



**THE FINANCE COMMITTEE OF WATERLOO, IOWA
FINANCE MEETING TO BE HELD AT
Harold E. Getty Council Chambers
Tuesday, September 2, 2025
5:10 PM**

Members

Chairperson Ray Feuss
Vice Chairperson Rob Nichols
John Chiles

Roll Call.

Approval of Agenda as proposed or amended.

Approval of Minutes of the August 18, 2025, Finance Committee meeting as proposed or amended.

TRAVEL REQUESTS

1. **Scott Strader, Chief Plumbing Inspector**
Class/Meeting: IAPMO Conference
Destination: Palm Springs, CA
Dates: September 12-19, 2025
Amount not to exceed: \$2,214.40
2. **Sheila Steffen, Public Works Coordinator and Amber Chase, WMS Administrative Secretary**
Class/Meeting: Iowa League of Cities Annual Conference
Destination: Des Moines, IA
Dates: September 17-19, 2025
Amount not to exceed: \$1,165.00
3. **JD Van Dyke, Lietenant Fire Inspector**
Class/Meeting: 2025 HSFSFA Fire & Building Safety Conference
Destination: Des Moines, Iowa
Dates: November 5-6th, 2025
Amount not to exceed: \$575.00
4. **Greg Ahlhelm, Building Official**
Class/Meeting: Fire Safety Association - 2025 Fall Conference
Destination: Des Moines, IA
Dates: November 4-6, 2025
Amount not to exceed: \$628.98

5. **Brad Baldwin - Property Safety Inspector**
Class/Meeting: Fire Safety Association - 2025 Fall Conference
Destination: Des Moines, IA
Dates: November 4-6, 2025
Amount not to exceed: \$556.58
6. **(2) Fire Personnel**
Class/Meeting: First Responder Peer Support/Chaplain Training
Destination: Hiawatha, IA
Dates: September 10, 2025
Amount not to exceed: \$302.96
7. **(5) Fire Personnel**
Class/Meeting: Pierce Fire Apparatus Plant Tour
Destination: Appleton, WI
Dates: September 3-4, 2025
Amount not to exceed: \$1,110.00
8. **Chris Youngblut, Technology Services Director**
Class/Meeting: Iowa League of Cities Annual Conference
Destination: Des Moines, IA
Dates: September 17-19, 2025
Amount not to exceed: \$870.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

9. **Building Maintenance (Parking Ramp Elevator)**
Amount: \$9,230.00
Expenditure: Repair/Remodel of the E. 5th Street Parking Ramp elevator.
10. **Building Maintenance (Emergency Repair)**
Amount: \$6,300.00
Expenditure: Emergency Repair of Hazardous Materials Regional Training Center Roof.
11. **Building Maintenance (City Hall Repair)**
Amount: \$3,547.00
Expenditure: Emergency repair to windows leaking at City Hall.
12. **Building Maintenance (Floor Repair)**
Amount: \$3,277.00
Expenditure: Floor tiles at the Center for the Arts need replacing.
13. **Central Garage (Replacement Transmission)**
Amount: \$13,075.00
Expenditure: Replacement transmission for unit #410301.
14. **Central Garage (Replacement Floor)**
Amount: \$6,215.52
Expenditure: Parts and labor to replace damaged floor for unit #151815.
15. **Clerk's Office (Annual Renewal)**

Amount: \$18,119.00
Expenditure: Annual Iowa League of Cities membership dues.

16. Finance (Plan-It! Renewal)

Amount: \$9,975.00
Expenditure: (1) year of Plan-It! Capital Planning Software subscription renewal.

17. Leisure Services (Mayor's Fun Run Shirts)

Amount: \$5,605.00
Expenditure: Kids shirts for the Mayor's Fun Run.

18. Leisure Services (Advertisement)

Amount: \$15,000.00
Expenditure: TV advertisement package and commercial production for golf course marketing with On Media to increase play and revenue at each facility.

19. Leisure Services (Advertisement)

Amount: \$15,000.00
Expenditure: TV advertisement package and commercial production for the Cedar Valley SportsPlex with On Media to help retain members and recruit new members.

20. Leisure Services (Young Arena Audio Upgrades)

Amount: \$109,586.50
Expenditure: Audio controls, amps, additional speakers and microphone upgrades to replace aging equipment to maintain professional sound quality for all events at Young Arena.

21. Leisure Services (Multi-Purpose Room Flooring)

Amount: \$37,359.00
Expenditure: Robins Pulastic Classic 90 seamless pad and urethane flooring for the Multi-Purpose Room at the Cedar Valley SportsPlex.

22. Mayor's Office (Cedar Valley Coalition Dues)

Amount: \$3,450.00
Expenditure: Cedar Valley Coalition membership dues for FY26.

23. MIS (HPE Aruba Switch)

Amount: \$4,548.96 + \$5.00 S/H
Expenditure: HPE Aruba 6200M 48 Port Switch for Leisure Services Administration Building.

24. Police (Patrol Car Laptops)

Amount: \$15,774.85
Expenditure: Replacement of five end-of-life patrol car Toughbook laptops.

25. Sanitation (Refuse Carts)

Amount: \$41,236.00 + \$2,500.00 S/H
Expenditure: (793) 95 gallon refuse carts.

26. Street Dept (Grapple Bucket)

Amount: \$8,972.24 + \$700 S/H

Expenditure: (2) grapple buckets to be used as attachments for skid loaders.

BUDGET LINE ITEMS TO BE AMENDED

- 27. Approve the project budget amendment of \$15,000.00 to use Hotel Motel funds awarded to advertise the Sportsplex.**
- 28. Approve the project budget amendment of \$15,000.00 to use Hotel Motel funds awarded to advertise golf courses.**
- 29. Approve budget amendment to increase Misc Revenue revenue line and increase Computer Software expense line, in the amount of \$6,945.00, for software renewals and purchases, as submitted by the Planning Department.**

BILLS PAYMENT

- 30. August 25, 2025.**
- 31. September 2, 2025.**

ADJOURNMENT

Motion to adjourn.

Kelley Felchle
City Clerk