

February 3, 2025

FINANCE COMMITTEE

5:10 p.m.

Harold E. Getty Council Chambers

Roll Call.

Members present: Chairperson Ray Feuss, Vice Chairperson Rob Nichols and John Chiles.

Approval of Agenda as proposed or amended.

Nichols/Chiles

that the agenda as amended with the removal of Item # 20, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of the January 21, 2025 Finance Committee meeting as proposed or amended.

Nichols/Chiles

that the minutes of the January 21, 2025 Finance Committee meeting as proposed be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Nichols/Chiles

that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Officers Harrington and Thomas

Class/Meeting: ILEA Firearms Instructor Course

Destination: Johnston, IA

Dates: May 4-9, 2025

Amount not to exceed: \$2,820.00

Officers Girsch, Nichols, and Wilson

Class/Meeting: ILEA Rifle Instructor Recertification

Destination: Waterloo, IA

Dates: June 10, 2025

Amount not to exceed: \$525.00

Sergeant Sadd

Class/Meeting: Level 1 Hostage Negotiator Training

Destination: Joplin, MO

Dates: March 30 - April 4, 2025

Amount not to exceed: \$1,908.00

Waterloo Police Staff

Class/Meeting: Frontline Therapy-Neck Up Check Up

Destination: Waterloo, IA

Dates: January 15 and 29, 2025

Amount not to exceed: \$1,000.00

Sergeants Wilson and Koontz

Class/Meeting: SWAT Team Leader Development

Destination: Marion, IA

Dates: March 24-28, 2025

Amount not to exceed: \$1,595.00

Officer Jasper

Class/Meeting: At-Scene Traffic Crash/Traffic Homicide Investigation

Destination: Des Moines, IA

Dates: June 2-13, 2025

Amount not to exceed: \$3,189.00

James(JB) Bolger, Assistant Park Superintendent/Golf Manager), Bob Jorgensen and Brad VanderWerff (Golf Superintendent)

Class/Meeting: 2025 Turfgrass Conference

Destination: Des Moines IA

Dates: February 11-13, 2025

Amount not to exceed: \$845.00

TJ Schaffer, Fire Inspector

Class/Meeting: Youth Firesetting Interviewing & Educational Intervention

Destination: West Des Moines, IA

Dates: February 10-11, 2025

Amount not to exceed: \$438.00

Chawne Paige, Culture & Arts Director

Class/Meeting: Pick up artwork for WCA Permanent Collection.

Destination: St. Petersburg, FL

Dates: February 11-15, 2025

Amount not to exceed: \$1,560.00

Elizabeth Andrews, Culture & Arts - Associate Curator/Registrar

Class/Meeting: Picking up artwork for Permanent Collection.

Destination: St. Petersburg, FL

Dates: February 9-15, 2025

Amount not to exceed: \$3,645.00

(7) Waste Management Staff, (5) Street Dept Staff and (3) Traffic Dept Staff

Class/Meeting: Work Zone Safety Workshop

Destination: Cedar Falls, IA

Dates: March 11, 2025

Amount not to exceed: \$1,650.00

Tom Eighmey, Engineering Technician

Class/Meeting: Aggregate Technician Certification

Destination: Cedar Rapids, IA

Dates: February 3-6, 2025

Amount not to exceed: \$556.00

Tom Eighmey, Engineering Technician

Class/Meeting: Portland Cement Concrete PCC I

Destination: Cedar Rapids, IA

Dates: February 10-12, 2025

Amount not to exceed: \$357.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

Chiles/Nichols

that the request for the following pre-authorizations to expend over \$2,500 be approved. Voice vote-Ayes: Three. Motion carried.

Airport (Seminar Tables)

Amount: \$4,589.70

Expenditure: (30) Seminar tables for new classroom space.

Central Garage (Tire Machine)

Amount: \$24,346.01 + \$600.00 S/H

Expenditure: Tire machine with adapters.

Central Garage (2025 Chevy Trax)

Amount: \$22,998.00

Expenditure: Replacing a 2007 Impala #990702 with a 2025 Trax for Motor Pool.

Fire (GIS Software)

Amount: \$6,761.70

Expenditure: To purchase GIS software to be integrated with ESO records software.

Housing Authority (Organizational Assessment-AMA Consulting)

Amount: \$36,750.00

Expenditure: AMA Consulting, Inc. to complete an organizational assessment and develop SOPs and a Compliance Manual.

Leisure Services (Golf Course Advertising)

Amount: \$8,580.00

Expenditure: Golf Course advertising with KWWL for the three golf courses.

Leisure Services (Emergency Heater Repair)

Amount: \$12,539.29

Expenditure: Emergency repairs to heaters located in the weight/cardio room.

Item removed by amendment.

MIS Department (Network Switches)

Amount: \$18,280.73 + \$5.00 S/H

Expenditure: HPE JL661A Aruba network switches for SportsPlex.

Sewer (Seal Rebuild)

Amount: \$5,916.96 + \$50.00 S/H

Expenditure: Seal rebuild for Muffin Monster Grinder.

Sewer (Vogelsang Grinders)

Amount: \$23,600.00 + \$1,125.00 S/H

Expenditure: (2) New Vogelsang Grinders.

Traffic Department (Sign Blanks)

Amount: \$2,720.00

Expenditure: (160) Sign blanks for Airport sign replacement.

Traffic Department (Sign Blanks)

Amount: \$4,048.98

Expenditure: Yearly stock of sign blanks.

Traffic Department (Railroad Crossings Stock)

Amount: \$5,936.85

Expenditure: Yearly stock for railroad crossings.

BUDGET LINE ITEMS TO BE AMENDED

Feuss/Nichols

that the following budget line items be approved. Voice vote-Ayes: Three. Motion carried.

Approve the budget amendment to increase the Refunds revenue line and the Computer Equipment expense line in the amount of \$48,695.00, to purchase laptops and mounting equipment for apparatuses, as submitted by the Fire Department.

Approve the budget amendment to increase the Restricted Donations revenue line and the Park Improvements expense line in the amount of \$170,312.87, to purchase playground equipment, as submitted by Leisure Services.

Approve the budget amendment to increase the Cash On Hand revenue line and increase the Exhibition Expenses expenditure line in the amount of \$5,205.00, to support travel expenses related to expanding the Waterloo Center for the Arts permanent collection with restricted donation funds, as submitted by Waterloo Center of the Arts.

Approve budget amendment to increase Interest - Savings Account revenue line and Other Contractual Agreements expense line in the amount of \$41,290.00, for the operational assessment, development of standard operating procedures and compliance manual for Section 8 Housing Choice Voucher, as submitted by Housing Authority. .

OTHER COMMITTEE BUSINESS

Feuss/Nichols

that the following refund request be approved. Voice vote-Ayes: Three. Motion carried.

Refund request for property located at 794 Wisner Drive for charges billed in error for curbside services in the amount of \$156.00.

BILLS PAYMENT

January 27, 2025.

that the Bills Payment, as contained in the Accounts Payable Report dated January 27, 2025, in the amount of \$4,059,600.39, be approved. Voice vote-Ayes: Three. Motion carried.

February 3, 2025.

that the Bills Payment, as contained in the Accounts Payable Report dated February 3, 2025, in the amount of \$3,289,320.76, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

Feuss/Chiles

that the meeting be adjourned at 5:18 p.m. Voice vote-Ayes: Three. Motion carried.

Kelley Felchle, City Clerk