



**THE CITY COUNCIL OF WATERLOO, IOWA
WORK SESSION TO BE HELD AT
Harold E. Getty Council Chambers
Monday, February 3, 2025
3:30 PM**

RULES FOR WORK SESSION PUBLIC COMMENT

Iowa Code Chapter 21 gives the public the right to attend council meetings, but it does not require cities to allow public participation except during public hearings. The city council shall not receive any public comment during a work session.

Roll Call.

Agenda, as proposed or amended.

Approval of Minutes of the January 21, 2025, Council Work Session as proposed or amended.

3:30 p.m. Discussion of parking rates and parking ordinance changes.

Submitted by: Bridgett Wood, Finance Director

Approx. 3:55 P.M. Discussion of new pet license software and changes to the animal control ordinance.

Submitted by: Rob Duncan, Chief of Police

Approx. 4:40 p.m. Discussion of the FY 2026 Budget.

Submitted by: Bridgett Wood, Finance Director

ADJOURNMENT

Kelley Felchle
City Clerk

January 21, 2025

COUNCIL WORK SESSION
Harold E. Getty Council Chambers
4:25 p.m.

Roll Call

Members present: Mayor Quentin Hart in the Chair. Mr. Boesen, Mr. Nichols, Mr. Simon and Mr. Feuss. Ms. Creighton-Smith, Mr. Chiles and Ms. Wilder were absent.

Agenda, as proposed or amended

Feuss/Simon

that the agenda as proposed be approved. Voice vote-Ayes: Four. Motion carried.

Approval of Minutes of the January 6, 2025 Work Session, as proposed or amended.

Feuss/Simon

that the minutes of January 6, 2025 Work Session, as proposed, be approved. Voice vote-Ayes: Four. Motion carried.

Discussion of the FY2024 audit.

Bridgett wood introduced Dustin Opatz, BergenKDV, who will be giving a presentation on the FY24 audit results.

Mayor Hart and Council Members discussed the audit with Mr. Opatz.

Discussion of a Park Avenue Bridge memorial installation.

Wayne Castle, Assistant City Engineer, introduced Dan Fullerton, Stanley Consultants and Mark Kuiper, Ritland+Kuiper who will be sharing about the Park Avenue Bridge Historical Marker. Wayne Castle provided historical background on the Park Avenue Bridge and how this project developed to where we are today.

Dan Fullerton shared that Stanley Consultants is the consulting engineering firm working with Invision Architecture and Ritland+Kuiper. He shared a presentation on the project details. Construction is anticipated to be completed in Late Fall 2025 with a construction cost estimate of \$172,000.00.

Mark Kuiper, Ritland+Kuiper, shared conceptual images and noted that the design of the plaza is very similar to all of the overlooks that were done on the River Renaissance project.

Mayor Hart and Council Members discussed the project with Wayne Castle, Dan Fullerton and Mark Kuiper.

ADJOURNMENT

Feuss/Nichols

that the council adjourn at 5:01 p.m. Voice vote-Ayes: Four. Motion carried.

Nancy Higby
Deputy City Clerk

PARKING METERS

Definitions:

Meter or Parking Meter: Any device installed by the city for the purpose of controlling parking spaces and collecting fees.

Multi Space Parking Meter: Also referred to as "pay station," "pay-and-display meter," or "kiosk," is a Meter that manages multiple parking spaces within a designated area and collect fees.

Parking Zone: Any group of parking spaces designated as a parking zone by the city where certain parking regulations apply and is delineated from other parking areas; there could be several parking zones.

Parking Fees: Cost of parking due to the city for parking a vehicle in a parking space as per City parking ordinances and cost requirements.

Time Limit: Also referred to as Parking Interval or Parking Duration: The allowable time during which a driver may utilize a parking space to park a vehicle by paying the required parking Fees.

Maximum Time or Maximum Time Limit: The maximum allowable parking duration in a particular space beyond which time parking is prohibited.

Paid Parking: A system where fees are required for the use of designated parking spaces, collected via Parking Meters, mobile apps, attendants, or other methods.

Cash Payment: Any method of paying for a one-time use of Paid Parking space such as legal currency or allowed electronic payment methods.

Subscription: Paying a recurring fee such as monthly, quarterly, or annually to secure access to a designated parking spot or facility.

Parking Ramp: off-street multi-story parking facility

SEC. 320. DESIGNATION OF PAID PARKING AREAS.

The City of Waterloo is hereby authorized and directed to designate and mark off individual parking spaces on streets and within designated parking lots as conditions permit and shall install Parking Meters providing parking time limits within the downtown area bound by Walnut Street, Seventh Street, South Street and Westfield Avenue. The location of the metered parking spaces and the type of meters installed providing parking time limits shall be designated by Resolution of the City Council. (Ord. #3591, 10/24/88; '91 Rev.)

SEC. 321. REGULATION OF PARKING IN INDIVIDUAL SPACES.

Whenever a vehicle is parked in a designated Paid Parking space, the person parking such vehicle shall pay as designated on the Parking Meter or signs if such Meter displays the signal showing that legal parking is only permitted upon such a payment.

It is hereby established that the Parking Fees and parking Time Limit allowed for such fees for parking within individual Paid Parking spaces shall be by Resolution of the City Council.

Notice to the public shall be given by appropriate signs setting forth the length of time for which parking is permitted and the conditions thereof. These may be upon the face of the Parking Meter, on the Parking Meter stand or in the immediate vicinity. Any vehicle which remains in an individual Paid Parking space after the prescribed time for parking is hereby determined to be illegally parked.

The provisions of this ordinance shall not apply to vehicles parked or standing in the areas hereinbefore designated between the hours of 8:00 p.m. and 9:00 a.m. Monday through Friday. The provisions of this ordinance shall not apply on Legal Holidays.

SEC. 322. FEES FOR SUBSCRIPTION RAMP AND LOT PARKING.

(Ord. #3324, 2/6/84; repealed by Ord. #3591, 10/24/88)

SEC. 323. EVIDENCE.323.

Existence of a vehicle parked in any parking space designated as Paid Parking without making the required payment shall be deemed prima facie evidence of the unlawful parking of such vehicle by its operator.

SEC. 324. OVERTIME PARKING.

It shall be unlawful and a violation of the provisions of this Article for any person to cause, allow, permit, or suffer any vehicle registered in the name of, or operated by, such person to be parked overtime or beyond the period of legal parking time established for any Parking Meter zone as herein described.

SEC. 325. EXCEEDING MAXIMUM TIME VIOLATION.

It shall be illegal to park beyond the Maximum Time and each successive Parking Interval is a new violation regardless of payment status. (Ord. #3591, 10/24/88)

SEC. 326. RESERVED SPACE.

It shall be unlawful and a violation of the provisions of this Article for any person to cause, allow, permit, or suffer any vehicle registered in the name of or operated by such person to be parked in an individual parking space reserved for another as provided in Section 311. (Ord. #3591, 10/24/88)

SEC. 327. DEFACE PARKING METER.

It shall be unlawful and a violation of the provisions of this Article for any person to deface, injure, tamper with, open or willfully break, destroy, or impair the usefulness of any Parking Meter installed by the city.

SEC. 328. SLUGS NOT TO BE USED.

It shall be unlawful and a violation of the provisions of this article to deposit or cause to be deposited in any parking meter, any slug, device, or metallic substance, or any other substitute for a coin of the United States.

SEC. 329. INFORMATION ON TICKETS.

It shall be the duty of all personnel authorized to enforce parking regulations to report:

(a) The number of each single space Parking Meter which indicates that the vehicle occupying the parking space adjacent to such parking meter, or reference to the Multi Space Meter controlling the Parking Zone, is or has been parking in violation of the Traffic Code;

(b) The state license number of such vehicle;

(c) The time of day which the violation occurred;

(d) Any other facts, a knowledge of which is necessary to a thorough understanding of the circumstances attending such violation; the authorized personnel shall also attach to such vehicle a notice to the owner or operator thereof that such vehicle has been parking in violation of this Traffic Code and instructing such owner or operator on payment or appeal procedures.

(Ord. #3324, 2/6/84; Ord. #3591, 10/24/88; Ord. #3744, 9/24/90)

SEC. 330. PENALTY.

Any person who shall violate any of the provisions of either Section 324, 325, 326, 327 or 328 and any person who aids, abets, or assists therein, shall be guilty of a simple misdemeanor and upon conviction thereof, shall be punished accordingly.

SEC. 331. BOND FOR MONEY COLLECTORS.

The City Treasurer or a city employee designated by the Treasurer shall collect all coins deposited in the Parking Meters. Such employee, except for temporary help, shall furnish a bond in the amount of five thousand dollars (\$5,000.00) with surety approved by the City Council. All funds collected from Parking Meters shall be credited to the Parking Meter Fund ('91 Rev.).

SEC. 332. FREE SPACES ALLOWED.

Any authority heretofore or hereafter exercised by the City of Waterloo, Iowa, under any ordinance, rule or regulation restricting or prohibiting parking, independent of time limits, shall in no manner be affected by these sections pertaining to Parking Meters or any of the provisions thereof. The purpose of this article is to assist in the regulation of overtime parking by the use of Parking Meters, and it shall be so construed.

Nothing in this section shall be construed as prohibiting the City of Waterloo, Iowa, from providing for free parking space for loading and unloading, for taxicab stands, special events, and for other matters of similar nature.

SEC. 333. APPLICATION OF REVENUE

(Repealed by Ord. #3591, 10/24/88)

Revenues from Paid Parking system including violation fees shall be used for ??? the operation, maintenance, and enhancements of parking systems and facilities and traffic safety improvements????

SEC. 335. PARKING FINES.

(a) PARKING WITHOUT PAYMENT: It shall be a violation of this article for any person to permit a vehicle to park in any parking designated as Paid Parking space during permitted Paid Parking times without making the required payments. Legal parking is only permitted upon such a payment. This type of violation shall be designated as a meter violation. A fine for each violation of this subsection shall be:

???.00 if paid within 30 days

???.00 if paid after 30 days.

(b) PARKING BEYOND MAXIMUM TIME: It shall be a violation of this article for any person to permit a vehicle to park in any parking designated as a Paid Parking space beyond the maximum period of legal parking time established for any designated Paid Parking zone. This type of violation shall be designated as overtime parking. A fine for each violation of this subsection shall be:

\$\$\$00 if paid within 30 days

\$\$\$00 if paid after 30 days.

(c) It shall be a violation of this article for any person to permit a vehicle to park in any parking space which is in violation of any of the following subsections and shall be classified as an improper, restricted or prohibited parking violation. A fine for each violation of this subsection shall be:

\$15.00 if paid within 30 days

\$20.00 if paid after 30 days.

Improper, restricted or prohibited parking violation shall be as follows:

SEC. 273. STOPPING, STANDING OR PARKING.

SEC. 274. METHOD OF PARKING.

SEC. 275. THEATERS, HOTELS AND AUDITORIUMS.

SEC. 276. BUS AND TAXI ZONES.

SEC. 277. LOADING ZONES.

SEC. 281. LOADING AND UNLOADING FROM ALLEY.

SEC. 282. PARKING IN ALLEY.

SEC. 283. BACKING INTO PARKING SPACE.

SEC. 286. PARKING FOR CERTAIN PURPOSES PROHIBITED.

SEC. 287. SUMMONS PLACED ON ILLEGALLY PARKING VEHICLE.

SEC. 289. PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS.

SEC. 290. NO PARKING BETWEEN SIGNS.

SEC. 291. NO PARKING HERE TO CORNER.

SEC. 292. NO PARKING HERE TO DRIVE

SEC. 293. NO PARKING HERE TO TRACKS.

SEC. 294. NO PARKING HERE TO ALLEY.

SEC. 295. NO PARKING MAIL DROP.

SEC. 296. NO PARKING HOTEL ENTRANCE.

SEC. 297. TEN-MINUTE PARKING.

SEC. 298. THIRTY-MINUTE PARKING.

SEC. 299. ONE-HOUR PARKING.

SEC. 300. TWO-HOUR PARKING.

SEC. 301. NO PARKING 8:00 A.M. TO 4:00 P.M.

SEC. 302. NO PARKING 1:00 P.M. TO 4:00 P.M.

SEC. 303. NO PARKING 12:00 NOON TO 4:00 P.M.

SEC. 304. NO PARKING 6:00 A.M. TO 6:00 P.M. EXCEPT SUNDAY.

SEC. 305. NO PARKING ANY TIME EXCEPT SUNDAY.

Meter bags may be rented from the City at a cost of \$5.00 per day per bag.

(Ord. #3744, 9/24/90; Ord. #4160, 4/1/96; Ord. #4627, 7/21/03; Ord. #5047, 5/9/11)

SEC. 336-340. RESERVED.

PARKING RAMPS

SEC. 341. REGULATION OF PARKING OF CASH PATRONS.

(a) Mechanical Devices

The City of Waterloo is hereby authorized and directed to establish at the entrance and exit to parking ramps, when applicable, appropriate mechanical devices to regulate the entrance and exit of cash patrons using the parking facility. The mechanical devices regulating entrance in the parking facility shall provide for the entrance of one vehicle at a time, provided the operator of the vehicle entering accepts a parking ticket noting time of entrance. At the cash patron's exit from the parking facility there shall be maintained a facility where cash patrons shall pay for the use of the parking facility **at the rates hereinafter set forth in this article.** ('91 Rev.)

(b) Parking Meters

The City of Waterloo is hereby authorized and directed to install Parking Meters on parking ramps, when the city deems it to be appropriate for operations where mechanical gates will or will not be needed.

SEC. 342. REGULATION OF PARKING OF SUBSCRIPTION PARKERS.

(a) Mechanical Devices

The City of Waterloo is hereby authorized and directed to establish at the entrance and exit to the parking ramp appropriate mechanical devices to regulate the entrance and exit of subscription parkers using the parking facility. The mechanical and/or electronic devices regulating entrance in the parking facility shall provide for the entrance of one vehicle at a

time, provided the subscription parker provides appropriate identification or proof as a subscription parker. ('91 Rev.)

(b) Parking Meters

The City of Waterloo is hereby authorized to issue electronic or other forms of permits for subscription parkers at ramps where control is established by gates, Parking Meters, or both.

SEC. 343. PARKING RATES FOR CASH PATRONS.

It is hereby established that the fees for cash patrons for all parking ramps shall be set by Resolution of the City Council.

(Ord. #3324, 2/6/84; Ord. #3402, 8/19/85; Ord. #3416, 12/2/85; Ord. #5000, 7/19/10)

SEC. 344. SUBSCRIPTION PARKING.

Subscription parkers shall be authorized to use parking facilities upon payment of the required fee as designated by City Council. (Ord. #4002, 1/18/94)

SEC. 345. OBTAIN PARKING STUB

It shall be unlawful and a violation of the provisions of this article for any person to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such person entering a gated parking facility where obtaining a paper parking stub is the only form of available parking control without first obtaining a parking stub at the entrance gate.

SEC. 346. EXIT WITHOUT PAYING.

It shall be unlawful and a violation of the provisions of this article for any persons to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such persons to exit the parking facility without having paid the required fee for use of the parking facility.

SEC. 347. VANDALISM OF MECHANICAL AND ELCTRONIC DEVICES.

It shall be unlawful and a violation of the provisions of this article to deface, hack into, injure, tamper with, open or willfully break, destroy, impair the usefulness or impair intended operation of any mechanical or electronic devices installed under the provisions of this article.

SEC. 348. ENTER RAMP OTHER THAN ENTRANCE.

It shall be unlawful and a violation of the provisions of this article for any persons to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such persons to attempt to enter a parking ramp in any other manner than provided, for entrance of motor vehicles.

SEC. 349. PAY SUBSCRIPTION FEE.

It shall be unlawful and a violation of this article under the provisions of this article for any persons to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such persons to enter through the subscription parker's entrance unless the operator or owner of the vehicle has paid the appropriate subscription parking fee.

SEC. 350. PENALTY.350.

Any person who shall violate any of the provisions of this article and any person who aids, abets, or assists therein shall be guilty of a simple misdemeanor and upon conviction thereof shall be punished accordingly.

