



**THE FINANCE COMMITTEE OF WATERLOO, IOWA
FINANCE MEETING TO BE HELD AT
Harold E. Getty Council Chambers
Monday, March 17, 2025
5:10 PM**

Members

Chairperson Ray Feuss
Vice Chairperson Rob Nichols
John Chiles

Roll Call.

Approval of Agenda as proposed or amended.

Approval of Minutes of the March 3, 2025, Finance Committee as proposed or amended.

TRAVEL REQUESTS

1. **LeAnn Even, Deputy City Clerk**
Class/Meeting: IMFOA Spring Training
Destination: Des Moines, IA
Dates: April 9-11, 2024
Amount not to exceed: \$526.00
2. **Angie Fordyce and Tracey Southall**
Class/Meeting: HUD Office of Lead Hazard Control and Healthy Homes Program Managers Conference
Destination: New Orleans, LA
Dates: April 7-10, 2025
Amount not to exceed: \$7,650.00
3. **Steven Kjergaard, Director of Aviation**
Class/Meeting: Iowa Public Airports Association Conference
Destination: Okoboji, IA
Dates: April 15-17, 2025
Amount not to exceed: \$560.00
4. **Hillary Meyer, Paramedic & Lt. Travis Ihnen**
Class/Meeting: Fire Investigation School
Destination: Johnston, IA
Dates: May 5-16, 2025
Amount not to exceed: \$3,045.00

5. **Brian O'Connell, Plant Maintenance Mechanic**
Class/Meeting: Basic Wastewater Training
Destination: Cedar Falls, IA
Dates: April 14-22, 2025
Amount not to exceed: \$560.00
6. **Todd Wright, Garage Mechanic**
Class/Meeting: Chassis Electrical and Command Zone Systems
Destination: Appleton, WI
Dates: March 10-14, 2025
Amount not to exceed: \$3,856.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

7. **Airport (Billboards)**
Amount: \$3,000.00
Expenditure: Billboards promoting ALO air service.
8. **Airport (Hangar No. 4 Furnaces)**
Amount: \$9,856.66
Expenditure: Repair furnaces in Hangar No. 4.
9. **Airport (Removal of TSA Data Cabling)**
Amount: \$2,696.00
Expenditure: Removal of data cabling from former TSA 2nd Floor Office.
10. **Center for the Arts (Audio and Video Production Services)**
Amount: NTE \$13,200.00
Expenditure: Payment of Service Contract for staging, audio, video and lighting including respective engineers, equipment and labor for Chorma 63 Arts and Music Festival to be held at the Riverloop Amphitheater, June 14, 2025.
11. **Center for the Arts (Cameras)**
Amount: \$72,368.72
Expenditure: Purchase and installation of upgraded security camera system, accompanying software and equipment with added coverage for exterior spaces (amphitheater and parking).
12. **Central Garage (Truck Flooring)**
Amount: \$5,502.28
Expenditure: Reline flooring for Garbage Truck #903.
13. **Central Garage (Turbocharger/Actuator Replacement)**
Amount: \$4,927.75
Expenditure: Emergency turbocharger/actuator replacement on firetruck #151904.
14. **Community Development (Acquisition of two single-family homes for rehabilitation and re-sale)**
Amount: \$309,000.00
Expenditure: Purchase (2) single-family homes in Waterloo city limits for the purpose of rehabilitation and re-sale.

15. **Engineering (Bricks)**
Amount: NTE \$3,000.00 + \$1,000.00 S/H
Expenditure: Concrete pavers in the permeable alley between W. 5th and W. 6th Street.
16. **Human Resources (AI HR)**
Amount: \$5,200.00
Expenditure: Online training platform for the HR department for courses in AI.
17. **Leisure Services (Heaters - Emergency Repairs)**
Amount: \$13,451.19
Expenditure: Emergency repairs to heaters that are located in the weight/cardio room at SportsPlex.
18. **Leisure Services (Glute Drive Machine)**
Amount: \$2,999.00 + \$500.00 S/H
Expenditure: Purchase a glute drive machine with freight/delivery and installation for the SportsPlex.
19. **Leisure Services (Annual Flowers at River Loop Expo Plaza)**
Amount: \$3,048.00
Expenditure: Labor and materials to plant annual flowers in 24 of the saucer-style planters at River Loop Expo Plaza.
20. **Leisure Services (Portable Restrooms)**
Amount: \$96.99 Regular Size / \$116.99 ADA Size
Expenditure: Rental fee for approximately (12) portable units placed in various parks for the summer.
21. **Leisure Services (Tree Pits)**
Amount: \$29,068.12
Expenditure: Replacement of tree pit surface in 31 tree pits outside the Cedar Valley SportsPlex.
22. **Leisure Services (Smith Machines)**
Amount: \$6,000.00 + \$1,200.00 S&H
Expenditure: (2) Smith Machines, including freight and installation to increase the health and wellness opportunities at SportsPlex.
23. **Leisure Services (Water Heaters)**
Amount: \$18,981.94 + \$398.00 S/H
Expenditure: Emergency replacement of two lower-level water heaters at the SportsPlex.
24. **MIS Department (Microsoft Office 365 Licensing)**
Amount: \$5,688.00 per month (variable based on number of users)
Expenditure: Microsoft Office 365 Licensing at a cost per the following rates: \$23/month per user for Microsoft 365 G3, \$4.00/month per user for Microsoft 365 F1 GCC and \$4.00/month per user for Exchange Online only plan.
25. **Police (Collision Repair)**
Amount: \$13,338.83
Expenditure: Collision repair for patrol vehicle #237.

26. Police (Training Weapons)

Amount: \$4,200.00

Expenditure: (14) Glock Gen 5 9mm Simmunition Training Weapons and ammunition.

27. Police (Patrol/Tactical Rifles)

Amount: \$20,250.00

Expenditure: (18) American Defense 11.5 SBR Rifles for Patrol and Tactical.

28. Sewer (Generac Service)

Amount: \$3,372.75

Expenditure: Service to software and equipment of Generac generators.

29. Waterloo Housing Authority (Ridgeway Towers Updates)

Amount: \$14,150.00

Expenditure: GE 15 Amp GFCI amps, breakers, and outlet items to be installed in the Ridgeway Towers apartment complex to ensure compliance with HUD's NSPIRE inspection requirements.

30. Waterloo Housing Authority (MRI-Software Renewal)

Amount: \$47,204.91

Expenditure: Annual renewal of MRI-Software for client management system.

BUDGET LINE ITEMS TO BE AMENDED

31. Approve the project budget for the Iowa Brownfield Redevelopment Program Community Assistance Grant in the amount of \$20,260.00, to test asbestos-containing materials from the former Rath Packing Plant, as submitted by the Planning and Zoning Department.

32. Approve the budget amendment to increase the Restricted Donation revenue line and Park Improvement Expense line, in the amount of \$18,801.00, for the replacement of tree pit surfaces, as submitted by the Leisure Services Department.

33. Approve budget amendment to increase Cash on Hand revenue line and Exhibition Expenses expense line, in the total amount of \$5,000.00, to recognize restricted donation funds for exhibition costs, as submitted by the Center for the Arts.

34. Approve project budget for Chroma63 Arts Festival by increasing the Hotel/Motel Tax revenue line and the Contract Services expense line in the amount of \$15,000.00, as submitted by the Center for the Arts.

BILLS PAYMENT

35. March 10, 2025.

ADJOURNMENT

Motion to adjourn.

Kelley Felchle
City Clerk