-inch line bypass pumping, in conjunction with the FY26 Emergency Sanitary Sewer Repair at Dead End of Nevada Street project.

Sewer (Gear Reducer)

Amount: \$2,906.75 + \$235.00 S/H

Expenditure: To purchase repair parts for a leaking Secondary Clarifier Gear Reducer for the Easton Wastewater Plant.

Sewer (Pressure Sensor)

Amount: \$3,151.78 + \$50.00 S/H

Expenditure: To purchase a Digester Pressure Sensor to replace the current one which is failing.

BUDGET LINE ITEMS TO BE AMENDED

Simon/Schmitt

that the following budget line items be approved. Voice vote-Ayes: Three. Motion carried.

Mr. Schmitt questioned salary increases.

Bridgette Wood, Finance Director, explained funding for part-time salaries.

Approve the project budget to accept the Project Safe Neighborhood Grant, in the amount of \$30,590.00, as submitted by the Police Department.

Approve the project budget for the Byrne Justice Assistance Grant for the Tri-County Task Force funded with a federal grant passed through the State of Iowa in the amount of \$207,345.00, (\$113,854 to be used by the City of Waterloo and \$93,491 to be used by other agencies), as submitted by the Police Department.

Approve the budget amendment to increase the Damage Claims Revenue line and Vehicle Replacement Part Expense line in the amount of \$6,343.00, for repairs to the ProGator that was damaged in an accident, as submitted by Leisure Services.

Approve the budget amendment to increase Cash on Hand revenue line and increase Motor Vehicles and Equipment line in the amount of \$35,000.00, for the purchase of a new pickup, as submitted by Code Enforcement.

Approve the budget amendment to increase the cash on hand revenue line, decrease housing assistance payments expense line, increase part-time salaries, and increase city FICA expense lines, to move the funding from the ceased FSS Program to the Housing Choice Voucher - Section 8 Program for part-time Eligibility Specialist position, as submitted by Waterloo Housing Authority.

Approve the budget amendment to increase the Restricted Donations Revenue line and increase Park Improvement Expense line in the amount of \$15,644.00, to complete the Washington Park Project, as submitted by Leisure Services.

BILLS PAYMENT

July 27, 2026.

Simon/Schmitt

that the Bills Payment as contained in the Accounts Payable Report dated July 27, 2026, in the amount of \$6,033,910.25, be approved. Voice vote-Ayes: Three. Motion carried.

August 3, 2026.

Simon/Schmitt

that the Bills Payment as contained in the Accounts Payable Report dated August 3, 2026, in

the amount of \$4,469,750.64, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

Schmitt/Salamanca

that the meeting be adjourned at 5:36 p.m. Voice vote-Ayes: Three. Motion carried.

Kelley Felchle
City Clerk