SEC. 351. APPLICATION OF REVENUE.

(Repealed by Ord. #3591, 10/24/88)

SEC. 352. CITY PARKING LOTS.352.

(a) That the City Council is hereby authorized to establish parking areas known as City Hall Lot adjacent to City Hall and City Hall Annex Lot adjacent to City Hall Annex. (Ord. #3360, 8/20/84)

(b) The above parking areas shall be used strictly by city personnel.

(c) Each vehicle parking in one of the above lots shall have a sticker issued by the City of Waterloo designating an assigned parking space.

(d) Any stickered vehicle parking in a space not designated for that vehicle shall be considered in violation and will be subject to fines established by council resolution. (Ord. #4002, 1/18/94)

(e) Any non-stickered vehicle parking in one of the lots under this ordinance shall be subject to a fines established by council resolution, and the city shall have authority to tow such non-stickered vehicle at the owner's expense.

('91 Rev.)

SEC. 353. APPLICATION OF REVENUE.353. APPLICATION OF REVENUE.

This section repealed by Ord. #5000 passed July 19, 2010.

SEC. 354-357. RESERVED.

PARKING ~~METERS~~~~METERS~~METERS

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Multi Space Parking Meter: Also referred to as "pay station," "pay-and-display meter," or "kiosk," is a Meter that manages multiple parking spaces within a designated area and collect fees.

Parking Zone: Any group of parking spaces designated as a parking zone by the city where certain parking regulations apply and is delineated from other parking areas; there could be several parking zones.

Parking Fees: Cost of parking due to the city for parking a vehicle in a parking space as per City parking ordinances and cost requirements.

Time Limit: Also referred to as Parking Interval or Parking Duration: The allowable time during which a driver may utilize a parking space to park a vehicle by paying the required parking Fees.

Maximum Time or Maximum Time Limit: The maximum allowable parking duration in a particular space beyond which time parking is prohibited.

Paid Parking: A system where fees are required for the use of designated parking spaces, collected via Parking Meters, mobile apps, attendants, or other methods.

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Subscription: Paying a recurring fee such as monthly, quarterly, or annually to secure access to a designated parking spot or facility.

Parking Ramp: off-street multi-story parking facility

~~SEC. 320. DESIGNATION OF TWELVE-MINUTE, THIRTY-MINUTE, ONE-HOUR, TWO-HOUR, FOUR-HOUR AND TEN-HOUR PAID PARKING METER AREAS.~~
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The City of Waterloo is hereby authorized and directed to designate and mark off ~~metered~~ individual parking spaces on streets and within designated parking lots as conditions permit and shall install ~~meters~~ Parking Meters providing parking time limits within the downtown area bound by Walnut Street, Seventh Street, South Street and Westfield Avenue. The location of the metered ~~individual~~ parking spaces and the type of meters installed providing parking time limits shall be designated by Resolution of the City Council. (Ord. #3591, 10/24/88; '91 Rev.)

SEC. 321. REGULATION OF PARKING IN INDIVIDUAL SPACES.~~321. REGULATION OF PARKING IN INDIVIDUAL SPACES.~~

Whenever a vehicle ~~shall be~~ parked in ~~an individual parking~~ a designated Paid Parking space ~~where a parking meter has been installed~~, the person parking such vehicle shall ~~deposit in said parking meter, coins of United States money in denominations~~ pay as designated on the ~~meter~~ Parking Meter or signs if such ~~meter~~ Meter displays the signal showing that legal parking is only permitted upon such a ~~deposit~~ payment.

It is hereby established that the ~~fees~~ Parking Fees and parking ~~time~~ Time Limit allowed for such fees for parking within individual ~~parking~~ Paid Parking spaces ~~where the same have been designated, and a parking meter installed~~, shall be by Resolution of the City Council.

Notice to the public shall be given by appropriate signs setting forth the length of time for which parking is permitted and the conditions thereof. These may be upon the face of the ~~parking meter~~ Parking Meter, on the ~~parking meter~~ Parking Meter stand or in the immediate vicinity. Any vehicle which remains in an individual ~~parking~~ Paid Parking space after the prescribed time for parking is hereby determined to be illegally parked.

The provisions of this ordinance shall not apply to vehicles parked or standing in the areas hereinbefore designated between the hours of 6:00 p.m. and 9:00 a.m. of each week day except Monday, when the provisions of this ordinance shall apply until 9:00 p.m. through Friday. The provisions of this ordinance shall not apply on ~~Sundays and~~ Legal Holidays.

SEC. 322. FEES FOR ~~MONTHLY RAMP AND LOT PARKING.~~ MONTHLY SUBSCRIPTION RAMP AND LOT PARKING.~~322. FEES FOR MONTHLY SUBSCRIPTION RAMP AND LOT PARKING.~~

(Ord. #3324, 2/6/84; repealed by Ord. #3591, 10/24/88)

SEC. 323. EVIDENCE.~~323. EVIDENCE.~~

~~All parking is prohibited in any parking space where a meter is installed which displays a signal showing that parking is not permitted unless a deposit~~ Existence ~~of the proper coin or coins of United States money is made as herein provided. Any a vehicle parked in contravention of this provision shall be deemed to be illegally parking under the provisions of this ordinance. The fact that a vehicle is in an individual parking space when the time signal on the parking meter or the same shows no parking permitted, unless a deposit of a proper coin is made as herein provided~~ any parking space designated as Paid Parking without making the required payment shall be deemed prima facie evidence of the unlawful parking of such ~~motor~~ vehicle by its operator.

SEC. 324. OVERTIME PARKING.~~324. OVERTIME PARKING.~~

It shall be unlawful and a violation of the provisions of this Article for any person to cause, allow, permit, or suffer any vehicle registered in the name of, or operated by, such person to be parked overtime or beyond the period of legal parking time established for any ~~parking meter~~Parking Meter zone as herein described.

SEC. 325. ~~SUCCESSIVE INTERVAL NEW EXCEEDING MAXIMUM TIME VIOLATION.~~325. SUCCESSIVE INTERVAL NEW VIOLATION.

It shall be ~~unlawful and a violation of the provisions of this Article for any person illegal to permit a vehicle to remain in any parking place adjacent to any parking meter while said meter is displaying a signal indicating that the vehicle occupying such parking space has already been parked~~park beyond the ~~period of time prescribed for such parking space.~~

~~Even though money has been put into the meter, parking for a period of time over the time allowed on the meter will be a violation. Each~~Maximum Time and each successive ~~interval~~Parking Interval is a new violation. ~~regardless of payment status.~~ (Ord. #3591, 10/24/88)

SEC. 326. ~~RESERVED SPACE.~~326. RESERVED SPACE.

It shall be unlawful and a violation of the provisions of this Article for any person to cause, allow, permit, or suffer any vehicle registered in the name of or operated by such person to be parked in an individual parking space reserved for another as provided in Section 311. (Ord. #3591, 10/24/88)

SEC. 327. ~~DEFACE PARKING METER.~~327. DEFACE PARKING METER.

It shall be unlawful and a violation of the provisions of this Article for any person to deface, injure, tamper with, open or willfully break, destroy, or impair the usefulness of any ~~parking meter~~Parking Meter installed ~~underby~~ the ~~provisions of this ordinance~~city.

SEC. 328. ~~SLUGS NOT TO BE USED.~~328. SLUGS NOT TO BE USED.

It shall be unlawful and a violation of the provisions of this article to deposit or cause to be deposited in any parking meter, any slug, device, or metallic substance, or any other substitute for a ~~twenty-five-cent coin, ten-cent coin, five-cent coin, or one-cent~~ coin of the United States.

SEC. 329. ~~INFORMATION ON TICKETS.~~329. INFORMATION ON TICKETS.

It shall be the duty of all personnel authorized to enforce parking regulations to report:

(a) The number of each ~~parking meters~~single space Parking Meter which indicates that the vehicle occupying the parking space adjacent to such parking meter, or reference to the Multi Space Meter controlling the Parking Zone, is or has been parking in violation of the Traffic Code;

(b) The state license number of such vehicle;

(c) The time of day which the violation occurred;

(d) Any other facts, a knowledge of which is necessary to a thorough understanding of the circumstances attending such violation; the authorized personnel shall also attach to such vehicle a notice to the owner or operator thereof that such vehicle has been parking in violation of this Traffic Code and instructing such owner or operator on payment or appeal procedures.

(Ord. #3324, 2/6/84; Ord. #3591, 10/24/88; Ord. #3744, 9/24/90)

SEC. 330. PENALTY.~~330. PENALTY.~~

Any person who shall violate any of the provisions of either Section 324, 325, 326, 327 or 328 and any person who aids, abets, or assists therein, shall be guilty of a simple misdemeanor and upon conviction thereof, shall be punished accordingly.

SEC. 331. BOND FOR MONEY COLLECTORS.~~331. BOND FOR MONEY COLLECTORS.~~

The City Treasurer or a city employee designated by the Treasurer shall collect all coins deposited in the ~~parking meters~~Parking Meters. Such employee, except for temporary help, shall furnish a bond in the amount of five thousand dollars (\$5,000.00) with surety approved by the City Council. All funds collected from ~~parking meters~~Parking Meters shall be credited to the Parking Meter Fund. ('91 Rev. ~~7~~.)

SEC. 332. FREE SPACES ALLOWED.~~332. FREE SPACES ALLOWED.~~

Any authority heretofore or hereafter exercised by the City of Waterloo, Iowa, under any ordinance, rule or regulation restricting or prohibiting parking, independent of time limits, shall in no manner be affected by these sections pertaining to ~~parking meters~~Parking Meters or any of the provisions thereof. The purpose of this article is to assist in the regulation of overtime parking by the use of ~~parking meters~~Parking Meters, and it shall be so construed.

Nothing in this section shall be construed as prohibiting the City of Waterloo, Iowa, from providing for free parking space for loading and unloading, for taxicab stands, special events, and for other matters of similar nature.

SEC. 333. APPLICATION OF REVENUE.~~333. APPLICATION OF REVENUE.~~

(Repealed by Ord. #3591, 10/24/88)

~~SEC. 334. ONE VEHICLE PER SPACE.~~~~334. ONE VEHICLE PER SPACE.~~

~~When more than one vehicle is parking in a single parking space in violation of the time period on the meter, each vehicle so parked shall be presumed to be in violation. (Ord. #3591, 10/24/88)~~

Revenues from Paid Parking system including violation fees shall be used for ??? the operation, maintenance, and enhancements of parking systems and facilities and traffic safety improvements????

SEC. 335. PARKING FINES.~~335.~~

(a) PARKING FINES.

~~—(a) WITHOUT PAYMENT:~~ It shall be a violation of this article for any person to permit a vehicle to park in any parking ~~space and adjacent to a parking meter without first inserting coins into the meter as~~ designated ~~on the meter as~~ Paid Parking space during permitted Paid Parking times without making the required payments. Legal parking is only permitted upon such a ~~deposit~~ payment. This type of violation shall be designated as a meter violation. A fine for each violation of this subsection shall be:

~~\$10.~~\$??.00 if paid within 30 days

~~\$15.~~\$??.00 if paid after 30 days.

(b) PARKING BEYOND MAXIMUM TIME: It shall be a violation of this article for any person to permit a vehicle to park in any parking ~~space adjacent to~~ designated as a parking meter Paid Parking space beyond the maximum period of legal parking time established for any ~~parking meter~~ designated Paid Parking zone. This type of violation shall be designated as overtime parking. A fine for each violation of this subsection shall be:

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(c) It shall be a violation of this article for any person to permit a vehicle to park in any parking space which is in violation of any of the following subsections and shall be classified as an improper, restricted or prohibited parking violation. A fine for each violation of this subsection shall be:

\$15.00 if paid within 30 days

\$20.00 if paid after 30 days.

Improper, restricted or prohibited parking violation shall be as follows:

SEC. 273. STOPPING, STANDING OR PARKING.

SEC. 274. METHOD OF PARKING.

SEC. 275. THEATERS, HOTELS AND AUDITORIUMS.

SEC. 276. BUS AND TAXI ZONES.

SEC. 277. LOADING ZONES.

SEC. 281. LOADING AND UNLOADING FROM ALLEY.

SEC. 282. PARKING IN ALLEY.

SEC. 283. BACKING INTO PARKING SPACE.

SEC. 286. PARKING FOR CERTAIN PURPOSES PROHIBITED.

SEC. 287. SUMMONS PLACED ON ILLEGALLY PARKING VEHICLE.

SEC. 289. PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS.

SEC. 290. NO PARKING BETWEEN SIGNS.

SEC. 291. NO PARKING HERE TO CORNER.

SEC. 292. NO PARKING HERE TO DRIVE

SEC. 293. NO PARKING HERE TO TRACKS.

SEC. 294. NO PARKING HERE TO ALLEY.

SEC. 295. NO PARKING MAIL DROP.

SEC. 296. NO PARKING HOTEL ENTRANCE.

SEC. 297. TEN-MINUTE PARKING.

SEC. 298. THIRTY-MINUTE PARKING.

SEC. 299. ONE-HOUR PARKING.

SEC. 300. TWO-HOUR PARKING.

SEC. 301. NO PARKING 8:00 A.M. TO 4:00 P.M.

SEC. 302. NO PARKING 1:00 P.M. TO 4:00 P.M.

SEC. 303. NO PARKING 12:00 NOON TO 4:00 P.M.

SEC. 304. NO PARKING 6:00 A.M. TO 6:00 P.M. EXCEPT SUNDAY.

SEC. 305. NO PARKING ANY TIME EXCEPT SUNDAY.

Meter bags may be rented from the City at a cost of \$5.00 per day per bag.

(Ord. #3744, 9/24/90; Ord. #4160, 4/1/96; Ord. #4627, 7/21/03; Ord. #5047, 5/9/11)

SEC. 336-340. RESERVED.

PARKING ~~RAMPS~~RAMPSRAMPS

SEC. 341. REGULATION OF PARKING OF CASH PATRONS.~~341. REGULATION OF PARKING OF CASH PATRONS.~~

(a) Mechanical Devices

The City of Waterloo is hereby authorized and directed to establish at the entrance and exit to ~~the~~ parking ~~ramp~~ramps, when applicable, appropriate mechanical devices to regulate the entrance and exit of cash patrons using the parking facility. The mechanical devices regulating entrance in the parking facility shall provide for the entrance of one vehicle at a time, provided the operator of the vehicle entering accepts a parking ticket noting time of entrance. At the cash patron's exit from the parking facility there shall be maintained a ~~cashier~~ facility where cash patrons shall pay for the use of the parking facility at the rates hereinafter set forth in this article. ('91 Rev.)

(b) Parking Meters

The City of Waterloo is hereby authorized and directed to install Parking Meters on parking ramps, when the city deems it to be appropriate for operations where mechanical gates will or will not be needed.

SEC. 342. REGULATION OF PARKING OF ~~MONTHLY~~SUBSCRIPTION PARKERS.~~342. REGULATION OF PARKING OF MONTHLY PARKERS.~~

(a) Mechanical Devices

The City of Waterloo is hereby authorized and directed to establish at the entrance and exit to the parking ramp appropriate mechanical devices to regulate the entrance and exit of ~~monthly~~subscription parkers using the parking facility. The mechanical and/or electronic devices regulating entrance in the parking facility shall provide for the entrance of one vehicle at a time, provided the ~~monthly~~subscription parker provides appropriate identification or proof as a ~~monthly~~subscription parker. ('91 Rev.)

(b) Parking Meters

The City of Waterloo is hereby authorized to issue electronic or other forms of permits for subscription parkers at ramps where control is established by gates, Parking Meters, or both.

SEC. 343. ~~PARKING RATES FOR CASH PATRONS.~~343. PARKING RATES FOR CASH PATRONS.

It is hereby established that the fees for cash patrons for all parking ramps shall be set by Resolution of the City Council.

(Ord. #3324, 2/6/84; Ord. #3402, 8/19/85; Ord. #3416, 12/2/85; Ord. #5000, 7/19/10)

SEC. 344. ~~MONTHLY PARKING.~~344. MONTHLY SUBSCRIPTION PARKING.

