THE FINANCE COMMITTEE OF WATERLOO, IOWA
FINANCE MEETING TO BE HELD AT
Harold E. Getty Council Chambers
Monday, April 21, 2025
5:10 PM

<u>Members</u>
Chairperson Ray Feuss
Vice Chairperson Rob Nichols
John Chiles

Roll call.

Approval of Agenda as proposed or amended.

Approval of Minutes of the April 7, 2025, Finance Committee, as proposed or amended.

<u>TRAVEL REQUESTS</u>

1. **Officer Darin Rulapaugh**
   Class/Meeting: FBI Hazardous Devices School- Recertification
   Destination: Huntsville, AL
   Dates: May 12-16, 2025
   Amount not to exceed: $600.00

2. **Lt. Michael Girsch**
   Class/Meeting: Property and Evidence Management
   Destination: Online
   Dates: May 1, 2025
   Amount not to exceed: $425.00

3. **Justin Speakar, ICT Foreman**
   Class/Meeting: Programmable Controller (PLC) Systems 1
   Destination: TechWorks Campus Waterloo, IA
   Dates: (18 sessions) May 1, 2025 - June 18, 2025
   Amount not to exceed: $1,999.00

4. **Michael Kofta, Golf Maintenance II**
   Class/Meeting: Northland CDL Training
   Destination: Mason City, IA
   Dates: June 2025
   Amount not to exceed: $895.00

5. **K9 Officers Herkelman, Lindaman, Blackburn and Bolstad**
   Class/Meeting: DLE Annual K9 Certification Seminar

Destination: Independence, IA
Dates: May 5-10, 2025
Amount not to exceed: $1,800.00

6. **Ryan Stuber, Clerk II**
   Class/Meeting: Municipal Professionals Institute
   Destination: Ames, IA
   Dates: June 9-12, 2025
   Amount not to exceed: $1,119.15

7. **LeAnn Even, Deputy City Clerk**
   Class/Meeting: Iowa Municipal Professionals Academy
   Destination: Ames, IA
   Dates: June 9-11, 2025
   Amount not to exceed: $770.00

8. **Mike Smock, WMS Operator**
   Class/Meeting: Basic Wastewater Training
   Destination: Cedar Rapids, IA
   Dates: May 5-13, 2025
   Amount not to exceed: $560.00

9. **Missy Gearhart, Assistant HR Director**
   Class/Meeting: IaPELRA Spring Meeting
   Destination: Ankeny, IA
   Dates: May 1-2, 2025
   Amount not to exceed: $338.00

PRE-AUTHORIZATION TO EXPEND OVER $2,500.00

10. **Airport (Leakage Study)**
    Amount: $10,000.00
    Expenditure: Updated leakage study for Waterloo Regional Airport.

11. **Building Maintenance (ADA Hardware Replacement)**
    Amount: $21,500.00
    Expenditure: Replacement of ADA hardware on exterior and interior doors at 614 Commercial Street Parking Garage.

12. **Building Maintenance (5th Street Parking Ramp Elevator)**
    Amount: $20,700.00
    Expenditure: Upgrade the 5th Street Parking Ramp Elevator.

13. **Central Garage (Crambo SickleTeeth & Hardware)**
    Amount: $4,838.28 + $500.00 S/H
    Expenditure: Replace sickle teeth for Crambo 6000 compost grinder.

14. **Central Garage (Screening Plate for Compost Grinder)**
    Amount: $7,020.00 + $800.00 S/H
    Expenditure: Replace screening plate for Crambo 6000 compost grinder.

15. **Central Garage (30-ton King Pin Press)**
Amount: $2,748.97
Expenditure: OTC 4240A 30-ton King Pin Pusher Set.

16. **Community Planning and Development (Appraisal Services)**
Amount: $7,000.00
Expenditure: Appraisal services by Commercial Appraisers of Iowa, Inc. for Parcels F2, F, G, and H West of the Waterloo Regional Airport.

17. **Engineering (FY 2025 Idaho Street Fiber Hut)**
Amount: $77,560.10
Expenditure: Construction of fiber hut.

18. **Finance (LPR Installation)**
Amount: $5,113.00
Expenditure: Installation fees for the LPR hardware on the parking enforcement vehicle as part of the LPR system upgrade.

19. **Fire (KeySecures)**
Amount: $11,140.00 + $130.00 S/H
Expenditure: (10) replacement KNOX KeySecure devices for fire apparatuses.

20. **MIS Department (Fortigate Firewall Licensing)**
Amount: $9,800.00
Expenditure: Fortigate firewall license, support, and maintenance.

21. **Police (Liability Coverage Annual Renewal)**
Amount: $9,585.00
Expenditure: ICAP Tri County Drug Enforcement liability coverage annual renewal.

