February 17, 2025

The City Council of the City of Waterloo, Iowa, met in Regular Session at Harold E. Getty Council Chambers, Waterloo, Iowa, at 5:30 PM, on Monday, February 17, 2025.

Roll Call.

Mayor Quentin Hart in the Chair. Roll Call: Mr. Boesen, Mr. Nichols, Ms. Creighton-Smith, Mr. Chiles, Ms. Wilder and Mr. Feuss. Mr. Simon was absent.

Prayer or Moment of Silence.

Pledge of Allegiance, John Chiles, Ward 1 Council Member.

Approval of Agenda as proposed or amended.

Feuss/Wilder
that the agenda as amended, by moving the ordinance to follow the public hearings, be approved. Voice vote-Ayes: Six. Motion carried.

Approval of Minutes of the February 3, 2025, Regular Council Session, as proposed or amended.

Feuss/Wilder
that the minutes of the February 3, 2025, Regular Session, as proposed be approved. Voice vote-Ayes: Six. Motion carried.

Retirement recognition for Brian Bowman.

PUBLIC COMMENTS

The following individuals commented on various subjects.

Mayor Hart provided comments regarding parking changes to downtown Waterloo. He shared revised rates and noted that a vote will take place at the next city council meeting.

Aaron Stacey Roberts, 411 Almond Street
Darrin Juhl, 3905 Sager Avenue
Jessica Rucker, Main Street Waterloo Director
Forest Dillavou, 1725 Huntington Road
Renae Carson, 1108 Vine
Nick Hendrick, Vice President of Main Street Waterloo

Mr. Chiles thanked residents for attending his and Mr. Boesen's Office Hours session at Ridgeway Sidecar on the last Saturday of the month.

Ms. Creighton-Smith shared that the Ward 4 town hall would take place at the Boys and Girls Club this Thursday at 6:00p.m.

Mr. Boesen requested an update on the downtown snow removal.

Randy Bennett, Public Works Division Manager, provided an update on downtown snow removal.

Feuss/Chiles
to close public comments. Voice vote-Ayes: Six. Motion carried.

CONSENT AGENDA

Feuss/Nichols
that the following items on the consent agenda be received and placed on file, including the payment of bills for February 10, 2025, in the amount of $3,137,437.24, and February 17, 2025, in the amount of $4,557,102.09, be received and placed on file. Roll Call vote-Ayes: Six. Motion carried.

Bills Payment, Finance Committee Invoice Summary Report, a copy of which is on file in the office of the City Clerk.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-091.

Resolution approving the request by Andrea McGeough, for tax exemptions on the construction of a new 10-unit apartment complex valued at $1,800,000.00, for property located at 2539 W. 3rd Street, and located in the City Limits Urban Revitalization Area (CLURA).

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-092.

Resolution approving award of bid to Peterson Contractors, Inc., of Reinbeck, Iowa, in the amount of $1,565,749.39, approving the contract, bond and certificate of insurance, in conjunction with the FY 2023 Sunnyside Creek Improvements Wet Detention Pond and Channel Stabilization Project, Contract No. 1062, and authorizing the Mayor and City Clerk to execute said document.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-093.

Resolution setting date of public hearing as March 3, 2025, for the sale and conveyance of City-owned property, a portion of Miriams Park, located east of 3843 Sager Avenue, to Waterloo Schools, in the amount of $1.00, and instruct the City Clerk to publish notice.

Chiles/Creighton-Smith

Mr. Chiles provided comments regarding the public hearing at the next council session and that date would be the opportunity for citizens to speak on the issue. He shared that he is working with the School Board and superintendent to go over citizen's concerns.

Mayor Hart commented that in addition to meeting with the School Board members, there are ongoing discussion with staff as well. He thanked him and any other council members who have been advocating for this issue.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-102.