Monthly Subscription parkers shall be authorized to use parking facilities upon payment of the required fee as designated by City Council. (Ord. #4002, 1/18/94)

SEC. 345. OBTAIN PARKING STUB.~~345. OBTAIN PARKING STUB.~~

It shall be unlawful and a violation of the provisions of this article for any person to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such person entering thea gated parking facility where obtaining a paper parking stub is the only form of available parking control without first obtaining a parking ~~ticket~~stub at the entrance gate.

SEC. 346. ~~EXIT WITHOUT PAYING.~~346. EXIT WITHOUT PAYING.

It shall be unlawful and a violation of the provisions of this article for any persons to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such persons to exit the parking facility without first payinghaving paid the required fee for use of the parking facility.

SEC. 347. ~~DEFACE VANDALISM OF MECHANICAL AND ELCTRONIC DEVICES.~~347. ~~DEFACE MECHANICAL DEVICES.~~

It shall be unlawful and a violation of the provisions of this article to deface, hack into, injure, tamper with, open or ~~wilfully~~willfully break, destroy ~~or~~, impair the usefulness or impair intended operation of any mechanical or electronic devices installed under the provisions of this article.

SEC. 348. ENTER RAMP OTHER THAN ENTRANCE.~~348. ENTER RAMP OTHER THAN ENTRANCE.~~

It shall be unlawful and a violation of the provisions of this article for any persons to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such persons to attempt to enter a parking ramp in any other manner than provided, for entrance of motor vehicles.

SEC. 349. ~~PAY MONTHLY FEE.~~349. ~~PAY MONTHLY~~PAY SUBSCRIPTION FEE.

It shall be unlawful and a violation of this article under the provisions of this article for any persons to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such persons to enter through the monthlysubscription parker's entrance unless the operator or owner of the vehicle has paid the appropriate monthlysubscription parking fee.

SEC. 350. PENALTY.350. ~~PENALTY.~~

Any person who shall violate any of the provisions of this article and any person who aids, abets, or assists therein shall be guilty of a simple misdemeanor and upon conviction thereof shall be punished accordingly.

SEC. 351. APPLICATION OF REVENUE.

(Repealed by Ord. #3591, 10/24/88)

SEC. 352. CITY PARKING LOTS.352. ~~CITY PARKING LOTS.~~

(a) That the City Council is hereby authorized to establish parking areas known as City Hall Lot adjacent to City Hall and City Hall Annex Lot adjacent to City Hall Annex. (Ord. #3360, 8/20/84)

(b) The above parking areas shall be used strictly by city personnel.

(c) Each vehicle parking in one of the above lots shall have a sticker issued by the City of Waterloo designating an assigned parking space.

(d) Any stickered vehicle parking in a space not designated for that vehicle shall be considered in violation and will be subject to ~~a six dollar (\$6.00) fine for restricted parking.~~fines established by council resolution. (Ord. #4002, 1/18/94)

(e) Any non-stickered vehicle parking in one of the lots under this ordinance shall be subject to a ~~five dollar (\$5.00) restricted parking fine.~~fines established by council resolution, and the city shall have authority to tow such non-stickered vehicle at the owner's expense.

('91 Rev.)

SEC. 353. APPLICATION OF REVENUE.353. APPLICATION OF REVENUE.

This section repealed by Ord. #5000 passed July 19, 2010.

SEC. 354-357. RESERVED.

PARKING METERSMETERS

SEC. 320. DESIGNATION OF TWELVE-MINUTE, THIRTY-MINUTE, ONE-HOUR, TWO-HOUR, FOUR-HOUR AND TEN-HOUR PARKING METER AREAS.320. DESIGNATION OF TWELVE-MINUTE, THIRTY-MINUTE, ONE-HOUR, TWO-HOUR, FOUR-HOUR AND TEN-HOUR PARKING METER AREAS.

The City of Waterloo is hereby authorized and directed to designate and mark off metered individual parking spaces on streets and within designated parking lots as conditions permit and shall install meters providing parking time limits within the downtown area bound by Walnut Street, Seventh Street, South Street and Westfield Avenue. The location of the metered individual parking spaces and the type of meters installed providing parking time limits shall be designated by Resolution of the City Council. (Ord. #3591, 10/24/88; '91 Rev.)

SEC. 321. REGULATION OF PARKING IN INDIVIDUAL SPACES.321. REGULATION OF PARKING IN INDIVIDUAL SPACES.

Whenever a vehicle shall be parked in an individual parking space where a parking meter has been installed, the person parking such vehicle shall deposit in said parking meter, coins of United States money in denominations as designated on the meter if such meter displays the signal showing that legal parking is only permitted upon such a deposit.

It is hereby established that the fees and parking time allowed for such fees for parking within individual parking spaces where the same have been designated, and a parking meter installed, shall be by Resolution of the City Council.

Notice to the public shall be given by appropriate signs setting forth the length of time for which parking is permitted and the conditions thereof. These may be upon the face of the parking meter, on the parking meter stand or in the immediate vicinity. Any vehicle which remains in an individual parking space after the prescribed time for parking is hereby determined to be illegally parked.

The provisions of this ordinance shall not apply to vehicles parked or standing in the areas hereinbefore designated between the hours of 6:00 p.m. and 9:00 a.m. of each week day except Monday, when the provisions of this ordinance shall apply until 9:00 p.m. The provisions of this ordinance shall not apply on Sundays and Legal Holidays.

SEC. 322. FEES FOR MONTHLY RAMP AND LOT PARKING.322. FEES FOR MONTHLY RAMP AND LOT PARKING.

(Ord. #3324, 2/6/84; repealed by Ord. #3591, 10/24/88)

SEC. 323. EVIDENCE.323. EVIDENCE.

All parking is prohibited in any parking space where a meter is installed which displays a signal showing that parking is not permitted unless a deposit of the proper coin or coins of United States money is made as herein provided. Any vehicle parked in contravention of this provision shall be deemed to be illegally parking under the provisions of this ordinance. The fact that a vehicle is in an individual parking space when the time signal on the parking meter or the same shows no parking permitted, unless a deposit of a proper coin is made as herein provided shall be deemed prima facie evidence of the unlawful parking of such motor vehicle by its operator.

SEC. 324. OVERTIME PARKING.324. OVERTIME PARKING.

It shall be unlawful and a violation of the provisions of this Article for any person to cause, allow, permit, or suffer any vehicle registered in the name of, or operated by, such person to be parked overtime or beyond the period of legal parking time established for any parking meter zone as herein described.

SEC. 325. SUCCESSIVE INTERVAL NEW VIOLATION.325. SUCCESSIVE INTERVAL NEW VIOLATION.

It shall be unlawful and a violation of the provisions of this Article for any person to permit a vehicle to remain in any parking place adjacent to any parking meter while said meter is displaying a signal indicating that the vehicle occupying such parking space has already been parked beyond the period of time prescribed for such parking space.

Even though money has been put into the meter, parking for a period of time over the time allowed on the meter will be a violation. Each successive interval is a new violation. (Ord. #3591, 10/24/88)

SEC. 326. RESERVED SPACE.326. RESERVED SPACE.

It shall be unlawful and a violation of the provisions of this Article for any person to cause, allow, permit, or suffer any vehicle registered in the name of or operated by such person to be parked in an individual parking space reserved for another as provided in Section 311. (Ord. #3591, 10/24/88)

SEC. 327. DEFACE PARKING METER.327. DEFACE PARKING METER.

It shall be unlawful and a violation of the provisions of this Article for any person to deface, injure, tamper with, open or willfully break, destroy, or impair the usefulness of any parking meter installed under the provisions of this ordinance.

SEC. 328. SLUGS NOT TO BE USED.328. SLUGS NOT TO BE USED.

It shall be unlawful and a violation of the provisions of this article to deposit or cause to be deposited in any parking meter, any slug, device, or metallic substance, or any other substitute for a twenty-five-cent coin, ten-cent coin, five-cent coin, or one-cent coin of the United States.

SEC. 329. INFORMATION ON TICKETS.329. INFORMATION ON TICKETS.

It shall be the duty of all personnel authorized to enforce parking regulations to report:

- (a) The number of each parking meter which indicates that the vehicle occupying the parking space adjacent to such parking meter is or has been parking in violation of the Traffic Code;
- (b) The state license number of such vehicle;
- (c) The time of day which the violation occurred;
- (d) Any other facts, a knowledge of which is necessary to a thorough understanding of the circumstances attending such violation; the authorized personnel shall also attach to such vehicle a notice to the owner or operator thereof that such vehicle has been parking in violation of this Traffic Code and instructing such owner or operator on payment or appeal procedures.

(Ord. #3324, 2/6/84; Ord. #3591, 10/24/88; Ord. #3744, 9/24/90)

SEC. 330. PENALTY.330. PENALTY.

Any person who shall violate any of the provisions of either Section 324, 325, 326, 327 or 328 and any person who aids, abets, or assists therein, shall be guilty of a misdemeanor and upon conviction thereof, shall be punished accordingly.

SEC. 331. BOND FOR MONEY COLLECTORS.331. BOND FOR MONEY COLLECTORS.

The City Treasurer or a city employee designated by the Treasurer shall collect all coins deposited in the parking meters. Such employee, except for temporary help, shall furnish a bond in the amount of five thousand dollars (\$5,000.00) with surety approved by the City Council. All funds collected from parking meters shall be credited to the Parking Meter Fund. ('91 Rev.)

SEC. 332. FREE SPACES ALLOWED.332. FREE SPACES ALLOWED.

Any authority heretofore or hereafter exercised by the City of Waterloo, Iowa, under any ordinance, rule or regulation restricting or prohibiting parking, independent of time limits, shall in no manner be affected by these sections pertaining to parking meters or any of the provisions thereof. The purpose of this article is to assist in the regulation of overtime parking by the use of parking meters, and it shall be so construed.

Nothing in this section shall be construed as prohibiting the City of Waterloo, Iowa, from providing for free parking space for loading and unloading, for taxicab stands, and for other matters of similar nature.

SEC. 333. APPLICATION OF REVENUE.333. APPLICATION OF REVENUE.

(Repealed by Ord. #3591, 10/24/88)

SEC. 334. ONE VEHICLE PER SPACE.334. ONE VEHICLE PER SPACE.

When more than one vehicle is parking in a single parking space in violation of the time period on the meter, each vehicle so parked shall be presumed to be in violation. (Ord. #3591, 10/24/88)

SEC. 335. PARKING FINES.335. PARKING FINES.

(a) It shall be a violation of this article for any person to permit a vehicle to park in any parking space and adjacent to a parking meter without first inserting coins into the meter as designated on the meter. Legal parking is only permitted upon such a deposit. This type of violation shall be designated as a meter violation. A fine for each violation of this subsection shall be:

\$10.00 if paid within 30 days

\$15.00 if paid after 30 days.

(b) It shall be a violation of this article for any person to permit a vehicle to park in any parking space adjacent to a parking meter beyond the period of legal parking time established for any parking meter zone. This type of violation shall be designated as overtime parking. A fine for each violation of this subsection shall be:

\$10.00 if paid within 30 days

\$15.00 if paid after 30 days.

(c) It shall be a violation of this article for any person to permit a vehicle to park in any parking space which is in violation of any of the following subsections and shall be classified as an improper, restricted or prohibited parking violation. A fine for each violation of this subsection shall be:

\$15.00 if paid within 30 days

\$20.00 if paid after 30 days.

Improper, restricted or prohibited parking violation shall be as follows:

SEC. 273. STOPPING, STANDING OR PARKING.

SEC. 274. METHOD OF PARKING.

SEC. 275. THEATERS, HOTELS AND AUDITORIUMS.

SEC. 276. BUS AND TAXI ZONES.

SEC. 277. LOADING ZONES.

SEC. 281. LOADING AND UNLOADING FROM ALLEY.

SEC. 282. PARKING IN ALLEY.

SEC. 283. BACKING INTO PARKING SPACE.

SEC. 286. PARKING FOR CERTAIN PURPOSES PROHIBITED.

SEC. 287. SUMMONS PLACED ON ILLEGALLY PARKING VEHICLE.

SEC. 289. PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS.

SEC. 290. NO PARKING BETWEEN SIGNS.

SEC. 291. NO PARKING HERE TO CORNER.

SEC. 292. NO PARKING HERE TO DRIVE

SEC. 293. NO PARKING HERE TO TRACKS.

SEC. 294. NO PARKING HERE TO ALLEY.

SEC. 295. NO PARKING MAIL DROP.

SEC. 296. NO PARKING HOTEL ENTRANCE.

SEC. 297. TEN-MINUTE PARKING.

SEC. 298. THIRTY-MINUTE PARKING.

SEC. 299. ONE-HOUR PARKING.

SEC. 300. TWO-HOUR PARKING.

SEC. 301. NO PARKING 8:00 A.M. TO 4:00 P.M.

SEC. 302. NO PARKING 1:00 P.M. TO 4:00 P.M.

SEC. 303. NO PARKING 12:00 NOON TO 4:00 P.M.

SEC. 304. NO PARKING 6:00 A.M. TO 6:00 P.M. EXCEPT SUNDAY.

SEC. 305. NO PARKING ANY TIME EXCEPT SUNDAY.

Meter bags may be rented from the City at a cost of \$5.00 per day per bag.

(Ord. #3744, 9/24/90; Ord. #4160, 4/1/96; Ord. #4627, 7/21/03; Ord. #5047, 5/9/11)

SEC. 336-340. RESERVED.

PARKING RAMPS

SEC. 341. REGULATION OF PARKING OF CASH PATRONS. 341. REGULATION OF PARKING OF CASH PATRONS.

The City of Waterloo is hereby authorized and directed to establish at the entrance and exit to the parking ramp, when applicable, appropriate mechanical devices to regulate the entrance and exit of cash patrons using the parking facility. The mechanical devices regulating entrance in the parking facility shall provide for the entrance of one vehicle at a time, provided the operator of the vehicle entering accepts a parking ticket noting time of entrance. At the cash patron's exit from the parking facility there shall be maintained a cashier facility where cash patrons shall pay for the use of the parking facility at the rates hereinafter set forth in this article. ('91 Rev.)

SEC. 342. REGULATION OF PARKING OF MONTHLY PARKERS. 342. REGULATION OF PARKING OF MONTHLY PARKERS.

The City of Waterloo is hereby authorized and directed to establish at the entrance and exit to the parking ramp appropriate mechanical devices to regulate the entrance and exit of monthly parkers using the parking facility. The mechanical devices regulating entrance in the parking facility shall provide for the entrance of one vehicle at a time, provided the monthly parker provides appropriate identification as a monthly parker. ('91 Rev.)

SEC. 343. PARKING RATES FOR CASH PATRONS. 343. PARKING RATES FOR CASH PATRONS.

It is hereby established that the fees for cash patrons for all parking ramps shall be set by Resolution of the City Council.

(Ord. #3324, 2/6/84; Ord. #3402, 8/19/85; Ord. #3416, 12/2/85; Ord. #5000, 7/19/10)

SEC. 344. MONTHLY PARKING. 344. MONTHLY PARKING.

Monthly parkers shall be authorized to use parking facilities upon payment of the required fee as designated by City Council. (Ord. #4002, 1/18/94)

SEC. 345. OBTAIN PARKING STUB.345. OBTAIN PARKING STUB.

It shall be unlawful and a violation of the provisions of this article for any person to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such person entering the parking facility without first obtaining a parking ticket.

SEC. 346. EXIT WITHOUT PAYING.346. EXIT WITHOUT PAYING.

It shall be unlawful and a violation of the provisions of this article for any persons to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such persons to exit the parking facility without first paying the required fee for use of the parking facility.

SEC. 347. DEFACE MECHANICAL DEVICES.347. DEFACE MECHANICAL DEVICES.

It shall be unlawful and a violation of the provisions of this article to deface, injure, tamper with, open or wilfully break, destroy or impair the usefulness of any mechanical devices installed under the provisions of this article.

SEC. 348. ENTER RAMP OTHER THAN ENTRANCE.348. ENTER RAMP OTHER THAN ENTRANCE.

It shall be unlawful and a violation of the provisions of this article for any persons to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such persons to attempt to enter a parking ramp in any other manner than provided, for entrance of motor vehicles.

