

April 21, 2025

FINANCE COMMITTEE

5:10 p.m.

Harold E. Getty Council Chambers

Roll call.

Members present: Chairperson Ray Feuss, Vice Chairperson Rob Nichols and John Chiles.

Approval of Agenda as proposed or amended.

Nichols/Chiles

that the agenda, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of the April 7, 2025, Finance Committee, as proposed or amended.

Nichols/Chiles

that the minutes of the April 7, 2025 Finance Committee meeting, as proposed or amended, be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Chiles/Nichols

that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Officer Darin Rulapaugh

Class/Meeting: FBI Hazardous Devices School- Recertification

Destination: Huntsville, AL

Dates: May 12-16, 2025

Amount not to exceed: \$600.00

Lt. Michael Girsch

Class/Meeting: Property and Evidence Management

Destination: Online

Dates: May 1, 2025

Amount not to exceed: \$425.00

Justin Spekar, ICT Foreman

Class/Meeting: Programmable Controller (PLC) Systems 1

Destination: TechWorks Campus Waterloo, IA

Dates: (18 sessions) May 1, 2025 - June 18, 2025

Amount not to exceed: \$1,999.00

Michael Kofta, Golf Maintenance II

Class/Meeting: Northland CDL Training

Destination: Mason City, IA

Dates: June 2025

Amount not to exceed: \$895.00

K9 Officers Herkelman, Lindaman, Blackburn and Bolstad

Class/Meeting: DLE Annual K9 Certification Seminar

Destination: Independence, IA

Dates: May 5-10, 2025

Amount not to exceed: \$1,800.00

Ryan Stuber, Clerk II

Class/Meeting: Municipal Professionals Institute

Destination: Ames, IA

Dates: June 9-12, 2025

Amount not to exceed: \$1,119.15

LeAnn Even, Deputy City Clerk

Class/Meeting: Iowa Municipal Professionals Academy

Destination: Ames, IA

Dates: June 9-11, 2025

Amount not to exceed: \$770.00

Mike Smock, WMS Operator

Class/Meeting: Basic Wastewater Training

Destination: Cedar Rapids, IA

Dates: May 5-13, 2025

Amount not to exceed: \$560.00

Missy Gearhart, Assistant HR Director

Class/Meeting: IaPELRA Spring Meeting

Destination: Ankeny, IA

Dates: May 1-2, 2025

Amount not to exceed: \$338.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

Nichols/Chiles

that the request for the following pre-authorizations to expend over \$2,500 be approved. Voice vote-Ayes: Three. Motion carried.

Airport (Leakage Study)

Amount: \$10,000.00

Expenditure: Updated leakage study for Waterloo Regional Airport.

Building Maintenance (ADA Hardware Replacement)

Amount: \$21,500.00

Expenditure: Replacement of ADA hardware on exterior and interior doors at 614 Commercial Street Parking Garage.

Building Maintenance (5th Street Parking Ramp Elevator)

Amount: \$20,700.00

Expenditure: Upgrade the 5th Street Parking Ramp Elevator.

Central Garage (Crambo SickleTeeth & Hardware)

Amount: \$4,838.28 + \$500.00 S/H

Expenditure: Replace sickle teeth for Crambo 6000 compost grinder.

Central Garage (Screening Plate for Compost Grinder)

Amount: \$7,020.00 + \$800.00 S/H

Expenditure: Replace screening plate for Crambo 6000 compost grinder.

Central Garage (30-ton King Pin Press)

Amount: \$2,748.97

Expenditure: OTC 4240A 30-ton King Pin Pusher Set.

Community Planning and Development (Appraisal Services)

Amount: \$7,000.00

Expenditure: Appraisal services by Commercial Appraisers of Iowa, Inc. for Parcels F2, F, G, and H West of the Waterloo Regional Airport.

Engineering (FY 2025 Idaho Street Fiber Hut)

Amount: \$77,560.10

Expenditure: Construction of fiber hut.

Mr. Nichols questioned if this was the same contractor who worked on the hut on 6th Street.

Jamie Knutson, City Engineer, commented that he is unsure at the moment, but that Vieth Construction has done good work for us in the past on various projects.

Finance (LPR Installation)

Amount: \$5,113.00

Expenditure: Installation fees for the LPR hardware on the parking enforcement vehicle as part of the LPR system upgrade.

Fire (KeySecures)

Amount: \$11,140.00 + \$130.00 S/H

Expenditure: (10) replacement KNOX KeySecure devices for fire apparatuses.

MIS Department (Fortigate Firewall Licensing)

Amount: \$9,800.00

Expenditure: Fortigate firewall license, support, and maintenance.

Police (Liability Coverage Annual Renewal)

Amount: \$9,585.00

Expenditure: ICAP Tri County Drug Enforcement liability coverage annual renewal.

Sewer (Light Ring V3)

Amount: \$3,150.00

Expenditure: Light Ring V3 to improve safety while televising manholes.