22. **Sewer (Light Ring V3)**
Amount: $3,150.00
Expenditure: Light Ring V3 to improve safety while televising manholes.

23. **Sewer (Guard Products)**
Amount: $21,168.00 + $1,240.00 S/H
Expenditure: Struvite removal chemical for sludge transfer line.

24. **Sewer (Flow Meter)**
Amount: $5,574.00 + $250.00 S/H
Expenditure: Mesophilic feed pump flow meter.

25. **Sewer (Crane)**
Amount: $9,941.66 + $525.00 S/H
Expenditure: Crane for lifting TAS mixers.

26. **Sewer (Garden LS)**
Amount: $112,500.00
Expenditure: Replace valves and motors that are obsolete.

27. **Street Department (Sealant and Detack)**

Amount: $22,545.00
Expenditure: CRAFCO sealant and detack for road maintenance.

28. **Traffic Department (Crowd Control Barriers)**
Amount: $150,830.00 + $1,000.00 S/H
Expenditure: Block Axess crowd control barriers to be used at outdoor events.

29. **Traffic (MULTI PRO XA Post Driver)**
Amount: $2,850.00 + $500.00 S&H
Expenditure: Post driver used for various signs, from T-posts to large wooden posts.

<u>BUDGET LINE ITEMS TO BE AMENDED</u>

30. **Approve budget amendment to increase ice rent and sales tax revenue lines and various expense lines in the total amount of $25,000.00, in anticipation for playoff costs for Black Hawks Hockey at Young Arena, as submitted by Leisure Services.**

31. **Approve budget amendment to increase concession revenue line and various expense line items in the total amount of $100,000.00, for anticipated revenue and expenses for the potential of playoffs, as submitted by Leisure Services.**

32. **Approve budget amendment to increase cash on hand revenue line and minor equipment and supplies expense line in the amount of $2,000.00, to use carry-forward golf surcharges for golf supplies, as submitted by Leisure Services.**

33. **Approve the budget amendment to increase the state grant revenue line and the park improvements expense line in the amount of $710,047.00, for the Gates and Byrnes Park Project, as submitted by Leisure Services.**

34. **Approve budget amendment to increase the restricted gifts revenue line and increase the trees and shrubs expense line in the amount of $5,000.00, for MidAmerican Tree donation, as submitted by Leisure Services.**

35. **Approve the budget amendment to increase cash on hand revenue line and streets and roadways expense line in the amount of $1,000,000.00, for adjustments for various projects that were not completed in FY 2024 and will be completed in FY 2025, as submitted by the Engineering Department.**

36. **Approve the budget amendment to increase various revenue lines and credit card fees expense line in the amount of $10,500.00, for increased costs associated with credit card processing, as submitted by the Culture and Arts Department.**

37. **Approve budget amendment to increase various revenue lines and various expense lines in the total amount of $68,800.00, to cover machinery & equipment repairs and replacement of old equipment, as submitted by the Central Garage Department.**

38. **Approve budget amendment to increase various revenue lines and increase other contractual services expense line in the total amount of $21,100.00, for traffic operations, as submitted by the Traffic Department.**

39. **Approve budget amendment to increase various revenue lines and building**

improvements expense line in the amount of $685,320.00, for the Convention Center projects, as submitted by the Finance Department.

40. **Approve budget amendment to increase cash on hand revenue line and building and ground maintenance expense line, in the amount of $70,000.00, for city property management expenses for remainder of FY25, as submitted by the Finance Department.**

41. **Approve budget amendment to increase various revenue line times and prescription claims expense line in the amount of $600.000.00, for self-funded health insurance, as submitted by the Finance Department.**

42. **Approve budget amendment to increase cash on hand revenue line and several expense lines in the amount of $250,000.00, as submitted by the Police Department.**

43. **Approve budget amendment to increase the miscellaneous revenue line and increase the firearms and related expense line, in the amount of $8,500.00, as submitted by the Police Department.**

44. **Approve budget amendment to increase various revenue lines and increase various expense lines in the total amount of $5,579.55, as submitted by the Human Rights Department.**

45. **Approve budget amendment to increase the interest and kill water assessment revenue lines and various expense lines in the total amount of $120,360.00, as submitted by the Finance Department.**

<u>OTHER COMMITTEE BUSINESS</u>

46. **Refund request for property located at 2900 Idaho Street for charges billed in error for garbage fees, in the amount of $53.25.**

47. **Refund request for property located at 515 Riverside Drive for charges billed in error for two recycling carts, in the amount of $240.00.**

<u>BILLS PAYMENT</u>

48. **April 14, 2025.**

49. **April 21, 2025.**

<u>ADJOURNMENT</u>

Motion to adjourn.

Kelley Felchle
City Clerk