SEC. 349. PAY MONTHLY FEE.349. PAY MONTHLY FEE.

It shall be unlawful and a violation of this article under the provisions of this article for any persons to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such persons to enter through the monthly parker's entrance unless the operator or owner of the vehicle has paid the appropriate monthly parking fee.

SEC. 350. PENALTY.350. PENALTY.

Any person who shall violate any of the provisions of this article and any person who aids, abets, or assists therein shall be guilty of a misdemeanor and upon conviction thereof shall be punished accordingly.

SEC. 351. APPLICATION OF REVENUE.

(Repealed by Ord. #3591, 10/24/88)

SEC. 352. CITY PARKING LOTS.352. CITY PARKING LOTS.

(a) That the City Council is hereby authorized to establish parking areas known as City Hall Lot adjacent to City Hall and City Hall Annex Lot adjacent to City Hall Annex. (Ord. #3360, 8/20/84)

(b) The above parking areas shall be used strictly by city personnel.

(c) Each vehicle parking in one of the above lots shall have a sticker issued by the City of Waterloo designating an assigned parking space.

(d) Any stickered vehicle parking in a space not designated for that vehicle shall be considered in violation and will be subject to a six dollar (\$6.00) fine for restricted parking. (Ord. #4002, 1/18/94)

(e) Any non-stickered vehicle parking in one of the lots under this ordinance shall be subject to a five dollar (\$5.00) restricted parking fine, and the city shall have authority to tow such non-stickered vehicle at the owner's expense.

('91 Rev.)

SEC. 353. APPLICATION OF REVENUE.353. APPLICATION OF REVENUE.

This section repealed by Ord. #5000 passed July 19, 2010.

SEC. 354-357. RESERVED.

AIRPORT

SEC. 358. ALLOW INGRESS AND EGRESS.358. ALLOW INGRESS AND EGRESS.

When signs are erected giving notice thereof, no person shall park any vehicle at any time upon the streets providing ingress and egress to the Waterloo Municipal Airport Facilities from Airline Highway, except as provided in Section 359.

SEC. 359. PARKING REGULATIONS AT AIRPORT.359. TEN MINUTE PARKING.

When signs are erected giving notice thereof, the following parking regulations shall apply on the street in front of the main airport terminal at the Waterloo Municipal Airport:

- (a) No parking along the south side of the road. This lane shall remain a through lane.
- (b) The north side of the road, which is the closest to the main airport terminal, shall be a drop-off zone only. Under no circumstances may a vehicle be left unattended in the drop-off zone. Unattended means that the driver of the vehicle shall, at all times, be in or around the vehicle, may not exit the vehicle other than to drop off persons and/or baggage at the drop-off zone, and thereafter shall immediately move the vehicle from the drop-off zone.
- (c) Any vehicle left unattended in the drop-off zone shall be subject to a fine and the vehicle(s) may be immediately towed at the owner's sole expense.
- (d) Only the following persons shall be authorized to enforce this section: police officers of the Waterloo Police Department, Waterloo Fire Rescue personnel assigned to the Waterloo Municipal Airport, security personnel employed by the Waterloo Airport Board, the Airport Director, and the Assistant Airport Director.
- (e) A violation of this section shall be a municipal infraction and punishable by a fine of not less than nor more than One Hundred Dollars (\$100.00).

(Ord. #4373, 7/19/99; Ord. #4440, 10/2/00; Ord. #4522, 10/22/01)

SEC. 360. PERSONS AUTHORIZED TO ENFORCE PARKING REGULATIONS AT AIRPORT.360. PERSONS AUTHORIZED TO ISSUE TICKETS AT AIRPORT.

With the exception of Section 359, the following persons are authorized to enforce the parking regulations at the Airport. The Airport Director, Assistant Airport Director, Waterloo Fire Rescue personnel assigned to the Airport, skycaps, janitorial service personnel, and maintenance personnel employed by the Airport Commission, and police officers of the Waterloo Police Department are hereby authorized to enforce parking regulations as set out in Section 358. They shall also be authorized to issue handicapped parking tickets, but only at the Waterloo Municipal Airport. (Ord. #4573, 8/8/88; Ord. #4248, 8/25/97; Ord. #4373, 7/19/99; Ord. #4522, 10/22/01)

SEC. 361. PENALTIES FOR PARKING VIOLATIONS AT THE AIRPORT.359. TEN MINUTE PARKING.

The fine for parking violations at the Waterloo Municipal Airport shall be Five Dollars (\$5.00). If the fine is not paid within thirty (30) days of the date of violation, the fine shall increase to Ten Dollars (\$10.00). (Ord. #4373, 7/19/99)

SEC. 362-395. RESERVED.



FY23 Parking Budget Reports

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 010 - General Fund										
REVENUE										
Department 22 - Building Inspection										
Activity 7930 - Parking Operations										
Charges for Fees & Service										
3451	Parking Meter Revenue	135,000.00	.00	135,000.00	12,725.83	.00	123,237.91	11,762.09	91	120,533.37
3452	Parking Ramp Revenue - Regular	55,000.00	.00	55,000.00	4,629.00	.00	39,538.00	15,462.00	72	42,719.00
3455	Parking Ramp Revenue - Monthly	230,000.00	.00	230,000.00	14,629.50	.00	176,206.52	53,793.48	77	220,515.58
3520	Parking Meter Fines	80,000.00	.00	80,000.00	4,020.00	.00	53,284.20	26,715.80	67	51,551.00
Charges for Fees & Service Totals		\$500,000.00	\$0.00	\$500,000.00	\$36,004.33	\$0.00	\$392,266.63	\$107,733.37	78%	\$435,318.95
Miscellaneous Revenue										
3871	Damage Claims	.00	.00	.00	.00	.00	.00	.00	+++	1,996.20
Miscellaneous Revenue Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,996.20
Activity 7930 - Parking Operations Totals		\$500,000.00	\$0.00	\$500,000.00	\$36,004.33	\$0.00	\$392,266.63	\$107,733.37	78%	\$437,315.15
Department 22 - Building Inspection Totals		\$500,000.00	\$0.00	\$500,000.00	\$36,004.33	\$0.00	\$392,266.63	\$107,733.37	78%	\$437,315.15
REVENUE TOTALS		\$500,000.00	\$0.00	\$500,000.00	\$36,004.33	\$0.00	\$392,266.63	\$107,733.37	78%	\$437,315.15
EXPENSE										
Department 22 - Building Inspection										
Activity 7930 - Parking Operations										
Contractual Services										
1310	Professional Services	50,000.00	.00	50,000.00	3,664.96	.00	42,383.51	7,616.49	85	40,304.24
1319	Other Professional Services	4,200.00	.00	4,200.00	302.64	.00	302.64	3,897.36	7	2,101.51
1321	Data Processing Services	4,200.00	.00	4,200.00	350.00	.00	4,200.00	.00	100	4,200.00
1343	Postage & Mailing Expense	3,000.00	.00	3,000.00	60.60	.00	1,841.21	1,158.79	61	1,203.39
1344	Telephone & Fax Expense	3,000.00	.00	3,000.00	126.27	.00	2,710.61	289.39	90	2,683.50
1346	Travel - Professional Training	2,000.00	.00	2,000.00	98.00	.00	1,085.84	914.16	54	1,228.64
1351	Advertising Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
1361	Real Property Insurance	26,000.00	.00	26,000.00	1,823.62	.00	21,883.44	4,116.56	84	21,864.90
1362	Vehicle Insurance	8,500.00	.00	8,500.00	621.25	.00	7,455.00	1,045.00	88	7,625.82
1364	Tort Liability Insurance	3,000.00	.00	3,000.00	215.97	.00	2,591.64	408.36	86	2,591.64
1378	Other Equipment Repair & Maintenance	3,000.00	.00	3,000.00	.00	.00	1,648.54	1,351.46	55	180.00
1389	Landfill Fees	1,000.00	.00	1,000.00	103.25	.00	852.90	147.10	85	1,057.64
1390	Other Contractual Services	310,000.00	.00	310,000.00	20,204.48	.00	202,193.42	107,806.58	65	186,354.40
1400	Utility Service	33,000.00	.00	33,000.00	4,434.50	.00	38,068.23	(5,068.23)	115	36,089.68
Contractual Services Totals		\$451,400.00	\$0.00	\$451,400.00	\$32,005.54	\$0.00	\$327,216.98	\$124,183.02	72%	\$307,485.36
Commodities										
1503	Bank Fees	7,000.00	.00	7,000.00	648.85	.00	9,154.81	(2,154.81)	131	8,966.67
1504	Credit Card Fees	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
1520	Computer Software	10,000.00	.00	10,000.00	625.00	.00	7,587.50	2,412.50	76	8,391.14
1521	Electrical Supplies	1,000.00	.00	1,000.00	.00	.00	290.63	709.37	29	442.68
1533	Fuel Expense	3,000.00	.00	3,000.00	196.80	.00	2,134.62	865.38	71	1,370.23



FY23 Parking Budget Reports

Fiscal Year to Date 06/30/23

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 010 - General Fund										
EXPENSE										
Department 22 - Building Inspection										
Activity 7930 - Parking Operations										
Commodities										
1535	Hardware Items	1,500.00	.00	1,500.00	.00	.00	157.60	1,342.40	11	259.13
1547	Oils & Greases	100.00	.00	100.00	.00	.00	48.83	51.17	49	17.12
1555	Minor Equipment & Supplies	15,000.00	.00	15,000.00	1,560.23	.00	10,105.57	4,894.43	67	6,367.57
1561	Office Supplies & Minor Equipment	1,000.00	.00	1,000.00	464.41	.00	1,599.15	(599.15)	160	965.82
1569	Vehicle Replacement Parts	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	656.04
1571	Machinery & Equipment Replacement Parts	2,000.00	.00	2,000.00	2,148.03	.00	7,747.67	(5,747.67)	387	1,029.08
1579	Uniforms	500.00	.00	500.00	.00	.00	693.29	(193.29)	139	.00
1581	Paint & Paint Supplies	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	245.30
1785	Refund Payments	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
Commodities Totals		\$45,000.00	\$0.00	\$45,000.00	\$5,643.32	\$0.00	\$39,519.67	\$5,480.33	88%	\$28,710.78
Activity 7930 - Parking Operations Totals		\$496,400.00	\$0.00	\$496,400.00	\$37,648.86	\$0.00	\$366,736.65	\$129,663.35	74%	\$336,196.14
Department 22 - Building Inspection Totals		\$496,400.00	\$0.00	\$496,400.00	\$37,648.86	\$0.00	\$366,736.65	\$129,663.35	74%	\$336,196.14
EXPENSE TOTALS		\$496,400.00	\$0.00	\$496,400.00	\$37,648.86	\$0.00	\$366,736.65	\$129,663.35	74%	\$336,196.14
Fund 010 - General Fund Totals										
REVENUE TOTALS		500,000.00	.00	500,000.00	36,004.33	.00	392,266.63	107,733.37	78%	437,315.15
EXPENSE TOTALS		496,400.00	.00	496,400.00	37,648.86	.00	366,736.65	129,663.35	74%	336,196.14
Fund 010 - General Fund Totals		\$3,600.00	\$0.00	\$3,600.00	(\$1,644.53)	\$0.00	\$25,529.98	(\$21,929.98)		\$101,119.01
Grand Totals										
REVENUE TOTALS		500,000.00	.00	500,000.00	36,004.33	.00	392,266.63	107,733.37	78%	437,315.15
EXPENSE TOTALS		496,400.00	.00	496,400.00	37,648.86	.00	366,736.65	129,663.35	74%	336,196.14
Grand Totals		\$3,600.00	\$0.00	\$3,600.00	(\$1,644.53)	\$0.00	\$25,529.98	(\$21,929.98)		\$101,119.01



FY24 Parking Budget Reports

Fiscal Year to Date 06/30/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 010 - General Fund										
REVENUE										
Department 22 - Building Inspection										
Activity 7930 - Parking Operations										
Charges for Fees & Service										
3451	Parking Meter Revenue	130,000.00	.00	130,000.00	7,970.80	.00	111,634.88	18,365.12	86	123,237.91
3452	Parking Ramp Revenue - Regular	60,000.00	.00	60,000.00	5,462.00	.00	46,245.00	13,755.00	77	39,538.00
3455	Parking Ramp Revenue - Monthly	230,000.00	.00	230,000.00	7,544.38	.00	136,857.88	93,142.12	60	176,206.52
3520	Parking Meter Fines	70,000.00	.00	70,000.00	5,498.00	.00	54,001.00	15,999.00	77	53,284.20
Charges for Fees & Service Totals		\$490,000.00	\$0.00	\$490,000.00	\$26,475.18	\$0.00	\$348,738.76	\$141,261.24	71%	\$392,266.63
Miscellaneous Revenue										
3871	Damage Claims	.00	.00	.00	.00	.00	451.75	(451.75)	+++	.00
Miscellaneous Revenue Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$451.75	(\$451.75)	+++	\$0.00
Activity 7930 - Parking Operations Totals		\$490,000.00	\$0.00	\$490,000.00	\$26,475.18	\$0.00	\$349,190.51	\$140,809.49	71%	\$392,266.63
Department 22 - Building Inspection Totals		\$490,000.00	\$0.00	\$490,000.00	\$26,475.18	\$0.00	\$349,190.51	\$140,809.49	71%	\$392,266.63
REVENUE TOTALS		\$490,000.00	\$0.00	\$490,000.00	\$26,475.18	\$0.00	\$349,190.51	\$140,809.49	71%	\$392,266.63
EXPENSE										
Department 22 - Building Inspection										
Activity 7930 - Parking Operations										
Contractual Services										
1310	Professional Services	45,000.00	.00	45,000.00	3,475.53	.00	42,916.90	2,083.10	95	42,383.51
1319	Other Professional Services	3,000.00	.00	3,000.00	.00	.00	624.90	2,375.10	21	302.64
1321	Data Processing Services	4,200.00	.00	4,200.00	350.00	.00	4,200.00	.00	100	4,200.00
1343	Postage & Mailing Expense	2,500.00	.00	2,500.00	185.60	.00	1,988.92	511.08	80	1,841.21
1344	Telephone & Fax Expense	2,800.00	.00	2,800.00	174.59	.00	1,728.58	1,071.42	62	2,710.61
1346	Travel - Professional Training	1,500.00	.00	1,500.00	100.24	.00	1,193.36	306.64	80	1,085.84
1351	Advertising Expense	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
1361	Real Property Insurance	24,000.00	.00	24,000.00	1,823.62	.00	21,883.44	2,116.56	91	21,883.44
1362	Vehicle Insurance	8,000.00	.00	8,000.00	621.25	.00	7,455.00	545.00	93	7,455.00
1364	Tort Liability Insurance	2,600.00	.00	2,600.00	215.97	.00	2,591.64	8.36	100	2,591.64
1378	Other Equipment Repair & Maintenance	1,500.00	.00	1,500.00	.00	.00	911.50	588.50	61	1,648.54
1389	Landfill Fees	1,200.00	.00	1,200.00	125.42	.00	1,945.19	(745.19)	162	852.90
1390	Other Contractual Services	275,000.00	.00	275,000.00	33,963.29	.00	242,639.22	32,360.78	88	202,193.42
1400	Utility Service	37,000.00	.00	37,000.00	2,737.66	.00	35,184.76	1,815.24	95	38,068.23
Contractual Services Totals		\$408,800.00	\$0.00	\$408,800.00	\$43,773.17	\$0.00	\$365,263.41	\$43,536.59	89%	\$327,216.98
Commodities										
1503	Bank Fees	10,000.00	.00	10,000.00	488.28	.00	8,737.63	1,262.37	87	9,154.81
1504	Credit Card Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
1520	Computer Software	10,000.00	.00	10,000.00	697.00	.00	7,167.01	2,832.99	72	7,587.50
1521	Electrical Supplies	500.00	.00	500.00	.00	.00	402.63	97.37	81	290.63
1533	Fuel Expense	3,000.00	.00	3,000.00	239.27	.00	1,629.43	1,370.57	54	2,134.62