Sewer (Guard Products)

Amount: \$21,168.00 + \$1,240.00 S/H

Expenditure: Struvite removal chemical for sludge transfer line.

Sewer (Flow Meter)

Amount: \$5,574.00 + \$250.00 S/H

Expenditure: Mesophilic feed pump flow meter.

Sewer (Crane)

Amount: \$9,941.66 + \$525.00 S/H

Expenditure: Crane for lifting TAS mixers.

Sewer (Garden LS)

Amount: \$112,500.00

Expenditure: Replace valves and motors that are obsolete.

Street Department (Sealant and Detack)

Amount: \$22,545.00

Expenditure: CRAFCO sealant and detack for road maintenance.

Traffic Department (Crowd Control Barriers)

Amount: \$150,830.00 + \$1,000.00 S/H

Expenditure: Block Axxess crowd control barriers to be used at outdoor events.

Traffic (MULTI PRO XA Post Driver)

Amount: \$2,850.00 + \$500.00 S&H

Expenditure: Post driver used for various signs, from T-posts to large wooden posts.

BUDGET LINE ITEMS TO BE AMENDED

Feuss/Nichols

that the following budget line item amendments be approved. Voice vote-Ayes: Three. Motion carried.

Approve budget amendment to increase ice rent and sales tax revenue lines and various expense lines in the total amount of \$25,000.00, in anticipation for playoff costs for Black Hawks Hockey at Young Arena, as submitted by Leisure Services.

Approve budget amendment to increase concession revenue line and various expense line items in the total amount of \$100,000.00, for anticipated revenue and expenses for the potential of playoffs, as submitted by Leisure Services.

Approve budget amendment to increase cash on hand revenue line and minor equipment and supplies expense line in the amount of \$2,000.00, to use carry-forward golf surcharges for golf supplies, as submitted by Leisure Services.

Approve the budget amendment to increase the state grant revenue line and the park improvements expense line in the amount of \$710,047.00, for the Gates and Byrnes Park Project, as submitted by Leisure Services.

Approve budget amendment to increase the restricted gifts revenue line and increase the trees and shrubs expense line in the amount of \$5,000.00, for MidAmerican Tree donation, as submitted by Leisure Services.

Approve the budget amendment to increase cash on hand revenue line and streets and roadways expense line in the amount of \$1,000,000.00, for adjustments for various projects that were not completed in FY 2024 and will be completed in FY 2025, as submitted by the Engineering Department.

Approve the budget amendment to increase various revenue lines and credit card fees expense line in the amount of \$10,500.00, for increased costs associated with credit card processing, as submitted by the Culture and Arts Department.

Approve budget amendment to increase various revenue lines and various expense lines in the total amount of \$68,800.00, to cover machinery & equipment repairs and replacement of old equipment, as submitted by the Central Garage Department.

Approve budget amendment to increase various revenue lines and increase other contractual services expense line in the total amount of \$21,100.00, for traffic operations, as submitted by the Traffic Department.

Approve budget amendment to increase various revenue lines and building improvements expense line in the amount of \$685,320.00, for the Convention Center projects, as submitted by the Finance Department.

Approve budget amendment to increase cash on hand revenue line and building and ground maintenance expense line, in the amount of \$70,000.00, for city property management expenses for remainder of FY25, as submitted by the Finance Department.

Approve budget amendment to increase various revenue line times and prescription claims expense line in the amount of \$600,000.00, for self-funded health insurance, as submitted by the Finance Department.

Approve budget amendment to increase cash on hand revenue line and several expense lines in the amount of \$250,000.00, as submitted by the Police Department.

Approve budget amendment to increase the miscellaneous revenue line and increase the firearms and related expense line, in the amount of \$8,500.00, as submitted by the Police Department.

Approve budget amendment to increase various revenue lines and increase various expense lines in the total amount of \$5,579.55, as submitted by the Human Rights Department.

Approve budget amendment to increase the interest and kill water assessment revenue lines and various expense lines in the total amount of \$120,360.00, as submitted by the Finance Department.

OTHER COMMITTEE BUSINESS

Feuss/Chiles

that the following refund requests be approved. Voice vote-Ayes: Three. Motion carried.

Refund request for property located at 2900 Idaho Street for charges billed in error for garbage fees, in the amount of \$53.25.

Refund request for property located at 515 Riverside Drive for charges billed in error for two recycling carts, in the amount of \$240.00.

BILLS PAYMENT

April 14, 2025.

Feuss/Nichols

that the Bills Payment, as contained in the Accounts Payable Invoice Report dated April 14, 2025, in the amount of \$4,969,677.28, be approved. Voice vote-Ayes: Three. Motion carried.

April 21, 2025.

Feuss/Nichols

that the Bills Payment, as contained in the Accounts Payable Invoice Report dated April 21, 2025, in the amount of \$6,750,509.80, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

Chiles/Nichols

that the meeting be adjourned at 5:22 p.m. Voice vote-Ayes: Three. Motion carried.

Kelley Felchle
City Clerk