Resolution setting date of public hearing as March 17, 2025, on the proposition of the issuance of not to exceed $4,200,000.00 General Obligation Bonds, for Essential Corporate Purposes, and instruct the City Clerk to publish notice.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-094.

Resolution setting date of public hearing as March 17, 2025, on the proposition of the issuance of not to exceed $700,000.00 General Obligation Bonds, for General Corporate Purposes, and instruct the City Clerk to publish notice.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-095.

Resolution setting date of public hearing as March 17, 2025, on the proposition of the issuance of not to exceed $900,000.00 General Obligation Bonds, for General Corporate Purposes, and instruct the City Clerk to publish notice.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-096.

Resolution setting date of public hearing as March 17, 2025, on the proposition of the issuance of not to exceed $600,000.00 General Obligation Bonds, for General Corporate Purposes, and instruct the City Clerk to publish notice.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-097.

Resolution setting date of public hearing as March 3, 2025, for the sale and conveyance of city-owned property located at 1651 Sycamore Street in the amount of $1.00, and to approve a Development Agreement with Crystal Distribution Services, Inc., with a Minimum Assessment Agreement of $659,060.00 for the rehab of the existing building, and construction of a 5,000 square foot maintenance shop, and instruct the City Clerk to publish notice.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-098.

Resolution approving preliminary plans, specifications, form of contract, etc., setting date of bid opening as March 13, 2025, and date of public hearing as March 17, 2025, in conjunction with the FY 2025 Asphalt Overlay Program, Contract No. 1115, and instruct the City Clerk to publish notice.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-099.

Resolution approving preliminary plans, specifications, form of contract, etc., setting date of bid opening as March 6, 2025, and date of public hearing as March 17, 2025, in conjunction with the FY 2025 East and West San Marnan Drive Reconstruction Project, Contract No. 1116, and instruct the City Clerk to publish notice.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-100.

Resolution approving preliminary plans, specifications, form of contract, etc., setting date of bid opening as March 13, 2025, and date of public hearing as March 17, 2025, in conjunction with the FY 2025 ACC Reconstruction Project, Contract No. 1117, and instruct the City Clerk to publish notice.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-101.

Motion to approve the appointment of **Collin Widdel** from the current Civil Service List to the position of Mechanic in the Leisure Services Department, effective February 26, 2025.

Communication from the Library Department on the notice of the conclusion of employment of Sherry Frost, Library Aide, effective January 31, 2025, with recommendation of approval of payout of $1,746.72 for unused benefits.

Communication from the Fire Department on the notice of the conclusion of employment of Michael Gibbons, Fire Lieutenant, effective January 6, 2025, with a recommendation of approval of payout of $ 12,633.22 for unused benefits.

Communication from the Fire Department on the notice of the conclusion of employment of Shane Schellhorn, Fire Engineer, effective January 7, 2025, with recommendation of approval of payout of $9,584.58 for unused benefits.

Leona Middleton, Board/Commission: Community Development Board, Expiration Date: February 17, 2028, [New].

Angela Beck, Board/Commission: Cultural and Arts Commission, Expiration Date: March 3, 2028, [New].

Motion to approve Change Order No. 3 with D.W. Zinser Co., Inc., of Walford, Iowa, in an amount of $168.00 per ton to load, haul, and dispose of regulated asbestos containing material (RACM), as well as a lump sum cost of $15,000.00 for use of a High Reach Demolition Excavator, and a lump sum cost of $3,200.00 for abatement by hand tool methods the west elevation low roof area, in conjunction with property located at 2127 E. 4th Street (Saint Mary's Church and School) under Contract No. D-2024-10-02P, and authorizing the Mayor to execute said document.

Leisure Services Commission Board minutes of December 10, 2024.