FY24 Parking Budget Reports

Fiscal Year to Date 06/30/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 010 - General Fund										
EXPENSE										
Department 22 - Building Inspection										
Activity 7930 - Parking Operations										
Commodities										
1535	Hardware Items	800.00	.00	800.00	.00	.00	96.32	703.68	12	157.60
1547	Oils & Greases	100.00	.00	100.00	.00	.00	23.94	76.06	24	48.83
1555	Minor Equipment & Supplies	10,000.00	.00	10,000.00	956.49	.00	8,756.91	1,243.09	88	10,105.57
1561	Office Supplies & Minor Equipment	1,200.00	.00	1,200.00	653.94	.00	3,840.93	(2,640.93)	320	1,599.15
1569	Vehicle Replacement Parts	1,000.00	.00	1,000.00	.00	.00	27.80	972.20	3	.00
1571	Machinery & Equipment Replacement Parts	1,000.00	.00	1,000.00	.00	.00	1,909.71	(909.71)	191	7,747.67
1579	Uniforms	500.00	.00	500.00	.00	.00	160.48	339.52	32	693.29
1581	Paint & Paint Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
1785	Refund Payments	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
Commodities Totals		\$39,000.00	\$0.00	\$39,000.00	\$3,034.98	\$0.00	\$32,752.79	\$6,247.21	84%	\$39,519.67
Activity 7930 - Parking Operations Totals		\$447,800.00	\$0.00	\$447,800.00	\$46,808.15	\$0.00	\$398,016.20	\$49,783.80	89%	\$366,736.65
Department 22 - Building Inspection Totals		\$447,800.00	\$0.00	\$447,800.00	\$46,808.15	\$0.00	\$398,016.20	\$49,783.80	89%	\$366,736.65
EXPENSE TOTALS		\$447,800.00	\$0.00	\$447,800.00	\$46,808.15	\$0.00	\$398,016.20	\$49,783.80	89%	\$366,736.65
Fund 010 - General Fund Totals										
REVENUE TOTALS		490,000.00	.00	490,000.00	26,475.18	.00	349,190.51	140,809.49	71%	392,266.63
EXPENSE TOTALS		447,800.00	.00	447,800.00	46,808.15	.00	398,016.20	49,783.80	89%	366,736.65
Fund 010 - General Fund Totals		\$42,200.00	\$0.00	\$42,200.00	(\$20,332.97)	\$0.00	(\$48,825.69)	\$91,025.69		\$25,529.98
Grand Totals										
REVENUE TOTALS		490,000.00	.00	490,000.00	26,475.18	.00	349,190.51	140,809.49	71%	392,266.63
EXPENSE TOTALS		447,800.00	.00	447,800.00	46,808.15	.00	398,016.20	49,783.80	89%	366,736.65
Grand Totals		\$42,200.00	\$0.00	\$42,200.00	(\$20,332.97)	\$0.00	(\$48,825.69)	\$91,025.69		\$25,529.98



Parking (Traffic) Ordinance Update

DECEMBER 16,
2024

Goals for Work Session

- Define Days/Hours of Enforcement
- Determine the length of time for free parking – if any
- Determine Updates for Rates for On Street and Ramp Parking
- Determine Updates for Citation Fees
- Review changes suggested for the Traffic Code ordinance update for approval at next council meeting

Enforcement Hours

Current

- Monday – Friday
- 9:00 AM – 5:00 PM

Proposed

- Monday – Friday
- 10:00 AM – 7:00 PM

Questions:

Should we change the Days of Enforcement?

Should we change the Hours of Enforcement?

Free Parking

- Consultant Suggested 90 minutes of free parking
 - He also stated that **Free Parking** does not attract people
 - This will affect parking revenues by an estimated \$250,000 annually.
 - In FY23 we had \$392,266 in parking revenue and \$366,736.65 in parking expenses (net gain of \$25,529).
 - In FY24 we had \$349,190.51 in parking revenue and \$398,016.20 in parking expenses (net loss of \$48,825.69).
 - YTD for FY25 revenue is at \$172,783.71 in parking revenue and \$249,659.59 in parking expenses (net loss of \$76,875.88).
- People would still need to put their plate information into a kiosk or phone application to start the clock for the free parking
- Kiosks have the option for coupon codes
- Questions for Free Parking Topic:
 - If we offer free parking because the consultant suggested it, how much time do we offer for free?
 - Do we keep the Stop and Grab spots if offering free parking?
 - Will the \$1.00 per hour after the initial free parking time be enough to make up for free

Comparisons of Rates

On Street

Current Rates

- Meters – Multiple Time Length Zones and all meters have a \$0.25 minimum.

Proposed Rates

- Free Parking for 90 mins (recommended)
- \$1.00/hour after free parking w/ \$0.50 minimum
- No Time Length Zones for paid parking

Off-Street/Ramp

Current Rates

- \$5.00 for event parking
- Only 1 ramp does non-permit parking with 1 hour free and \$1.00/hour after
- Permit Parking
 - \$40/mn Park Ave Ramp
 - \$35-50/mn Courier & Commercial Ramp
 - Lots – \$30-40/mn
 - Discounts available for # of parkers

Proposed Rates

- Three Hours Free in Ramps
- \$3 for all-day parking in Ramps
- Low-Cost Employee/Residential Permit Parking
 - \$25/month in the ramps – employees/residential
 - Lots other amounts

Comparison of Citation Fees

Current

- 1st Offense – \$10
- Improper Parking - \$15

Proposed

- 1st Offense – \$20.00
- 2nd Offense – \$40.00
- 3rd Offense – \$60.00

Other Updates to the Ordinances Needed

- The updates to the ordinance that Mohammad and Tina had reviewed were sent as a separate attachment. These were slightly reviewed last Work Session but were tabled until we had kiosks and knew what route we wanted to go with rates.
- At the very least, we need to review the other changes not related to rates today to make sure we can update the ordinance so the pay stations are compliant with the city traffic code as well as the updating the time zones.

Questions That Need Answered:

- Should Parking Management be placed under Traffic?
- Rates:
 - Setting a goal of having rates and fees to fund operations and to pay for capital maintenance as parking demands increase, should we offer free parking? If so, how much time for free?
 - Do we keep Stop and Grab spots if offering free parking?
 - Would the \$1.00 per hour after the initial free time be enough to make up for free parking?
 - Would still need to register plate – if doing from Kiosk – no fees. If registering from an app or text, there would be some transaction fees they would be responsible for (around \$0.35).
 - Do we change rates for ramps? Do we change how ramps are handled for parkers and allow for daily parking in ramps?
- Citations:
 - Should we increase the citation rates? The consultant recommended that the 1st citation be double what it costs to park on the street all-day.
 - How many times per day can a vehicle be ticketed? What is the length of time between tickets?
 - Do we allow one ticket to be voided per year per plate? Citation Forgiveness Program could be implemented and applied if the patron reached out for forgiveness.
- Enforcement Time:
 - Should we change the Enforcement days?
 - Should we change the hours of enforcement?

PARKING ~~METERS~~METERS~~METERS~~

Definitions:

Meter or Parking Meter: Any device installed by the city for the purpose of controlling parking spaces and collecting fees.

Multi Space Parking Meter: Also referred to as "pay station," "pay-and-display meter," or "kiosk," is a Meter that manages multiple parking spaces within a designated area and collect fees.

Parking Zone: Any group of parking spaces designated as a parking zone by the city where certain parking regulations apply and is delineated from other parking areas; there could be several parking zones.

Parking Fees: Cost of parking due to the city for parking a vehicle in a parking space as per City parking ordinances and cost requirements.

Time Limit: Also referred to as Parking Interval or Parking Duration: The allowable time during which a driver may utilize a parking space to park a vehicle by paying the required parking Fees.

Maximum Time or Maximum Time Limit: The maximum allowable parking duration in a particular space beyond which time parking is prohibited.

Paid Parking: A system where fees are required for the use of designated parking spaces, collected via Parking Meters, mobile apps, attendants, or other methods.

Cash Payment: Any method of paying for a one-time use of Paid Parking space such as legal currency or allowed electronic payment methods.

Subscription: Paying a recurring fee such as monthly, quarterly, or annually to secure access to a designated parking spot or facility.

Parking Ramp: off-street multi-story parking facility

~~SEC. 320. DESIGNATION OF TWELVE-MINUTE, THIRTY-MINUTE, ONE-HOUR, TWO-HOUR, FOUR-HOUR AND TEN-HOUR~~PAID PARKING METER AREAS.~~320. DESIGNATION OF TWELVE-MINUTE, THIRTY-MINUTE, ONE-HOUR, TWO-HOUR, FOUR-HOUR AND TEN-HOUR PARKING METER AREAS.~~

The City of Waterloo is hereby authorized and directed to designate and mark off ~~metered~~ individual parking spaces on streets and within designated parking lots as conditions permit and shall install ~~meters~~Parking Meters providing parking time limits within the downtown area bound by Walnut Street, Seventh Street, South Street and Westfield Avenue. The location of the metered ~~individual~~ parking spaces and the type of meters installed providing parking time limits shall be designated by Resolution of the City Council. (Ord. #3591, 10/24/88; '91 Rev.)

SEC. 321. REGULATION OF PARKING IN INDIVIDUAL SPACES.~~321. REGULATION OF PARKING IN INDIVIDUAL SPACES.~~

Whenever a vehicle ~~shall be~~ parked in ~~an individual parking~~ a designated Paid Parking space ~~where a parking meter has been installed~~, the person parking such vehicle shall ~~deposit in said parking meter, coins of United States money in denominations~~ pay as designated on the ~~meter~~ Parking Meter or signs if such ~~meter~~ Meter displays the signal showing that legal parking is only permitted upon such a ~~deposit~~ payment.

It is hereby established that the ~~fees~~ Parking Fees and parking ~~time~~ Time Limit allowed for such fees for parking within individual ~~parking~~ Paid Parking spaces ~~where the same have been designated, and a parking meter installed~~, shall be by Resolution of the City Council.

Notice to the public shall be given by appropriate signs setting forth the length of time for which parking is permitted and the conditions thereof. These may be upon the face of the ~~parking meter~~ Parking Meter, on the ~~parking meter~~ Parking Meter stand or in the immediate vicinity. Any vehicle which remains in an individual ~~parking~~ Paid Parking space after the prescribed time for parking is hereby determined to be illegally parked.

The provisions of this ordinance shall not apply to vehicles parked or standing in the areas hereinbefore designated between the hours of 6:00 p.m. and 9:00 a.m. of each week day except Monday, when the provisions of this ordinance shall apply until 9:00 p.m. through Friday. The provisions of this ordinance shall not apply on ~~Sundays and~~ Legal Holidays.

SEC. 322. FEES FOR ~~MONTHLY RAMP AND LOT PARKING.~~ ~~322. FEES FOR MONTHLY~~ SUBSCRIPTION RAMP AND LOT PARKING.

(Ord. #3324, 2/6/84; repealed by Ord. #3591, 10/24/88)

SEC. 323. EVIDENCE.~~323. EVIDENCE.~~

~~All parking is prohibited in any parking space where a meter is installed which displays a signal showing that parking is not permitted unless a deposit~~ Existence ~~of the proper coin or coins of United States money is made as herein provided. Any a vehicle parked in contravention of this provision shall be deemed to be illegally parking under the provisions of this ordinance. The fact that a vehicle is in an individual parking space when the time signal on the parking meter or the same shows no parking permitted, unless a deposit of a proper coin is made as herein provided~~ any parking space designated as Paid Parking without making the required payment shall be deemed prima facie evidence of the unlawful parking of such ~~motor~~ vehicle by its operator.

SEC. 324. OVERTIME PARKING.~~324. OVERTIME PARKING.~~

It shall be unlawful and a violation of the provisions of this Article for any person to cause, allow, permit, or suffer any vehicle registered in the name of, or operated by, such person to be parked overtime or beyond the period of legal parking time established for any ~~parking meter~~Parking Meter zone as herein described.

SEC. 325. ~~SUCCESSIVE INTERVAL NEW EXCEEDING MAXIMUM TIME VIOLATION.~~325. SUCCESSIVE INTERVAL NEW VIOLATION.

It shall be ~~unlawful and a violation of the provisions of this Article for any person illegal to permit a vehicle to remain in any parking place adjacent to any parking meter while said meter is displaying a signal indicating that the vehicle occupying such parking space has already been parked~~park beyond the ~~period of time prescribed for such parking space.~~

~~Even though money has been put into the meter, parking for a period of time over the time allowed on the meter will be a violation. Each~~Maximum Time and each successive ~~interval~~Parking Interval is a new violation. ~~regardless of payment status.~~ (Ord. #3591, 10/24/88)

SEC. 326. ~~RESERVED SPACE.~~326. RESERVED SPACE.

It shall be unlawful and a violation of the provisions of this Article for any person to cause, allow, permit, or suffer any vehicle registered in the name of or operated by such person to be parked in an individual parking space reserved for another as provided in Section 311. (Ord. #3591, 10/24/88)

SEC. 327. ~~DEFACE PARKING METER.~~327. DEFACE PARKING METER.

It shall be unlawful and a violation of the provisions of this Article for any person to deface, injure, tamper with, open or willfully break, destroy, or impair the usefulness of any ~~parking meter~~Parking Meter installed ~~underby~~ the ~~provisions of this ordinance~~city.

SEC. 328. ~~SLUGS NOT TO BE USED.~~328. SLUGS NOT TO BE USED.

It shall be unlawful and a violation of the provisions of this article to deposit or cause to be deposited in any parking meter, any slug, device, or metallic substance, or any other substitute for a ~~twenty-five-cent coin, ten-cent coin, five-cent coin, or one-cent~~ coin of the United States.

SEC. 329. ~~INFORMATION ON TICKETS.~~329. INFORMATION ON TICKETS.

It shall be the duty of all personnel authorized to enforce parking regulations to report:

(a) The number of each ~~parking meters~~single space Parking Meter which indicates that the vehicle occupying the parking space adjacent to such parking meter, or reference to the Multi Space Meter controlling the Parking Zone, is or has been parking in violation of the Traffic Code;

(b) The state license number of such vehicle;

(c) The time of day which the violation occurred;

(d) Any other facts, a knowledge of which is necessary to a thorough understanding of the circumstances attending such violation; the authorized personnel shall also attach to such vehicle a notice to the owner or operator thereof that such vehicle has been parking in violation of this Traffic Code and instructing such owner or operator on payment or appeal procedures.

(Ord. #3324, 2/6/84; Ord. #3591, 10/24/88; Ord. #3744, 9/24/90)

SEC. 330. PENALTY.~~330. PENALTY.~~

Any person who shall violate any of the provisions of either Section 324, 325, 326, 327 or 328 and any person who aids, abets, or assists therein, shall be guilty of a simple misdemeanor and upon conviction thereof, shall be punished accordingly.

SEC. 331. BOND FOR MONEY COLLECTORS.~~331. BOND FOR MONEY COLLECTORS.~~

The City Treasurer or a city employee designated by the Treasurer shall collect all coins deposited in the ~~parking meters~~Parking Meters. Such employee, except for temporary help, shall furnish a bond in the amount of five thousand dollars (\$5,000.00) with surety approved by the City Council. All funds collected from ~~parking meters~~Parking Meters shall be credited to the Parking Meter Fund. ('91 Rev. ~~7~~.)

SEC. 332. FREE SPACES ALLOWED.~~332. FREE SPACES ALLOWED.~~

Any authority heretofore or hereafter exercised by the City of Waterloo, Iowa, under any ordinance, rule or regulation restricting or prohibiting parking, independent of time limits, shall in no manner be affected by these sections pertaining to ~~parking meters~~Parking Meters or any of the provisions thereof. The purpose of this article is to assist in the regulation of overtime parking by the use of ~~parking meters~~Parking Meters, and it shall be so construed.

Nothing in this section shall be construed as prohibiting the City of Waterloo, Iowa, from providing for free parking space for loading and unloading, for taxicab stands, special events, and for other matters of similar nature.

