

April 6, 2026

FINANCE COMMITTEE

5:10 p.m.

Harold E. Getty Council Chambers

Pre-Meeting Items

Roll Call.

Members present: Chairperson Steve Simon, Vice Chairperson Steve Schmitt and Hector Salamanca Arroyo.

Approval of Agenda as proposed or amended.

Schmitt/Salamanca

that the agenda as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of the March 16, 2026, Finance Committee meeting as proposed.

Schmitt/Salamanca

that the minutes of the March 16, 2026, Finance Committee meeting, be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Schmitt/Salamanca

that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Officer Alex Schneider

Class/Meeting: FBI LEEDA Professional Standards and Ethics

Destination: Online

Dates: March 9 - April 3, 2026

Amount not to exceed: \$350.00

Lt. Michael Girsch

Class/Meeting: Command of High Risk Critical Incidents

Destination: Des Moines, IA

Dates: May 8, 2026

Amount not to exceed: \$341.00

Det. Joe Saunders

Class/Meeting: IOMGIA Conference

Destination: San Antonio, TX

Dates: April 26-May 1, 2026

Amount not to exceed: \$1,214.00

LeAnn M. Even, Deputy City Clerk

Class/Meeting: IMFOA Spring Conference

Destination: Des Moines, IA

Dates: April 15-17, 2026

Amount not to exceed: \$550.00

Bridgett Wood, Finance Director

Class/Meeting: HCV Financial Management

Destination: Webinar

Dates: July 14-16, 2026

Amount not to exceed: \$917.50

Bridgett Wood, Finance Director

Class/Meeting: HCV Financial Accounting and Reporting

Destination: Webinar

Dates: August 11-13, 2026

Amount not to exceed: \$917.50

Chief Duncan and Assistant Chief McClelland

Class/Meeting: Iowa Police Chiefs Association Conference

Destination: Coralville, IA

Dates: May 18-21, 2026

Amount not to exceed: \$1,552.00

Kim Bahr, Assistant Finance Director

Class/Meeting: HCV Financial Management

Destination: Webinar

Dates: May 5-7, 2026

Amount not to exceed: \$742.50

Lontavius Jordan and Tracey Southall

Class/Meeting: HUD Program Manager School

Destination: Arlington, VA

Dates: April 26-30, 2026

Amount not to exceed: \$6,708.00

Mr. Salamanca asked, due to the high cost, that Lontavius Jordan and Tracey Southall come back to the Finance Committee after the training and presentation.

Mr. Simon said that he would reach out to the department to arrange for the staff to present. He further shared that this committee will be making a conscious effort to review the high cost of

sending staff across the country for training to enhance their skills. He noted that Randy Bennett would present a recent travel request at the end of this meeting.

Darrell Taylor, Curator/Assistant Director

Class/Meeting: Return of artwork

Destination: Cape Girardeau, MO

Dates: April 15-16, 2026

Amount not to exceed: \$393.00

Scott Shannon and Isaac Hoogestraat, Downtown Area Maintenance II

Class/Meeting: Northland CDL Training

Destination: Mason City, IA

Dates: TBD

Amount not to exceed: \$1,790.00

Walker Zey (Park Maintenance II Crew Leader)

Class/Meeting: Northland CDL Training

Destination: Mason City, IA

Dates: TBD

Amount not to exceed: \$895.00

Sam Hansen (Golf Maintenance II)

Class/Meeting: Northland CDL Training

Destination: Mason City, IA

Dates: TBD

Amount not to exceed: \$895.00

Sergeant Ehlers & Officer Harrington

Class/Meeting: Bluestreak K-9 Trainer's Course

Destination: Jonesboro, AR

Dates: April 12- May 1, 2026

Amount not to exceed: \$5,114.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

Salamanca/Schmitt

that the request for the following pre-authorizations to expend over \$2,500 be approved. Voice vote-Ayes: Three. Motion carried.

Airport (Alarm Panels)

Amount: \$28,276.66 + \$148.26 S/H

Expenditure: Replacement of terminal fire alarm panels.

Building Maintenance (Asbestos Removal)

Amount: \$3,385.00

Expenditure: Removal of asbestos floor tiles and mastic at Veterans Memorial Hall.

City Clerk's Office (OpenGov Business Licensing Software)

Amount: \$88,828.87

Expenditure: Purchase of OpenGov business licensing software module for easier electronic submission, tracking, and revenue collection of business licenses.

Finance (GASB 75 Actuarial Services)

Amount: \$10,000.00

Expenditure: Actuarial services to complete a full valuation calculation for FY26 of the city's post-employment retirement benefits liability obligation under Government Accounting Standard 75.

Fire (Medical Supervisor Vehicle Decals)

Amount: \$2,632.25

Expenditure: Purchase and installation of emergency vehicle decals.

Leisure Services (Annual Flowers)

Amount: \$3,770.00

Expenditure: Labor and materials to plant annual flowers in twenty-nine saucer planters at River Loop Expo Plaza.

Leisure Services (Rubber Mulch)

Amount: \$15,700.00

Expenditure: Eighty-eight thousand pounds of unpainted rubber mulch for Cedar Terrace Park.

Leisure Services (Steel Entry Gates)

Amount: \$6,141.82

Expenditure: Custom steel entry gates for Gates Splash Pad and inclusive playground to replace original entry gates that were damaged by vandalism.

Mr. Simon asked about the vandalism.

Todd Derifield, Leisure Services Director, provided an overview.

Leisure Services (Fertilizer Spreader)

Amount: \$2,275.00

Expenditure: (1) SS1079P Pendlar Fertilizer Spreader, to replace a 2013 model year Democo Sprayer.

