

August 4, 2025

FINANCE COMMITTEE

5:10 p.m.

Harold E. Getty Council Chambers

Roll Call

Members present: Vice Chairperson Rob Nichols, John Chiles and Dave Boesen in for Ray Feuss who was absent.

Approval of Agenda

Chiles/Boesen

that the agenda as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of the July 21, 2025, Finance Committee as proposed or amended.

Chiles/Boesen

that the minutes of July 21, 2025, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Boesen/Chiles

that the following travel requests be approved. Voice vote-Ayes: Three. Mr. Boesen abstained on item #3 (family member). Motion carried.

Officer Marc Jasper

Class/Meeting: IPTM Advanced Traffic Crash Investigation

Destination: Online

Dates: September 8-19, 2025

Amount not to exceed: \$1,295.00

Officer Marcus Harrington

Class/Meeting: ILEA Patrol Rifle Instructor School

Destination: Des Moines, IA

Dates: August 9-12, 2025

Amount not to exceed: \$1,409.00

Sgt. Eddie Savage, Officer Dustin Yates, Officer Tom Schuster, Michelle Boesen, Angie Hereid

Class/Meeting: Peer Support Group Training Conference

Destination: West Des Moines, IA

Dates: September 17-19, 2025

Amount not to exceed: \$2,975.00

Kathy Skillings, Lab Foreman

Class/Meeting: SHL Annual Laboratory Symposium
Destination: Des Moines, IA
Dates: September 24-25, 2025
Amount not to exceed: \$341.00

Brad Manahl and Nolan Rasmusson

Class/Meeting: Iowa Rural Water Association 2025 Fall Conference
Destination: Okoboji, IA
Dates: September 8-10, 2025
Amount not to exceed: \$1,237.00

Captain Gus Farmer

Class/Meeting: Northwestern School of Police Staff and Command
Destination: Sioux Falls, SD
Dates: August 18 - December 19, 2025
Amount not to exceed: \$12,375.00

Lekeisha Veasley, Housing Authority Director and TBD-new hire, Housing Authority Bookkeeper

Class/Meeting: Housing Authority Financial Workshop
Destination: La Crosse, WI
Dates: October 14-15, 2025
Amount not to exceed: \$2,420.00

Ben Wagner, GIS Coordinator (Amended)

Class/Meeting: 2025 ESRI User Conference
Destination: San Diego, CA
Dates: July 14-19, 2025
Amount not to exceed: \$2,576.00

Brock Weliver (Fire Marshal), JD Van Dyke (Lt. Inspector), Dave Jensson (Captain), TJ Schaffer (Inspector)

Class/Meeting: Iowa Fire Investigation Annual Seminar
Destination: West Des Moines, IA
Dates: September 8-10, 2025
Amount not to exceed: \$1,890.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

Chiles/Boesen

that the request for the following pre-authorizations to expend over \$2,500 be approved. Voice

vote-Ayes: Three. Motion carried.

Central Garage (Turbo Charger/Actuator/Mounting Kit)

Amount: \$6,758.88 + \$500.00 S/H

Expenditure: New turbo charger actuator and mounting kit for Firetruck engine #121301.

Mr. Boesen commented that he believes this Turbo Charger is covered under warranty, and he would like to see the purchase delayed until that is confirmed.

Sheila Steffen, Public Works Coordinator, commented that she would check with the Fleet Maintenance Director and let Mr. Boesen know.

Clerk's Office (CivicClerk Renewal)

Amount: \$23,746.51

Expenditure: Agenda management software renewal fee for the period of 9/30/25 - 9/29/2026.

Cultural & Arts (Sportsman Software Renewal)

Amount: \$3,705.00

Expenditure: Waterloo Center for the Arts management system

Finance (Convention Center Concourse Players)

Amount: \$79,152.00 + \$225.00 S/H

Expenditure: (16) concourse players and installation at the Convention Center to be able to control interior media displays and connect with external media displays.

Leisure Services (Sportsman Software Renewal)

Amount: \$5,514.45

Expenditure: Parks and Recreation management system.

MIS (HPE Aruba Network Switch)

Amount: \$3,188.16 + \$5.00 S/H

Expenditure: HPE Aruba 6200M 24 Port Network Switch.

MIS (Server and Network Maintenance and Support Renewal)

Amount: \$11,623.81

Expenditure: Dell storage, server and networking annual maintenance and support renewal.

MIS (Aruba Access Points)

Amount: \$3,228.26 + \$5.00 S/H

Expenditure: Aruba AP-505 Access Points for Center for the Arts.

Sewer (Actuators)

Amount: \$21,446.45 + \$435.00 S/H

Expenditure: (2) Rotary Actuators for inlet valve of the blowers.

Waste Mgmt (Pumps)

Amount: \$607,935.00

Expenditure: (2) Flygt NP3531-845-1070 submersible raw wastewater pumps for the Easton site.

Mr. Boesen requested additional information on the purchase.

Jesse Gaherty, Collections Director, explained that these two pumps are part of a 5-part pump system, and with just three operating pumps the system was inundated by this last storm. He further commented that these three pumps are 1998 vintage with several rebuilds.

BUDGET LINE ITEMS TO BE AMENDED

Nichols/Boesen

that the following budget line items be approved. Voice vote-Ayes: Three. Motion carried.

Approve the budget amendment to increase the Cash-on-Hand revenue line by \$5,000.00 and increase various expense lines (office supplies, other contractual, and building & ground maintenance) by a total of \$5,000.00 for Veterans Memorial Hall, as submitted by the Finance Department.

Approve the budget amendment to increase Cash-on-Hand revenue and various expense lines in the amount of \$27,530,600.00, for TIF projects that were not completed by the end of FY25, as submitted by the Finance Department.

Approve budget amendment to increase the Cash on Hand and Sewer Usage Fee revenue lines and Plant Equipment expense line in the amount of \$900,000.00, for Easton raw wastewater pump purchases, as submitted by the Waste Management Services Department.

Approve the project budget for the School Resource Officers, funded in part by the Waterloo Community School District in the amount of \$460,755.00, as submitted by the Police Department.

BILLS PAYMENT

July 28, 2025.

Nichols/Chiles

that the Bills Payment, as contained in the Accounts Payable Report dated July 28, 2025, in the amount of \$4,126,470.44, be approved. Voice vote-Ayes: Three. Motion carried.

August 4, 2025

Nichols/Chiles

that the Bills Payment, as contained in the Accounts Payable Report dated August 4, 2025, in the amount of \$853,230.73, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

that the meeting be adjourned at 5:20 p.m. Voice vote-Ayes: Three. Motion carried.

Kelley Felchle
City Clerk