SEC. 333. APPLICATION OF REVENUE.~~333. APPLICATION OF REVENUE.~~

(Repealed by Ord. #3591, 10/24/88)

~~SEC. 334. ONE VEHICLE PER SPACE.~~~~334. ONE VEHICLE PER SPACE.~~

~~When more than one vehicle is parking in a single parking space in violation of the time period on the meter, each vehicle so parked shall be presumed to be in violation. (Ord. #3591, 10/24/88)~~

Revenues from Paid Parking system including violation fees shall be used for ??? the operation, maintenance, and enhancements of parking systems and facilities and traffic safety improvements????

SEC. 335. PARKING FINES.~~335.~~

(a) PARKING FINES.

~~—(a) WITHOUT PAYMENT:~~ It shall be a violation of this article for any person to permit a vehicle to park in any parking ~~space and adjacent to a parking meter without first inserting coins into the meter as~~ designated ~~on the meter as~~ Paid Parking space during permitted Paid Parking times without making the required payments. Legal parking is only permitted upon such a ~~deposit~~ payment. This type of violation shall be designated as a meter violation. A fine for each violation of this subsection shall be:

~~\$10.~~\$??.00 if paid within 30 days

~~\$15.~~\$??.00 if paid after 30 days.

(b) PARKING BEYOND MAXIMUM TIME: It shall be a violation of this article for any person to permit a vehicle to park in any parking ~~space adjacent to~~ designated as a parking meter Paid Parking space beyond the maximum period of legal parking time established for any ~~parking meter~~ designated Paid Parking zone. This type of violation shall be designated as overtime parking. A fine for each violation of this subsection shall be:

~~\$10.~~\$??.00 if paid within 30 days

~~\$15.~~\$??.00 if paid after 30 days.

(c) It shall be a violation of this article for any person to permit a vehicle to park in any parking space which is in violation of any of the following subsections and shall be classified as an improper, restricted or prohibited parking violation. A fine for each violation of this subsection shall be:

\$15.00 if paid within 30 days

\$20.00 if paid after 30 days.

Improper, restricted or prohibited parking violation shall be as follows:

SEC. 273. STOPPING, STANDING OR PARKING.

SEC. 274. METHOD OF PARKING.

SEC. 275. THEATERS, HOTELS AND AUDITORIUMS.

SEC. 276. BUS AND TAXI ZONES.

SEC. 277. LOADING ZONES.

SEC. 281. LOADING AND UNLOADING FROM ALLEY.

SEC. 282. PARKING IN ALLEY.

SEC. 283. BACKING INTO PARKING SPACE.

SEC. 286. PARKING FOR CERTAIN PURPOSES PROHIBITED.

SEC. 287. SUMMONS PLACED ON ILLEGALLY PARKING VEHICLE.

SEC. 289. PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS.

SEC. 290. NO PARKING BETWEEN SIGNS.

SEC. 291. NO PARKING HERE TO CORNER.

SEC. 292. NO PARKING HERE TO DRIVE

SEC. 293. NO PARKING HERE TO TRACKS.

SEC. 294. NO PARKING HERE TO ALLEY.

SEC. 295. NO PARKING MAIL DROP.

SEC. 296. NO PARKING HOTEL ENTRANCE.

SEC. 297. TEN-MINUTE PARKING.

SEC. 298. THIRTY-MINUTE PARKING.

SEC. 299. ONE-HOUR PARKING.

SEC. 300. TWO-HOUR PARKING.

SEC. 301. NO PARKING 8:00 A.M. TO 4:00 P.M.

SEC. 302. NO PARKING 1:00 P.M. TO 4:00 P.M.

SEC. 303. NO PARKING 12:00 NOON TO 4:00 P.M.

SEC. 304. NO PARKING 6:00 A.M. TO 6:00 P.M. EXCEPT SUNDAY.

SEC. 305. NO PARKING ANY TIME EXCEPT SUNDAY.

Meter bags may be rented from the City at a cost of \$5.00 per day per bag.

(Ord. #3744, 9/24/90; Ord. #4160, 4/1/96; Ord. #4627, 7/21/03; Ord. #5047, 5/9/11)

SEC. 336-340. RESERVED.

PARKING ~~RAMPS~~RAMPSRAMPS

SEC. 341. REGULATION OF PARKING OF CASH PATRONS.~~341. REGULATION OF PARKING OF CASH PATRONS.~~

(a) Mechanical Devices

The City of Waterloo is hereby authorized and directed to establish at the entrance and exit to ~~the~~ parking ~~ramp~~ramps, when applicable, appropriate mechanical devices to regulate the entrance and exit of cash patrons using the parking facility. The mechanical devices regulating entrance in the parking facility shall provide for the entrance of one vehicle at a time, provided the operator of the vehicle entering accepts a parking ticket noting time of entrance. At the cash patron's exit from the parking facility there shall be maintained a ~~cashier~~ facility where cash patrons shall pay for the use of the parking facility at the rates hereinafter set forth in this article. ('91 Rev.)

(b) Parking Meters

The City of Waterloo is hereby authorized and directed to install Parking Meters on parking ramps, when the city deems it to be appropriate for operations where mechanical gates will or will not be needed.

SEC. 342. REGULATION OF PARKING OF ~~MONTHLY~~SUBSCRIPTION PARKERS.~~342. REGULATION OF PARKING OF MONTHLY PARKERS.~~

(a) Mechanical Devices

The City of Waterloo is hereby authorized and directed to establish at the entrance and exit to the parking ramp appropriate mechanical devices to regulate the entrance and exit of ~~monthly~~subscription parkers using the parking facility. The mechanical and/or electronic devices regulating entrance in the parking facility shall provide for the entrance of one vehicle at a time, provided the ~~monthly~~subscription parker provides appropriate identification or proof as a ~~monthly~~subscription parker. ('91 Rev.)

(b) Parking Meters

The City of Waterloo is hereby authorized to issue electronic or other forms of permits for subscription parkers at ramps where control is established by gates, Parking Meters, or both.

SEC. 343. ~~PARKING RATES FOR CASH PATRONS.~~^{343.} PARKING RATES FOR CASH PATRONS.

It is hereby established that the fees for cash patrons for all parking ramps shall be set by Resolution of the City Council.

(Ord. #3324, 2/6/84; Ord. #3402, 8/19/85; Ord. #3416, 12/2/85; Ord. #5000, 7/19/10)

SEC. 344. ~~MONTHLY PARKING.~~^{344.} ~~MONTHLY~~SUBSCRIPTION PARKING.

MonthlySubscription parkers shall be authorized to use parking facilities upon payment of the required fee as designated by City Council. (Ord. #4002, 1/18/94)

SEC. 345. OBTAIN PARKING STUB.~~345. OBTAIN PARKING STUB.~~

It shall be unlawful and a violation of the provisions of this article for any person to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such person entering ~~thea gated~~ parking facility where obtaining a paper parking stub is the only form of available parking control without first obtaining a parking ~~ticketstub at the entrance gate.~~

SEC. 346. ~~EXIT WITHOUT PAYING.~~^{346.} EXIT WITHOUT PAYING.

It shall be unlawful and a violation of the provisions of this article for any persons to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such persons to exit the parking facility without ~~first paying~~having paid the required fee for use of the parking facility.

SEC. 347. ~~DEFACEVANDALISM OF MECHANICAL AND ELCTRONIC DEVICES.~~^{347.} ~~DEFACE MECHANICAL DEVICES.~~

It shall be unlawful and a violation of the provisions of this article to deface, hack into, injure, tamper with, open or ~~wilfully~~willfully break, destroy ~~or~~, impair the usefulness or impair intended operation of any mechanical or electronic devices installed under the provisions of this article.

SEC. 348. ENTER RAMP OTHER THAN ENTRANCE.~~348. ENTER RAMP OTHER THAN ENTRANCE.~~

It shall be unlawful and a violation of the provisions of this article for any persons to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such persons to attempt to enter a parking ramp in any other manner than provided, for entrance of motor vehicles.

SEC. 349. ~~PAY MONTHLY FEE.~~349. ~~PAY MONTHLY~~PAY SUBSCRIPTION FEE.

It shall be unlawful and a violation of this article under the provisions of this article for any persons to cause, allow, permit or suffer any vehicle registered in the name of, or operated by, such persons to enter through the monthlysubscription parker's entrance unless the operator or owner of the vehicle has paid the appropriate monthlysubscription parking fee.

SEC. 350. PENALTY.350. ~~PENALTY.~~

Any person who shall violate any of the provisions of this article and any person who aids, abets, or assists therein shall be guilty of a simple misdemeanor and upon conviction thereof shall be punished accordingly.

SEC. 351. APPLICATION OF REVENUE.

(Repealed by Ord. #3591, 10/24/88)

SEC. 352. CITY PARKING LOTS.352. ~~CITY PARKING LOTS.~~

(a) That the City Council is hereby authorized to establish parking areas known as City Hall Lot adjacent to City Hall and City Hall Annex Lot adjacent to City Hall Annex. (Ord. #3360, 8/20/84)

(b) The above parking areas shall be used strictly by city personnel.

(c) Each vehicle parking in one of the above lots shall have a sticker issued by the City of Waterloo designating an assigned parking space.

(d) Any stickered vehicle parking in a space not designated for that vehicle shall be considered in violation and will be subject to ~~a six dollar (\$6.00) fine for restricted parking.~~fines established by council resolution. (Ord. #4002, 1/18/94)

(e) Any non-stickered vehicle parking in one of the lots under this ordinance shall be subject to a ~~five dollar (\$5.00) restricted parking fine.~~fines established by council resolution, and the city shall have authority to tow such non-stickered vehicle at the owner's expense.

('91 Rev.)

SEC. 353. APPLICATION OF REVENUE.353. APPLICATION OF REVENUE.

This section repealed by Ord. #5000 passed July 19, 2010.

SEC. 354-357. RESERVED.



1

Work Session Goals

- Review potential revenue losses with free parking – Metered area only
- Review the proposals and come up with agreement on one to move forward with
- Review additional changes to the ordinance besides pricing and enforcement that need to be changed and get approval to have them added to the next council agenda for approval (separate attachment – not in PowerPoint).

2

Free Parking Revenue Reduction Potentials – Metered Parking Only

- Meter Parking Revenue:
 - FY23 Revenue was \$123,237.00
 - FY24 Revenue was 111,634.88
- 30 Minutes Free – Could see revenue reduction of around \$55,000
- 60 Minutes Free – Could see revenue reduction of around \$74,000
- 90 Minutes Free – Could see revenue reduction of around \$86,000
 - *All these are based on \$1/hr rate after any free parking*
- No Free Parking – Could see revenue increase of double what current income is so approx. \$100,000 increase

3

Parking Proposals

PROPOSAL # 1

- 60 Minutes Free on Street Parking
- \$1/hr meter parking rate
- Remove Grab & Go locations
- Citation are \$15/\$30/\$45
 - First one is for meter violation
 - Second is for not being in compliance after 4 hours
 - Third is for not registering all day
 - Towed after 24 hours
 - Offer Citation Forgiveness for 1 ticket per year
- Keep enforcement hours the same, but add Saturday to make up lost revenue
- Keep ramps the same as they are currently

PROPOSAL # 2

- No Free on Street parking
- \$1/hr meter parking rate
- Grab & Go Stay
- Citations are \$20/\$40/\$60
 - First one is for meter violation
 - Second is for not being in compliance after 4 hours
 - Third is for not registering all day
 - Towed after 24 hours
 - Offer Citation Forgiveness for 1 ticket per year
- Keep all enforcement days/hours the same
- Cut all-day rate at ramps in half keeping 1st hour free, no other changes in permits or event parking

Kiosks are able to take coupon codes, so there are option available for businesses to offer free parking to customers by paying ahead and providing a code to use.

4

Bridgett Wood

From: John Chiles
Sent: Monday, February 3, 2025 11:46 AM
To: Bridgett Wood
Subject: Parking info

Hi Bridgett,

Here is the promised email for I miss the parking work session:

I am in favor of proposal 2 due to the fact that we have already released half of downtown from paid parking. This option will allow us to begin building a parking fund for that parking can become self-sufficient.

We need to have all parking spots down town repainted. Especially where we removed meters near the library ect...

We will need new signage for areas that do not contain meters to allow for 3 hour parking or whatever council decides for time limits. Will we be marking tires for this?

I support a one free ticket per year policy and the ticket prices in proposal 2.

I again state that this needs to be housed in traffic. The ordinance is a traffic ordinance and has to do with how cars navigate our downtown. Please allow us to include that this to be housed under traffic in the newly drafted ordinance.

Get [Outlook for Android](#)

5-1A-2: LICENSES REQUIRED:

A. Annual License: The owner of all dogs and cats six (6) months old or older, whether service animals or otherwise, shall annually obtain a license therefor as hereinafter provided.

B. Application By Owner: The owner of a dog or cat, for which a license is required, shall ~~on or before January 1 of each year~~ apply to the police department , or it's designee city clerk for a license for each dog or cat owned by said owner. Such application or license may be made after ~~the expiration of any current license~~January 1, and within thirty (30) days after at any time, for a dog or cat which ~~has come~~s into the possession or ownership of the applicant, or which has reached the age of six (6) months ~~after said date~~.

C. Form Of Application: ~~Subject A~~Applications shall be in a form writing on blanks provided by the police department , or it's designee city clerk, and shall state the breed, sex, age, color, markings and name, if any, of the dog or cat, and the address of the owner and be signed by said owner. Such application shall also state the date of the most recent rabies vaccination, the type of vaccine administered and the date the dog or cat shall be revaccinated.

D. License Fees:

1. The annual license fee for each dog or cat shall be determined from time to time by resolution of the city council. Fees shall be paid when the application is submitted by March 31 or within ninety (90) days after the date on which any dog or cat that is not licensed first becomes subject to licensure under subsection B of this section. Any fee not paid by the due date shall increase to an amount determined from time to time by resolution of the city council.

2. Duplicate licenses shall be issued at a cost determined from time to time by resolution of the city council.

~~3. The city license fee shall be waived for all dogs or cats if the owner of said dogs or cats has a valid license issued by the state of Iowa that allows the keeping of such animals.~~

~~34.~~ The owner of all dogs or cats six (6) months old or older must comply with all the provisions of this article, including, but not limited to, the obtaining of rabies vaccination and license tag, ~~even if the license fee has been waived~~. A written certificate from a licensed veterinarian shall be required to prove that a dog or cat is incapable of breeding and has been vaccinated for rabies.

E. Term Of License: All licenses shall expire ~~on January 1 of the one~~ year following the date of issuance, and a license tag issued for one dog or cat shall not be transferable to another dog or cat.

F. Transfer Or Change Of Ownership: When the permanent ownership of a dog or cat is transferred, the license for the same may be transferred by the ~~police department city clerk~~ by the notation on the license record giving name and address of the new owner.

G. Implied Consent: The application for and the receipt of a license as required herein shall include an implied consent by the owner to permit an inspection of both real and personal property under his control for the purpose of carrying out the provisions of this article, including inspection for cruelty to animals or an inspection of sanitary conditions.

H. Delinquent Licenses: All license fees for dogs or cats become delinquent ~~thirty (30) days on April 1 in the year in which~~ after they are due and payable, and a penalty shall be added to each unpaid license on or after said date in ~~an amount determined from time to time by resolution of the city council. the like amount of the annual license fee as hereinbefore set out in subsection D of this section.~~ Delinquent penalties may be waived upon a finding of good cause by the police department. (Ord. 5204, 3-10-2014; ~~am~~md. Ord. 5684, 1-17-2023)

5-1A-3: EXCEPTIONS TO LICENSE REQUIREMENTS:

The foregoing requirements for licenses for dogs or cats shall not apply to dogs or cats that are under the control of the owners or handlers while in transit or to be exhibited or to nonresidents of the city if they are in the state for less than thirty (30) days or which are assigned to a research institution or like facility. The license fee shall be waived for all dogs or cats if the owner of said dogs or cats has a valid state license for said dogs or cats. (Ord. 5204, 3-10-2014; amd. Ord. 5684, 1-17-2023)

5-1A-4: RABIES VACCINATION REQUIRED:

A. Required: Every owner of a dog or cat shall obtain a rabies vaccination for such animal. It shall be unlawful for any person to own or have a dog in his possession six (6) months of age or over which has not been vaccinated against rabies.

