

February 16, 2026

FINANCE COMMITTEE

5:10 p.m.

Harold E. Getty Council Chambers

Pre-Meeting Items

Roll Call.

Members Present: Chairperson Steve Simon, Vice Chairperson Steve Schmitt and Hector Salamanca Arroyo

Approval of Agenda as proposed or amended.

Salamanca/Schmitt

that the agenda as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of the Minutes of the February 2, 2026, Finance Committee meeting, as proposed or amended.

Salamanca/Schmitt

that the minutes of the February 2, 2026, Finance Committee meeting as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Salamanca/Schmitt

that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Mr. Simon commented that in the future, the Finance Committee may ask staff to provide an overview of what was covered at the training or conference they attended.

**Wayne Castle, Assistant City Engineer**

Class/Meeting: 89th Annual SLSI Land Surveyors Conference

Destination: Ames, IA

Dates: March 4-6, 2026

Amount not to exceed: \$470.00

**Officer A. Ehlers & Officer Montalvo**

Class/Meeting: IaAWP Spring Conference

Destination: Dubuque, IA

Dates: March 2-3, 2026

Amount not to exceed: \$330.00

**Steven Kjergaard, Director of Aviation**

Class/Meeting: Iowa Public Airports Association Conference

Destination: Dubuque, IA  
Dates: April 14-16, 2026  
Amount not to exceed: \$700.00

**Mayor Dave Boesen**

Class/Meeting: Cedar Valley Coalition  
Destination: Washington DC  
Dates: March 3-5, 2026  
Amount not to exceed: \$2,550.00

**Matt Boquist and Daniel Greer, Street Department Directors**

Class/Meeting: 2026 APWA North American Snow Conference  
Destination: Cleveland, OH  
Dates: April 26-30, 2026  
Amount not to exceed: \$4,478.00

**Jamie Knutson, City Engineer; Wayne Castle, Assistant City Engineer; Matt Schindel, Principal Engineer; Ryan Shatek, Storm Water Specialist**

Class/Meeting: 2026 IStorm Conference  
Destination: Cedar Falls, IA  
Dates: April 22-23, 2026  
Amount not to exceed: \$1,060.00

**Steven Kjergaard, Director of Aviation and David Deeds, Airport Board Chairperson**

Class/Meeting: JumpStart Air Service Development Conference  
Destination: Chicago, IL  
Dates: June 8-10, 2026  
Amount not to exceed: \$6,614.00

**Jesse Gaherty, Collections Director; Randy Bennett, Public Works Division Manager and Todd Gaede, John Holler, CJ Mott and Cody Demaro - Sewer Maintenance**

Class/Meeting: 29th Annual IAWEA Collection System Specialty Conference  
Destination: Ames, IA  
Dates: March 5-6, 2026  
Amount not to exceed: \$1,688.15

**Brad Manahl, Treatment Director and Ryan Anderson, Kyle Frost and Tyler Weber, Sewer Maintenance**

Class/Meeting: 29th Annual IAWEA Collection System Specialty Conference — Review and Exam  
Destination: Ames, IA

Dates: March 4, 2026  
Amount not to exceed: \$400.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

Salamanca/Schmitt  
that the request for the following pre-authorizations to expend over \$2,500 be approved. Voice  
vote-Ayes: Three. Motion carried.

**Airport (Portable Boarding Ramp)**

Amount: \$92,314.00 + \$6,500.00 S/H

Expenditure: Portable boarding ramp for use while the new boarding bridge is being installed.

Mr. Schmitt asked for an overview of the item.

Sheila Combs, Airport Business Manager, provided an overview of the expense request and explained that the rental cost of \$20,000 per month would be charged back to the FAA grant for the project.

**Code Enforcement (Secure Property)**

Amount: \$5,735.45

Expenditure: Secure property by boarding up approximately 44 ground-level windows and a glass vestibule entryway of the building located at 633 Walnut Street, cost to be charged back to the property.

Mr. Salamanca requested clarification on the charge back to the property.

Bridgett Wood, Finance Director, explained that the cost would be assessed to the property.

Mr. Salamanca questioned if the city would take ownership of this property.

Bridgett Wood commented that she is unsure of the city's plan.

Mr. Salamanca shared his concern that the cost to secure the property may not be recovered, but he would support approval if the city could find a way to ensure we are reimbursed.

Mr. Simon shared that he asked the city clerk for clarification on what the procedure would be to delay the approval if there was further question or doubt.

Mr. Schmitt questioned what the clerk's response was.

Mr. Simon commented that, as he understood, the approval could be delayed.

Kelley Felchle, City Clerk, explained how the assessment process works and that the property owner can pay the assessment incrementally over a period of time.

Mr. Schmitt commented that he would like to delay the approval for two weeks.

Kelley Felchle expressed her concern about delaying the approval based on the need to secure the building and the potential hazards it may pose to the public.