Liquor Licenses

a. Casey's General Store #2866, 51 E. Tower Park Drive, Class E Retail Alcohol w/Sunday Sales (Renewal) Exp: 02/28/2026.
b. Dollar General #10073, 3815 University Avenue, Class B Retail Alcoohol w/Sunday Sales (Renewal) Exp: 02/28/2026.
c. Doughy Joeys Peetza Joynt, 300 W. 4th Street, Class C Retail Alcohol w/Outdoor Service and Sunday Sales (Renewal) Exp: 02/07/2026.
d. Fairfield Inn & Suites, 2134 LaPorte Road, Class B Retail Alcohol w/Sunday Sales (Renewal) Exp: 02/12/2026.
e. The Loft, 710 Jefferson Street, Class C Retail Alcohol w/Sunday Sales (Renewal) Exp: 01/30/2026.
f. Sam's Club #6514, 210 E, Tower Park Drive, Class E Retail Alcohol w/Sunday Sales (Renewal) Exp:02/28/2026

Cigarette/Tobacco/Nicotine/Vapor Permits

a. Dollar General Store #30998, 5570 Washington Street.

PUBLIC HEARINGS

Request by Levi Architecture, on behalf of Troy's Sandwiches, for a Site Plan Amendment in the "S-1" Shopping Center District located at 3146 Kimball Avenue.

Feuss/Nichols
to receive and file proof of publication of notice of public hearing. Voice vote-Ayes: Six. Motion carried.

This being the time and place of the public hearing, the Mayor called for written and oral comments and there were none.

Feuss/Nichols
to close public hearing and receive and file recommendation of approval of the Planning, Programming, and Zoning Commission. Voice vote-Ayes: Six. Motion carried.

Feuss/Nichols
to receive, file, consider and pass for the first time an ordinance amendment to Ordinance No. 5079, as amended, City of Waterloo Zoning Ordinance, by amending the Official Zoning Map referred to in Section 10-4-4, approving a request by Levi Architecture, on behalf of Troy's Sandwiches, for a Site Plan Amendment to allow for a quick service restaurant in an existing

building in the "S-1" Shopping Center District located at 3146 Kimball Avenue. Roll Call vote-Ayes: Six. Motion carried.

Mr. Boesen questioned whether the number of parking spaces is adequate for the use of the building.

Troy Morris, Jr., Troy's Sandwiches owner, shared that neighboring businesses are willing to provide them with a letter of authorization that will allow them to utilize their parking spaces after 5:00 p.m. He further provided additional details about the operating hours of business.

Mr. Boesen commented that he is glad to hear there is a litter of authorization and wishes success for the business.

Feuss/Nichols
to suspend the rules. Roll Call vote-Ayes: Six. Motion carried.

Feuss/Nichols
to consider and pass for the second and third times and adopt the ordinance. Roll Call vote-Ayes: Six. Motion carried. Ordinance adopted and upon approval by Mayor assigned No. 5782.

<u>Terminal Security Upgrades Project, Contract No. 5819.</u>

Chiles/Wilder
to receive and file proof of publication of notice of public hearing. Voice vote-Ayes: Six. Motion carried.

This being the time and place of the public hearing, the Mayor called for written and oral comments.

David Dryer, 3145 W. 4th Street, questioned if the FAA is paying for this.

Steven Kjeegaard, Airport Director, provided an overview of the upgrades and stated that the project is being funded by both ARPA and state grants.

Chiles/Wilder
to close the hearing and receive and file oral and written comments. Voice vote-Ayes: Six. Motion carried.

Mr. Chiles thanked Steven Kjeegaard for moving like a race horse to advance our community.

Chiles/Wilder
Resolution confirming approval of specifications, bid documents, form of contract, etc., and authorizing to proceed. Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-103.

Chiles/Wilder
to receive, file, and instruct the City Clerk to read the bids. Voice vote-Ayes: Six. Motion carried.

Terminal Security Upgrades - Access Control System - Engineer's Estimate: $290,000.00
K&W Electric, Inc., Cedar Falls, IA - (bid security not required) - $220,456.00.