B. Type Of Vaccine: The rabies vaccination required by subsection A of this section shall be an injection of anti-rabies vaccine approved by the Iowa state department of agriculture, and the frequency of revaccination necessary for approved vaccination shall be as established by subject department. The vaccine shall be administered by a licensed veterinarian and shall be given as approved by the Iowa state department of agriculture. Evidence of said rabies vaccination shall be a certificate of vaccination signed by a licensed veterinarian, and the certificate shall show that the vaccination does not expire within six (6) months from the effective date of the dog or cat license. (Ord. 5204, 3-10-2014; amd. Ord. 5684, 1-17-2023)

C. Whenever a veterinarian inoculates an animal for rabies the veterinarian shall complete a rabies vaccination report which shall be forwarded to the police department, or it's designee. The report shall contain the following information: The name, age, sex and a

general description of the animal; the current vaccination date and revaccination date; the vaccination tag number assigned to the animal; the name and address of the animal's owner or custodian.

5-1A-5: LICENSE TAGS:

A. Required: The police department, or it's designee city clerk, Animal Control officers and Humane Society shall, upon receipt of application, payment of license fee and proof of rabies vaccination, provide to the applicant a license which shall be in the form of a metal tag.

B. Use Of License Tag: Said license tag shall be attached by the owner of a dog or cat to a substantial collar or harness and during the term of license shall be at all times kept on the dog or cat for which the license is issued. On the expiration of the license, the owner shall remove said tag from the dog or cat. (Ord. 5204, 3-10-2014; amd. Ord. 5684, 1-17-2023)

Prepared by: LeAnn Even, Deputy City Clerk, City of Waterloo, 715 Mulberry Street, Waterloo, IA 50703. 319-291-4323.

RESOLUTION NO. _____

RESOLUTION APPROVING DOG AND CAT LICENSE FEE SCHEDULE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATERLOO, IOWA, that the dog and cat fee schedule is hereby approved as follows:

Annual license fee, altered.....	\$15
Annual license fee, unaltered.....	\$25
License late fee.....	\$5
Duplicate license fee.....	\$5
Convenience fee per transaction.....	\$2

PASSED AND ADOPTED this _____day of _____, 2025.

Quentin Hart, Mayor

ATTEST:

Kelley Felchle
City Clerk

5-1A-2: LICENSES REQUIRED:

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G. Implied Consent: The application for and the receipt of a license as required herein shall include an implied consent by the owner to permit an inspection of both real and personal property under his control for the purpose of carrying out the provisions of this article, including inspection for cruelty to animals or an inspection of sanitary conditions.

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©Warren Photographic

City of Waterloo

ONLINE PET LICENSING

Pet Licensing

- ❑ The current process is outdated, inconvenient, and underutilized.
- ❑ Researched how other cities are handling licensing and what technology is being utilized.
- ❑ Opportunity to increase pet licensing by offering a more convenient process for pet owners. It also has benefits for the city.



Current Process

Pet owner must purchase in person at:

- ◆ City clerk's office
- ◆ Cedar Bend Humane Society

Cost

- ◆ \$5 altered
- ◆ \$10 non-altered

No notification of expiration = lost revenue

Dog park pass = \$15 year or \$2 per day

License numbers continue to decrease each year



DocuPet

Pet owners can purchase online at any time

Proposed increase:

- ◆ \$15 altered
- ◆ \$25 unaltered

Email, phone, and mail notifications of expiration = added revenue

Dog park pass included

\$1 from each license put towards dog park



Revenue Examples

	2022	2023	2024	Projected 2025
Licenses	1694	1670	1176	1176
Cost	\$5	\$5	\$5	\$15
Revenue	\$ 8,470	\$ 8,350	\$ 5,880	\$ 17,640

DocuPet

- ❑ One time start-up fee:
 - \$4,995 = Calendar year renewal schedule
 - \$3,995 = 365-day renewal schedule from the date of purchase (requires ordinance change)
- ❑ Propose a \$2.00 convenience fee per license to offset:
 - Credit Card processing fees = 2.65% + \$0.25 transaction fee
 - Letter notification for renewal = \$1.10 each (limit to 1)
- ❑ 3 year contract with auto-renew to 5 years
- ❑ 90 day termination notice required





DocuPet

A New Standard for Pet Licensing *in Waterloo, IA*

October 2024



WATERLOO POLICE
D E P A R T M E N T

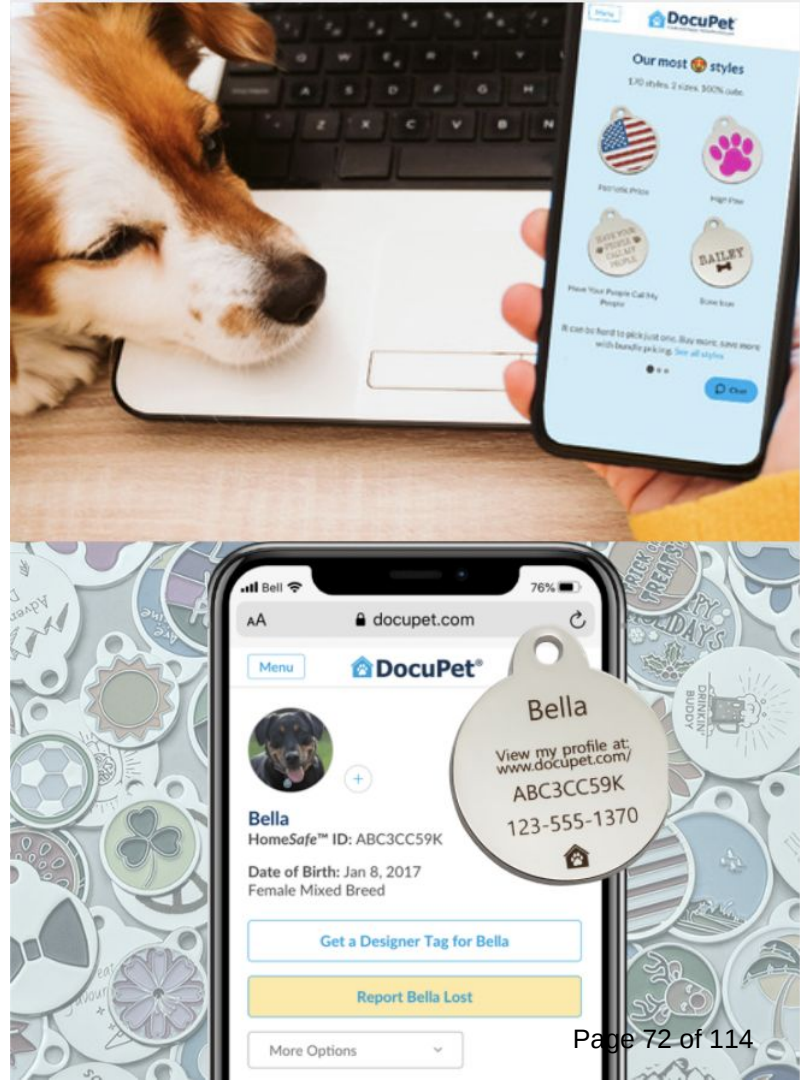




What is DocuPet?

DocuPet is North America's only complete licensing solution. We have reinvented pet licensing in order to...

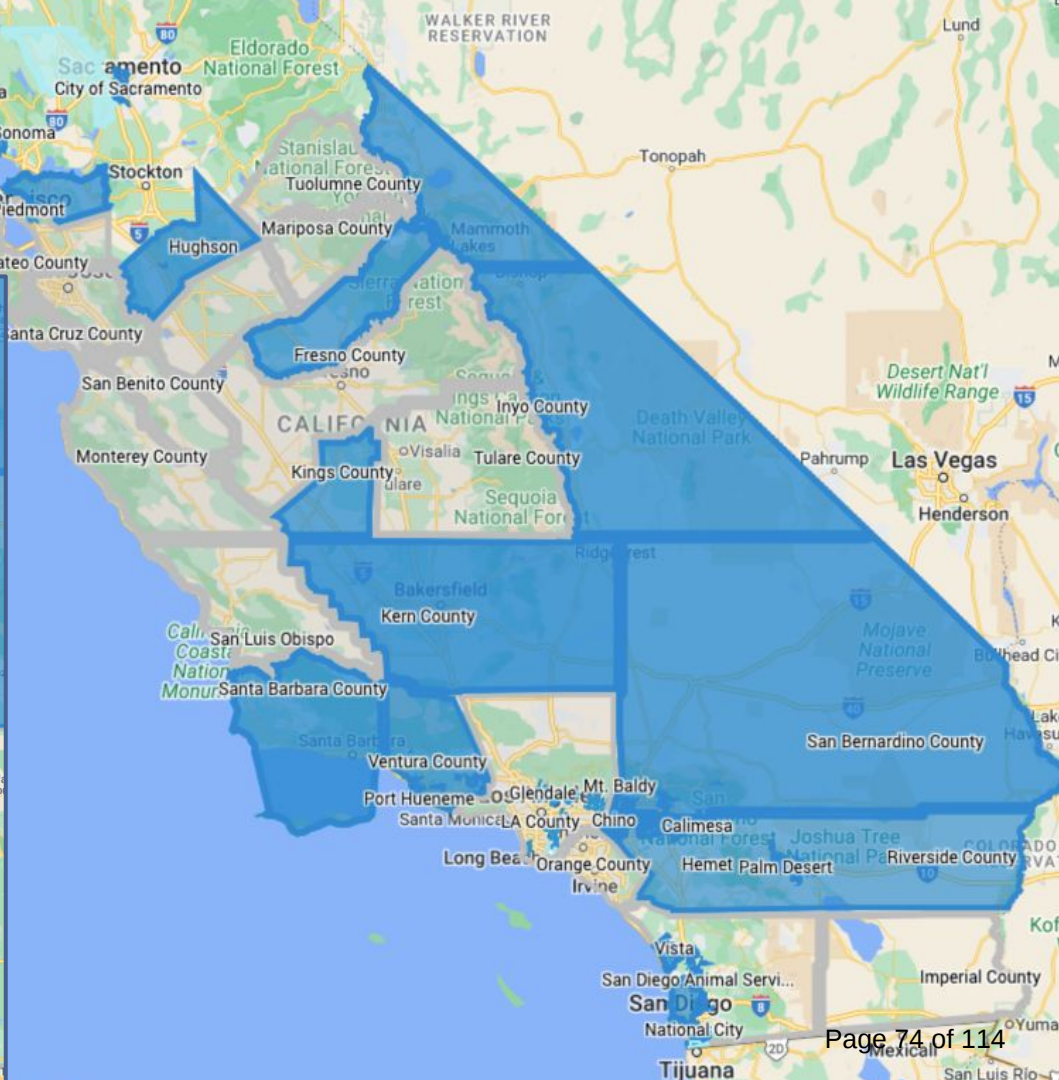
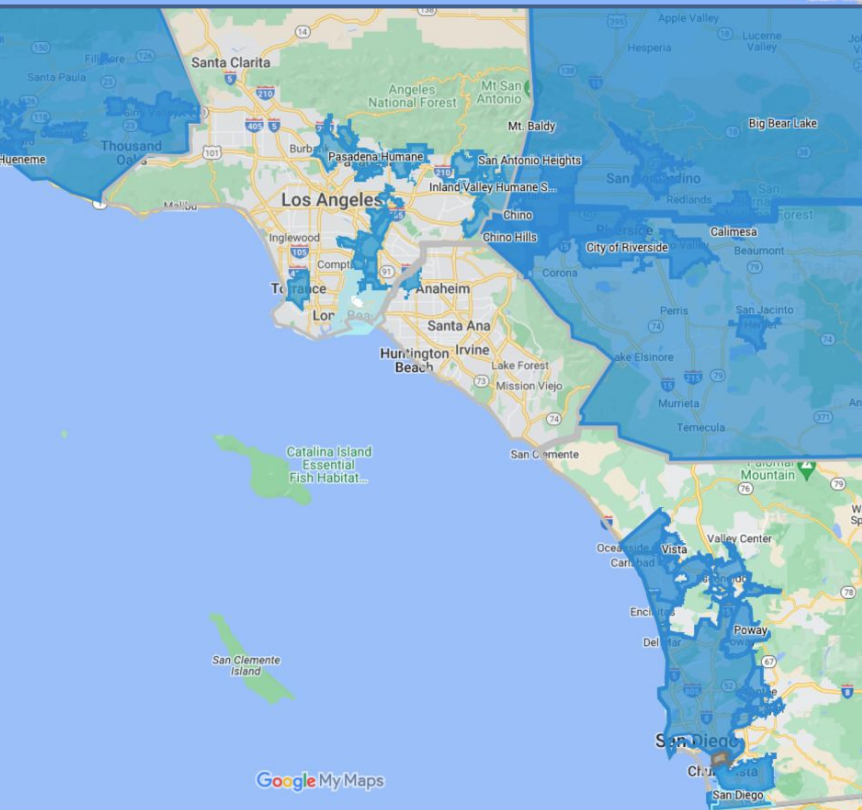
- Get more pets home safely with better tags and services
- Make licensing program administration easier and significantly less costly
- Increase revenue for animal care and protection
- Provide new management tools and offerings for program administrators



A map of the United States with numerous blue paw print icons scattered across various states, indicating service locations. The icons are concentrated in the West Coast (California, Oregon, Washington), the Mountain West region (Nevada, Utah, Idaho, Wyoming, Colorado), the Great Lakes region (Illinois, Michigan, Indiana, Ohio), and the Northeast (New York, Pennsylvania, New Jersey, Delaware, Maryland, Virginia, North Carolina, South Carolina, Georgia, Florida). There are also icons in the Midwest (Minnesota, Wisconsin, Missouri, Kansas, Nebraska, Oklahoma, Texas, Arkansas, Louisiana, Mississippi, Alabama) and the South (Missouri, Arkansas, Louisiana, Mississippi, Alabama, Georgia, Florida). The text "Now Serving 260+ Communities" is overlaid on the map in a large, dark blue font.