**Community Development (2nd XRF Machine Resource)**

Amount: \$4,525.00

Expenditure: Resource and recalibrate the second XRF machine used to detect lead-based paint for rehabilitation and Healthy Homes Production Grant projects.

**Engineering (Software Renewal)**

Amount: \$5,778.00

Expenditure: Annual renewal of design software with DLT Solutions.

**Fire (Occupational Health Services)**

Amount: \$3,853.00

Expenditure: Respiratory clearance evaluations.

**Leisure Services (Plant Waterloo)**

Amount: \$25,235.00

Expenditure: (232) Trees for the Plant Waterloo Residential Tree Program.

**Legal (Settlement)**

Amount: \$5,195.00

Expenditure: Settlement in Radean L. Jacobs v. City of Waterloo, B. H. County case number scsc199358.

**Leisure Services (Team Shirts)**

Amount: \$4,879.00

Expenditure: Team shirts for the Optimist baseball and softball program.

**Leisure Services (Hats and Visors)**

Amount: \$9,438.00

Expenditure: Hats and visors for the Optimist program — Tee Ball & A Ball.

**Leisure Services (Expansion Tank)**

Amount: \$3,040.56

Expenditure: Expansion tank for hot water boiler system at Cedar Valley SportsPlex.

**Leisure Services (Trees and Labor)**

Amount: \$11,570.00

Expenditure: (26) Trees plus labor to replace dead trees in the downtown area and along Highway 63 corridor.

**Leisure Services (Resurfacing of Tennis Courts)**

Amount: \$119,000.00

Expenditure: Resurfacing of (16) tennis courts and the addition of (6) blended pickle ball court lines on courts 1-6.

**MIS Dept (Dell Switch Maintenance)**

Amount: \$3,628.30

Expenditure: Dell core switch maintenance and renewal.

**Police (Harley-Davidson Patrol Motorcycles)**

Amount: \$5,300.00

Expenditure: One-year lease for (2) Harley-Davidson patrol motorcycles.

**Traffic Operations (Opticom Lights for Ambulance Service)**

Amount: \$15,400.00

Expenditure: Opticom Equipment (4) 764 Phase selectors and (4) 768 interface panels needed for Ambulance Services.

**BUDGET LINE ITEMS TO BE AMENDED**

Simon/Salamanca

that the following budget line items be approved. Voice vote-Ayes: Three. Motion carried.

Approve the budget amendment to increase Restricted Donation revenue line and increase Trees and Shrubs expense line the amount of \$20,595.00, to budget funds received by the Young Family Foundation for the Plant Waterloo Program, as submitted by Leisure Services.

Approve the budget amendment to increase Restricted Donations revenue line and increase Trees and Shrubs expense line in the amount of \$11,570.00, to cover expenses for 26 trees and labor to replace dead trees in the downtown area and along Highway 63 corridor, as submitted by Leisure Services.

Approve the project budget for the School Resource Officer, funded in part by the Cedar Valley Catholic School District in the amount of \$47,500.00, as submitted by the Police Department.

Approve the budget amendment to increase the State Grant Revenue line and increase various expense lines in the total amount of \$126,500.00, for Community Development CARES Act 2 funding, as submitted by Community Development.

Approve the budget amendment to increase Cash on Hand Revenue line and Collection Conservation expense line in the amount of \$6,000.00, to cover art collection maintenance expenses, as submitted by the Culture and Arts.

Approve the budget amendment to increase Reimburse for Service revenue line and increase Time and Half pay expense line in the total amount of \$345,000.00, for several police overtime projects, as submitted by the Police Department.

Approve the budget amendment to increase the Cash on Hand revenue line and increase Building & Grounds Maintenance and Machinery & Equipment expense lines in the total amount of \$150,000.00, to cover the cost of a temporary boarding ramp and other anticipated expenses in the current fiscal year, as submitted by the Airport.

Approve the budget amendment to increase Cash on Hand Revenue line and increase Computer Equipment Expense line in the amount of \$120,000.00, for the purchase of self-check machines, materials sorter, and public computers, as submitted by the Library.

#### OTHER COMMITTEE BUSINESS

Simon/Salamanca  
that the following refund request be approved. Voice vote-Ayes: Three. Motion carried.

Refund request for property located at 656 Summit Avenue for charges billed in error for garbage fees, in the amount of \$78.33.

#### BILLS PAYMENT

February 9, 2026.

Simon/Salamanca  
that the Bills Payment, as contained in the Accounts Payable Report dated February 9, 2026, in the amount of \$4,367,652.10, be approved. Voice vote-Ayes: Three. Motion carried.

February 16, 2026

Simon/Salamanca  
that the Bills Payment, as contained in the Accounts Payable Report dated February 16, 2026, in the amount of \$879,559.88, be approved. Voice vote-Ayes: Three. Motion carried.

#### ADJOURNMENT

Schmitt/Salamanca  
that the meeting be adjourned at 5:27 p.m. Voice vote-Ayes: Three. Motion carried.

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Kelley Felchle  
City Clerk