Terminal Security Upgrades - Secured Door Upgrades - Engineer's Estimate: $46,000.00
Peters Construction Corporation, Waterloo, IA - (bid security not required) - $73,740.00.

Terminal Security Upgrades - Surveillance Camera Upgrades - Engineer's Estimate: $105,000.00
K&W Electric, Inc., Cedar Falls, IA - (bid security not required) - $126,121.00.

Chiles/Wilder
Resolution approving award of bid to K& W Electric of Cedar Falls, Iowa in the amount of $220,456.00, approving the contract, bonds, and certificate of insurance, in conjunction with the Terminal Security Upgrades Project, IDOT CSVI Contract No. 5819, and authorizing the Mayor and City Clerk to execute said documents. Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-104.

Chiles/Wilder
Resolution approving award of bid to Peters Construction Corporation of Waterloo, Iowa in the amount of $~~73,400.00~~ $73,740.00, approving the contract, bonds, and certificate of insurance, in conjunction with the Secured Door Upgrades portion of the Terminal Security Upgrades Project, IDOT CSVI Contract No. 5819, and authorizing the Mayor and City Clerk to execute said documents. Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-105.

Chiles/Wilder
Resolution approving award of bid to K & W Electric of Cedar Falls, Iowa in the amount of $126,121.00, approving the contract, bonds, and certificate of insurance, in conjunction with the Surveillance Camera Upgrades portion of the Terminal Security Upgrades Project, IDOT CSVI Contract No. 5819, and authorizing the Mayor and City Clerk to execute said documents. Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-106.

<u>FY 2024 Hawthorne Avenue Storm Sewer Lift Station Relief Well, Contract No. 1066.</u>

Wilder/Nichols
to receive and file proof of publication of notice of public hearing. Voice vote-Ayes: Six. Motion carried.

This being the time and place of the public hearing, the Mayor called for written and oral comments and there were none.

Wilder/Nichols
to close hearing and receive and file oral and written comments. Voice vote-Ayes: Six. Motion carried.

Wilder/Nichols
Resolution confirming approval of plans, specifications, form of contract, etc., and authorizing to proceed. Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-107.

Wilder/Nichols

to receive, file, and instruct the City Clerk to read bids and refer to City Engineer for review. Voice vote-Ayes: Six. Motion carried.

Engineer's Estimate: $300,000.00
Northway Well and Pump Company, Marion, IA - 5% - $444,750.00
The Cahoy Group, Sumner, IA - 5% - $349,931.00

<u>Sale and conveyance of City-owned property, lots 6 and 7 of block 16 of Downing Place, to EIC Enterprises, LLC, in the amount of $1.00, including approval of a Development Agreement for relocation of two homes.</u>

Nichols/Wilder
to receive and file proof of publication of notice of public hearing. Voice vote-Ayes: Six. Motion carried.

This being the time and place of the public hearing, the Mayor called for written and oral comments.

Forest Dillavou, 1725 Huntington Road, questioned where the homes are coming from and what they look like.

Noel Anderson, Community Planning and Development Director, shared that the homes being relocated are 1633 and 1637 Lafayette Street.

David Dryer, 3145 W. 4th Street, questioned how much the city has already invested in these two properties.

Noel Anderson commented that both of the lots on Chalmers Avenue were 657A, so there are roughly $300 in acquisition fees. Demolition of each home ranged from approximately $7,000.00 to $10,000.00.

Nichols/Wilder
to close hearing and receive and file oral and written comments. Voice vote-Ayes: Six. Motion carried.

Nichols/Wilder
Resolution authorizing the sale and conveyance of City-owned property, lots 6 and 7 of block 16 of Downing Place, to EIC Enterprises, LLC, in the amount of $1.00, and authorizing the Mayor and City Clerk to execute said documents. Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-108.