Leisure Services (Fence Repair)

Amount: \$2,973.67

Expenditure: Replace fence near the entrance of Basic Material Corporation due to car accident.

Leisure Services (Nustep T6 Pro Exercise Machine)

Amount: \$6,690.00

Expenditure: (1) Nustep T6 Pro exercise equipment for cardiac rehab opportunities for members. Paid for by grant received from Waterloo Community Foundation.

Police (Streetlight Camera System with Accessories)

Amount: \$3,995.00

Expenditure: AEL ATBO Streetlight Axis Camera stem with accessories paid for with Byrne Grant funding.

Police (K-9 Purchase and Training)

Amount: \$15,000.00

Expenditure: Purchase of Police K-9 and associated handler on-site training.

Police (Multi Use Camera System)

Amount: \$9,745.00

Expenditure: Multi-use drop car camera system with accessories paid for with Byrne Grant funding.

Police (Cardiac Stress Test Readings)

Amount: \$5,810.00

Expenditure: (35) Cardiac stress test readings for sworn officers.

Police (Cardiac Stress Testing)

Amount: \$18,200.00

Expenditure: (35) Cardiac stress tests for sworn officers.

Sanitation (Refuse Carts)

Amount: \$39,787.30 + \$3,200.00 S/H

Expenditure: Refuse cart replacements (403) 95-gallon carts and (330) 65-gallon carts.

Sewer (Pump Parts)

Amount: \$8,550.00 + \$75.00 S/H

Expenditure: Spare parts for primary pumps.

Sewer (Flygt Repair)

Amount: \$17,574.00 + \$500.00 S/H

Expenditure: Flygt mixer repair.

Street Dept (Crack Sealant)

Amount: \$34,983.00 + \$500.00 S/H

Expenditure: (44,850) pounds of CRAFCO Crack sealant for road maintenance.

Sewer (KSB Pump Repair)

Amount: \$50,000.00

Expenditure: KSB Amacan Pump Repair equipment package containing all necessary KSB pump repair parts for the E. 6th Street Storm Lift Station Pump.

Sewer (Termite Treatment)

Amount: \$7,765.00

Expenditure: Termite treatment with annual monitoring for 5 years at the Waste Management Services Department Shop Building.

Traffic Operations Department (Pavement Marking)

Amount: \$55,800.00

Expenditure: Paint, beads and thermoplastic material for the upcoming season pavement marking.

BUDGET LINE ITEMS TO BE AMENDED

Simon/Schmitt

that the following budget line items be approved. Voice vote-Ayes: Three. Motion carried.

Approve the budget amendment to increase Tri-County's cash on hand revenue and the Tri-County forfeitures disbursement expense line by \$65,000.00, as submitted by the Police Department.

Approve budget amendment to increase various revenue lines and the computer software expense line in the amount of \$110,000.00 to support the transition to OpenGov for additional

licenses issued by Clerks Office, as submitted by the Clerk/Finance Department.

Approve the project budget to Replace/Upgrade Airfield Lighting Control Maintenance System, in the amount of \$116,798.00, as submitted by the Airport.

Approve the budget amendment to increase various revenue lines and expense lines in the amount of \$21,000.00 to cover associated costs from increased visitors and participation in classes, birthday parties, and Phelps Youth Pavilion admissions, as submitted by the Culture and Arts Department.

Approve the budget amendment to increase the donations revenue line and increase other professional services and building improvements expense lines in the amount of \$6,593.00 for the 01MYR.MEMPROJ, as submitted by the Finance Department.

Approve budget amendment to increase various revenue and increase various expenses lines in the amount of \$44,275.00, for increased expenses and authority to use increased revenues, as submitted by the Building Department.

Approve budget amendment to increase cash on hand revenue line and various expense lines in the amount of \$100,000.00, for city facility expenses, as submitted by the Building Department.

Approve budget amendment to increase the Restricted Donations revenue line and the Recreation Equipment expense line in the amount of \$6,690.00, to purchase equipment from a grant received from Waterloo Community Foundation, as submitted by the Leisure Services Department.

Approve budget amendment to increase the Cash on Hand for Hotel Motel Tax revenue line and increase the contributions expense line in the amount of \$71,250.00, to cover outstanding previously awarded Hotel Motel Tax Discretionary Grants, as submitted by the Finance Department.

Approve the budget amendment to increase the K9 Donation revenue line and the K9 Project expense line, in the amount of \$20,000.00, for the Police K9 project to budget to spend additional revenue received, as submitted by the Police Department.

Approve budget amendment to increase Cash on Hand revenue line and increase Building Improvements expense line in the amount of \$17,300.00, for the purchase and installation of replacement flooring, as submitted by the Library.

BILLS PAYMENT

March 23, 2026.

Simon/Salamanca
that the Bills Payment, as contained in the Accounts Payable Report dated March 23, 2026, in the amount of \$6,375,037.14, be approved. Voice vote-Ayes: Three. Motion carried.

March 30, 2026.

Simon/Salamanca
that the Bills Payment, as contained in the Accounts Payable Report dated March 30, 2026, in the amount of \$2,248,199.85, be approved. Voice vote-Ayes: Three. Motion carried.

April 6, 2026.

Simon/Salamanca
that the Bills Payment, as contained in the Accounts Payable Report dated April 6, 2026, in the amount of \$3,428,787.39, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

Salamanca/Schmitt
that the meeting be adjourned at 5:29 p.m. Voice vote-Ayes: Three. Motion carried.

Kelley Felchle
City Clerk