January 5, 2026

FINANCE COMMITTEE
5:10 p.m.
Harold E. Getty Council Chambers

Roll Call.

Members present: Chairperson Steve Simon, Vice Chairperson Steve Schmitt and Hector Salamanca.

Approval of Agenda as proposed or amended.

Schmitt/Salamanca
that the agenda be proposed as approved. Voice vote-Ayes: Three. Motion carried.

Approval of minutes of the December 15, 2025, Finance Committee, as proposed or amended.

Schmitt/Salamanca
that the minutes of the December 15, 2025, Finance Committee meeting as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Schmitt/Salamanca
that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Safiah Elahi, Traffic Operations Director and Tina Schellhorn, Associate Traffic Engineer
Class/Meeting: IDOT Federal-aid Overview Seminar
Destination: Boone, IA
Dates: February 11-12, 2026
Amount not to exceed: $554.00

JB Bolger, Interim Assistant Director
Class/Meeting: 2026 Turfgrass Conference & Trade Show
Destination: Des Moines, IA
Dates: February 11, 2026
Amount not to exceed: $240.00

Officer Shaw
Class/Meeting: Mastering Interdiction Case Law
Destination: Des Moines, IA
Dates: January 29-30, 2026
Amount not to exceed: $575.00

PRE-AUTHORIZATION TO EXPEND OVER $2,500.00

Salamanca/Schmitt
that the request for the following pre-authorizations to expend over $2,500 be approved. Voice vote-Ayes: Three. Motion carried.

Airport (Deicer Chemicals)
Amount: NTE $25,000.00 + $3,000.00 S/H
Expenditure: Deicer chemicals for airfield for the 2025-26 winter season.

Airport (Replacement Carpet)
Amount: $13,982.15 + $1,041.30 S/H
Expenditure: Replacement carpet tiles and adhesive for Terminal 2nd floor.

Central Garage (Repair Parts)
Amount: $33,688.47 + $500.00 S/H
Expenditure: Repair parts for SNOGO #191911.

Central Garage (ECM Software Update)
Amount: $2,558.58
Expenditure: ECM software to fix power take-off on #410306.

City Clerk (Software Annual Renewal)
Amount: $19,896.52
Expenditure: Laserfiche software annual renewal.

Community Planning and Development (Farm Input Reimbursement)
Amount: $15,840.00
Expenditure: Reimbursement to Airport Farming Lease tenant for ground prep that was completed before International Paper's site was established.

MIS Department (Camera Server)
Amount: $14,947.30
Expenditure: Dell PowerEdge R760 Server for Video Management System.

Sewer (Pumps)
Amount: $458,170.00
Expenditure: Purchase and installation of (3) Flygt NZ3153-413LT submersible pumps, (1) triplex pump station control panel, and (3) wall mountable variable frequency drives for Park Road Lift Station from and by Electric Pump.

Street Department (Brine Machine Parts)
Amount: $7,387.99 + $500.00 S/H
Expenditure: Replacement parts for aging brine machine.

Street Department (Brine Machine Parts)
Amount: $2,875.21 + $500.00 S/H
Expenditure: Replace broken brine machine parts.

Traffic Operations Department (Signal Parts)
Amount: $2,553.00
Expenditure: Replacement parts for items damaged in an accident.

Traffic Operations Department (Signal Parts)
Amount: $21,465.45
Expenditure: Signal parts damaged in an accident.

Veterans Memorial Hall Commission/Finance (Bronze Memorials)
Amount: $5,421.21
Expenditure: (2) Bronze memorials honoring General Cole and General Hultman.

Mr. Schmitt clarified that this was funded through the Community Foundation and not taxpayer dollars.

BUDGET LINE ITEMS TO BE AMENDED

Simon/Schmitt
that the following budget line items be approved. Voice vote-Ayes: Three. Motion carried.

Approve the budget amendment to increase the Cash on Hand revenue line and various expense lines in the amount of $136,919.00, to correct Animal Control personnel costs not previously budgeted for FY26, as submitted by Finance Department/Animal Control.

Mr. Schmitt requested clarification on this item.

Bridgett Wood, Finance Director, explained that an error was identified with the misclassification of an animal control officer, so this is to correct that error. She shared that the appropriate steps have been taken to prevent errors such as this in the future.

BILLS PAYMENT

December 22, 2025.

Simon/Schmitt
that the Bills Payment, as contained in the Accounts Payable Report dated December 22, 2025,

$3,180,478.71, be approved. Voice vote-Ayes: Three. Motion carried.

January 5, 2026.

Simon/Schmitt
that the Bills Payment, as contained in the Accounts Payable Report dated January 5, 2026, $3,639,251.98, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

Schmitt/Salamanca
that the meeting be adjourned at 5:19 p.m. Voice vote-Ayes: Three. Motion carried

Kelley Felchle
City Clerk