Mr. Boesen commented that he is in support of the item but wants to see the verbiage changed in future agreements to list the incentives separately as a $5,000.00 infill housing and $5,000.00 grant and not a $10,000 infill housing grant, to avoid setting a precedent.

Nichols/Wilder
Resolution approving a Development Agreement with EIC Enterprises, LLC and Northeast Iowa Food Bank, Inc. for relocation of two homes, with a total of $20,000 infill housing grant and authorizing the Mayor and City Clerk to execute said document. Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-109.

RESOLUTIONS

Resolution establishing dates of fireworks use for July 4th and July 5th, 2025.

Nichols/Feuss

Mr. Boesen questioned what enforcement will look like for fireworks this year.

Rob Duncan, Police Chief, commented that they will have to look at authorizing overtime to increase enforcement.

Mr. Boesen questioned if reserve officers could be utilized.

Rob Duncan confirmed.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-110.

Resolution establishing pet license fees.

Nichols/Feuss

Mr. Boesen shared that he would vote to approve items 2 and 3, but that he has a hard time accepting the increase in the fees that we have had historically, from $5.00 per year to $15.00 and $25.00.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-111.

Resolution approving a software agreement with Docupet, in the amount of $3,995.00, in conjunction with pet licensing services, and authorizing the Mayor and City Clerk to execute said document.

Nichols/Feuss
Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-112.

Resolution approving a Professional Services Agreement with Tyler Technologies, in an amount not to exceed $3,510.00, in conjunction with implementation and training of the New World Purchase Order Module, and authorizing the Mayor to execute said document.

Chiles/Wilder

David Dryer, 3145 W. 4th Street, questioned what the New World Purchase Order module was.

Randy Bennett, Public Works Division Manager, explained that New World is the name of the software that is used for our financial system and provided an overview of how the Purchase Order module would work.

Mayor Hart provided additional information on how the software will be used by other city departments to bring better efficiencies.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-113.

Resolution approving a Levee Improvement Fund Grant application to the State of Iowa, in conjunction with the FY 2024 Hawthorne Avenue Storm Sewer Lift Station Relief Well Project, Contract No. 1066, and authorizing the Mayor to execute said document.

Chiles/Wilder
Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-114.

Resolution approving an application to the Black Hawk County Metropolitan Planning Organization (MPO) for Transportation Alternatives Set-Aside Program Funding (TASA) for the Cedar Prairie Trail Replacement Project and directing the execution of said application by the Mayor and City Clerk.

Chiles/Wilder
Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-115.

Resolution approving the Iowa Certified Local Government 2024 Annual Report, and authorizing the Mayor and Community Planning and Development Director to execute said document.

Feuss/Wilder
Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-116.

Resolution approving an acquisition contract with Emily D. and Arturo S. Miranda to acquire approximately 0.20 acres of land in the amount of $22,095.00 and a financial processing fee of $250.00, for a total amount of $22,345.00, located north of 611 Jane Street, in conjunction with the Delane Creek Drainage Improvements Project, and authorizing the Mayor and City Clerk to execute said document.

Feuss/Wilder

David Dryer, 3145 W. 4th Street questioned the dollar amount that is being paid to the individuals listed.

Noel Anderson, Community Planning and Development Director, explained how the dollar amount was determined.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-117.

Resolution approving a Professional Services Agreement with Eocene Environmental Group, Inc., in an amount not to exceed $3,800.00, to perform a Phase I Environmental Site Assessment for 100 East 4th Street, and authorizing the Mayor to execute said document.

Feuss/Wilder

David Dryer, 3145 W. 4th Street, questioned what Phase I includes.

Noel Anderson, Community Planning and Development Director, explained that Phase I will be to check for contaminates as well as asbestos.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-118.

Resolution approving the Development Agreement between Waterloo Development Corporation (WDC) and the City of Waterloo for the development of the Hard Courts Project on the Tech Works site, including grant of $4,000,000 with payments over 3 years, and conveyance of WDC owned properties to the City of Waterloo, and authorize the Mayor and City Clerk to execute said documents.

Chiles/Wilder

David Dryer, 3145 W. 4th Street, questioned if the city gave the land to WDC.

Noel Anderson, Community Planning and Development Director, shared that WDC has never owned the land and provided an overview of the project.

Forest Dillavou, 1725 Huntington Road, commented that the WDC gets a lot of their money from gaming, and they come to the city and county for more money. This is not good for the taxpayers.

Jim Miller, WDC, explained that this is a $35 million dollar project, and they currently have $26,618,00 raised through previous fundraising efforts. This amount would put them just above $36 million, and if approved tonight, he will apply for a community attraction and tourism grant with the IEDA. He shared that they are currently in the community working on raising the remaining $3.5 million. WDC is contributing $8 million to this project.

Mayor Hart shared that it would be good to have Vandewalle and Associates along with WDC give an update to the city council soon. He asked if Mr. Miller could provide an update on other projects they have helped to fund in downtown Waterloo.

Jim Miller share other projects they have been involved in, such as the SportsPlex which was roughly $27 million, donated just over $1 million to the 4th Street pedestrian bridge lighting, among many others.

Mayor Hart shared that he heard a comment that suggested that someone at WDC is getting rich off of these projects from the partnership with the City.

Jim Miller commented that the WDC board is all volunteers and several board members pay to sit on the board. So our board members contribute roughly $70,000 per year to pay for general WDC operating and consulting contracts.

Mr. Boesen questioned where the $4million would be coming from.

Noel Anderson shared that the funding would come from the Downtown TIF District.

Mr. Boesen questioned how long the city could keep taking from this well and sited many projects that are also using TIF funds and feels like we may be upside down.

Noel Anderson shared that everything that was mentioned has been approved by the council and is already accounted for, so there is actually $1.6 million after paying back bonds and the Courier building.

A discussion followed.

Mayor Hart commented that the broader conversation is about potential projects for the future.

Mr. Chiles commented that the economic impact on the city of Waterloo would be $16 million per year, which translates directly to our general fund. He asked for a work session on what is available in each of the TIF Districts.

Mr. Boesen shared his concern over the $1.8M of undisclosed properties that this council had already discussed that we were not going to pursue.

Mayor Hart thanked council for their comments, and WDC for putting the project together and the economic impact it will have on the City.

Roll Call vote-Ayes: Six. Motion carried. Resolution adopted and upon approval by Mayor assigned No. 2025-119.

<u>ORDINANCES - An ordinance amending the dog and cat licensing regulations (See meeting minutes).</u>

This item was moved by amendment to follow immediately after public hearings.

Feuss/Chiles
to adopt an ordinance amending the dog and cat licensing regulations. Roll Call vote-Ayes: Six. Motion carried.

David Dryer, 3145 W. 4th Street, questioned why the licensing program had already changed prior to the passing of this ordinance, where ordinarily an ordinance would stay in effect until a new ordinance is passed. He shared that he does not believe this is fair to citizens who may not have the technology to manage the licensing online.

Rob Duncan, Chief of Police, provided an overview of the changes and shared that if individuals are unable to use the online technology, an animal control officer will come to their home and help them sign up.

Mr. Boesen appreciated the additional information from Chief Duncan and questioned where veterinarian documentation was to be submitted.

Chief Duncan shared that the process would be handled through DocuPet.

Feuss/Wilder
to suspend the rules. Roll Call vote-Ayes: Six. Motion carried.

Feuss/Wilder
to consider and pass for the second and third times and adopt the ordinance. Roll Call vote-Ayes: Six. Motion carried. Ordinance adopted and upon approval by Mayor assigned No. 5783.

ADJOURNMENT

Feuss/Chiles
that the council adjourn at 7:02 p.m. Voice vote-Ayes: Six. Motion carried.

Kelley Felchle
City Clerk