Now Serving 260+ Communities

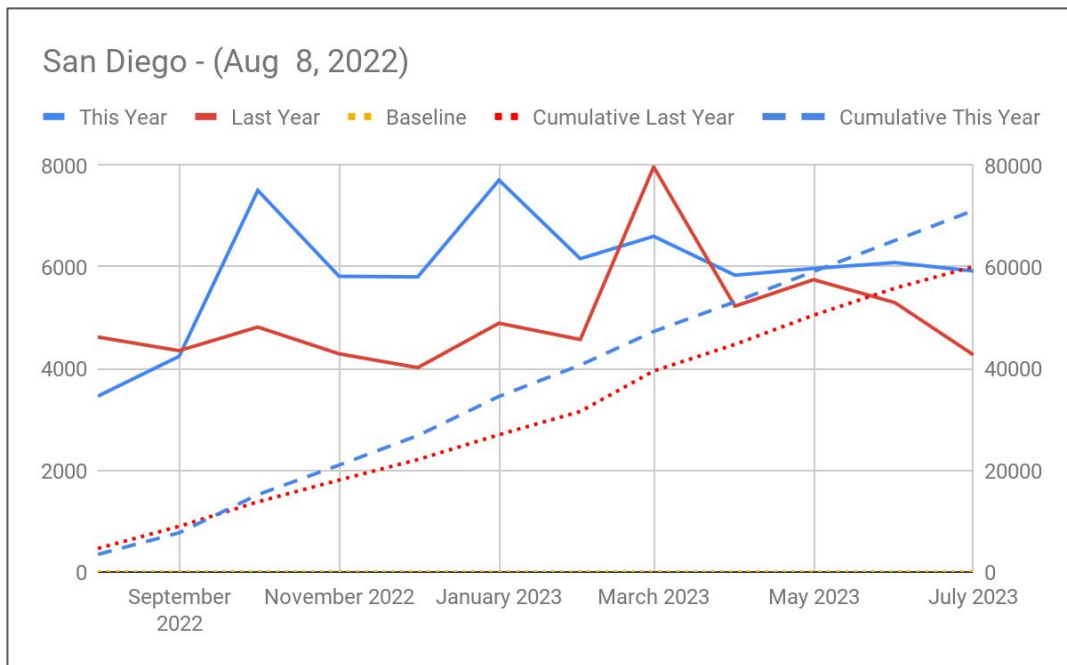
100+ Communities in California





Our Track Record

- License Sales **+22%** Year over Year for our key Partners in 2022
- License Sales **+31%** Year over Year in 2023
- Recent Partners have saved **\$5.08** per license by switching to DocuPet





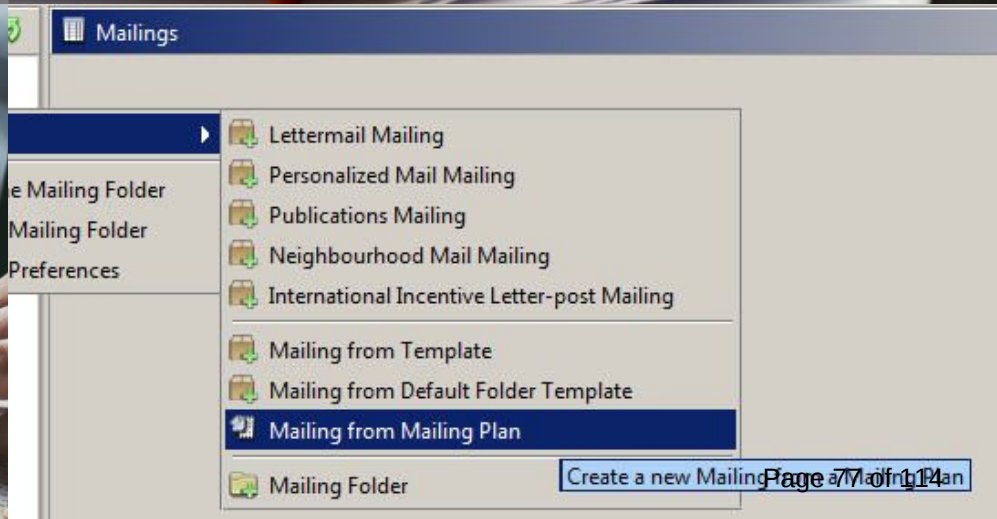
“A what now?”

“I already have
a tag”

“Sounds like a
tax grab to me”

“She’s
microchipped”

“Where do I have
to go?”



Hmphf!



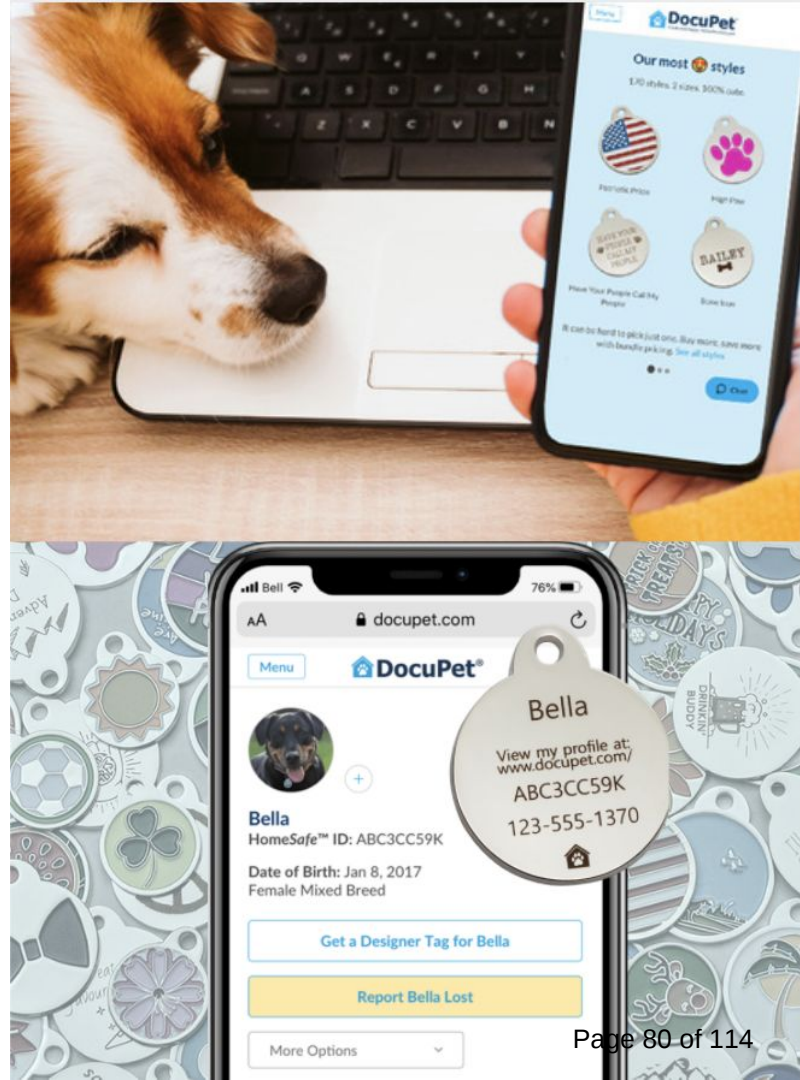




A New Standard

For Pet Owners...

- Online Payment and Document Management for New and Renewal Licenses
- Secure Online Profile
- Fun and Personalizable Tags
- Free 24/7 HomeSafe Lost Pet Service
- Bilingual Customer Support via Phone, Email and Chat
- More frequent, multi-channel reminders
- Communication throughout the year



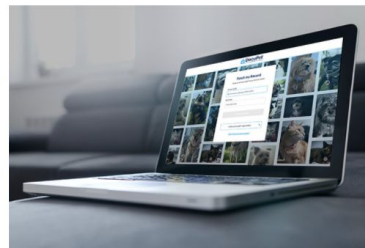


A New Standard

For Our Partners...

- Customized Branded Websites
- Modern Online Licensing Platform
 - 360 Pet Licensing Program Management
 - Increased Data Points with Full Data Access
 - Financial and Performance Reporting
 - Community Canvassing Software and Support
- Reminder Communication Preparation and Delivery
- Pet Tag Provision and Shipping, and Lost Pet Support
- Bilingual Customer Care and Partner Support
- Mailed-In Order Processing
- Veterinarian Rabies Vaccination Record Data Entry and Follow-ups
- Marketing/Awareness Support
- Donation Collections

Key Services



Software Solution

A customized online registration experience for licensees with a secure backend system designed to make administration easy. [Learn More](#)



Pet Owner Facing Website and Marketing Materials

Optimized messaging and marketing collateral templates that help you get the word out in the best way possible. [Learn More](#)

Licensee	Animal	Species	Breed	Color	Age	Sex	Status
12345678901234567890	12345678901234567890	DOG	LABRADOR	BROWN	2	M	ACTIVE
12345678901234567890	12345678901234567890	DOG	LABRADOR	BROWN	2	M	ACTIVE
12345678901234567890	12345678901234567890	DOG	LABRADOR	BROWN	2	M	ACTIVE
12345678901234567890	12345678901234567890	DOG	LABRADOR	BROWN	2	M	ACTIVE
12345678901234567890	12345678901234567890	DOG	LABRADOR	BROWN	2	M	ACTIVE
12345678901234567890	12345678901234567890	DOG	LABRADOR	BROWN	2	M	ACTIVE
12345678901234567890	12345678901234567890	DOG	LABRADOR	BROWN	2	M	ACTIVE
12345678901234567890	12345678901234567890	DOG	LABRADOR	BROWN	2	M	ACTIVE
12345678901234567890	12345678901234567890	DOG	LABRADOR	BROWN	2	M	ACTIVE
12345678901234567890	12345678901234567890	DOG	LABRADOR	BROWN	2	M	ACTIVE

Data Tools

Our proprietary data upload tool makes it easy to keep records up to date and free of duplicates while retaining the level of access you need to make informed decisions. [Learn More](#)



Pet Tags and Order Fulfillment

We provide quality tags in every style imaginable to give pet owners the tags you want their pets wearing, in the designs they actually want their pets to wear. Free for you, awesome for them. [Learn More](#)



Gaining Some Perspective

- How many licenses do you sell each year? How have sales been trending the past 3 years?
- Where do you sell licenses? What percentage of licenses are sold through each channel (online, over-the-counter, mail-in, 3rd parties, etc.)
- Do you track your renewal rates?
- How many staff members (and FTEs) do you have working on your licensing program today?
 - What activities are they doing today?
- What are your biggest pain points?
- What goals do you have for your licensing program moving forward?



Official license tags

Every DocuPet tag is recognized as your pet's official license.

[Shop all tags](#)

Free 24/7 HomeSafe™ lost pet service



Every tag is linked to your pet's profile and is equipped with our 24/7 lost pet service.

[Learn more](#)

It's personal(ized)

Include your personal details...



...or include our HomeSafe™ hotline



A real eye turner

The license tag is the most tangible component of any licensing program. What if pet owners could choose the style and size of their own tag? What if they could personalize their tag with their phone number and pet's name? What if the tag actually helped lost pets get home 24/7?

Our designer tag program brings fresh awareness opportunities to our partners.



Found me?
View my profile at:
www.docupet.com/
N1MA0ZSS
1-877-239-6072

Report a found pet

Please enter the Alphanumeric Code (Tag ID) below.

If you cannot find a match, please contact our HomeSafe™ Team at 1-877-239-6072 so we can help get this pet home quickly!

Our pets can't imagine life without us. We can't imagine that they could end up lost. The reality is that this happens every single day to thousands of pets across North America. Your pet deserves a plan. With detailed specifics and a dedicated team available 24/7, HomeSafe™ is the vital resource your pet needs in order to make it back home to you quickly.

”

She hopped the fence
when we weren't looking



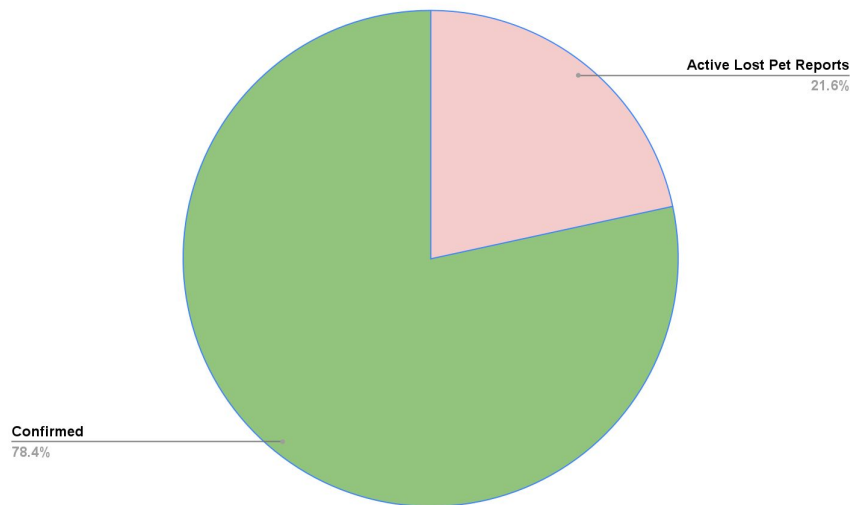
Peace of mind

When a pet is out on its own, it's panic time for pet owners. Historically, license tags help only if Animal Control is available to answer a call - else, the pet is typically heading to a local shelter.

Our HomeSafe™ Lost Pet Service provides real tools for pet owners and residents to get pets identified and reunited quickly at no cost to the community.



Lost Pet Activity



HomeSafe™

927
Confirmed
Pet Reunifications

It is not possible to know how many pets were actually reunited with their families as many pet finders call direct lines found on tags or public profiles. These circumstances are 'best case' as they result in no intervention by DocuPet or our Partners.

Your pet license is expiring.

Renew online here:
pimacounty.docupet.com

or scan this QR code with your
smartphone to get started:



MARY COONS
3556 E Fairmount St
Tucson AZ, 85716
US



May 4, 2023

Dear Mary Coons,

Thanks for registering your pet with Pima Animal Care Center. Our records show that the pet license for ARCHIE is expiring soon and must be renewed prior to the license expiration date listed below.

Pet Name	License	Other Fees	License Exp.	Rabies Exp.
• Dog - ARCHIE	\$15.00	\$1.00	Jun 17, 2023	Jun 17, 2024

Your order will include a \$1.00 processing fee per license.

Licensing Requirements in Tucson

- All dogs three months of age and older are required to be licensed.
- Each pet must have a valid and current rabies vaccination. Proof of rabies vaccination shall be provided at the time of licensing. Licenses expire if a rabies vaccination is expired. Licenses can, however, be extended if an updated proof of rabies vaccination is provided prior to the license expiration date.
- Renewed licenses begin on the date of expiration of the previous license if renewed on time.

Renew Online Through Your Existing DocuPet Account

You already have an account with DocuPet, our official pet licensing partner. Follow the easy steps on the reverse side of this letter to access your account and renew your license. If you are unable to access your online account, please contact DocuPet at 1-877-239-6072 during regular business hours.

Have you moved or do you no longer have your pet?

Please let us know by following the instructions on the reverse side of this letter. Instruction "A" should be used to inform us that you no longer have a licensable pet. Instruction "B" should be used to update your address.

IF YOU RENEWED THE LICENSE ABOVE WITHIN THE LAST 30 DAYS, OR HAVE INFORMED US THAT YOU HAVE MOVED OR NO LONGER HAVE YOUR PET, NO ACTION IS REQUIRED.

HOW TO RENEW YOUR PET LICENSE

Visit pimacounty.docupet.com/login on your mobile device or desktop, scan the QR code on the reverse of this page to begin. Enter your email address and password to login.

If you have forgotten your login information, select **Forgot Password**. DocuPet will email you a link to reset your password so you can log into your account.

Once logged in, you will be directed to your account dashboard. Select the **License Now** button at the top.

On the **Confirm Contact Details** page, confirm that all information is up to date. If all details are correct, select the **Contact Details Are Correct** button. If not, select the **Edit** button to update your information.

Next, on the **Review Pet Details** page, verify your pet's information and select **Upload Documents** to upload proof of your pet's rabies vaccination.

If you're on a mobile device, easily upload the document by taking a photo of it from your phone. On desktop, add your document by scanning it and uploading the file.

Now it's time to select a license tag for your pet. Browse hundreds of options, or create your own unique tag with the **Design Your Own Tag** feature. You may also select the standard tag at no cost.

Once you select your license tag, choose the **Add to Basket** button. Then, proceed to checkout and complete your order. Payment can be made using a credit card or Visa/Mastercard debit card.



HOW TO UPDATE YOUR DOCUPET PROFILE

If you have moved, or if you no longer have your pet, please follow the steps below to make the necessary changes to your account. This will ensure you are not contacted again in the future.

A If your contact information, including address, phone number, secondary contact person, or email address has changed, click the **Edit** button located in the **My Details** section of your account.



B To remove a pet from your account, select your pet's name in the **My Pets** section of your account, then select **More Options** which will allow the **Remove This Pet** prompt to appear.



Never forget

Prior to launching with DocuPet, most communities send a single post card prior to license expiration and (maybe) another if a license is expired. Renewal rates are often unknown, but when we examine historical records, we can see that, too often, pet owners aren't renewing their licenses and we know this is often because they simply forget.

Our comprehensive reminder communications program ensures that no pet owner can ever "miss the message".

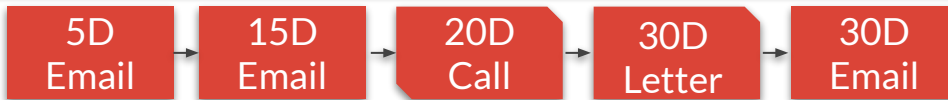


Campaign-style Reminders

Pre-Expiry Communications



Post-Expiry Communications



*Communications cease upon license renewal.



Reminder Communications



4000 N Silverbell Rd
Tucson AZ 85745

Your pet license is expiring.

Renew online here:
pimacounty.docupet.com

or scan this QR code with your
smartphone to get started:

MARY COONS
3556 E Fairmount St
Tucson AZ 85716
US

83130899 50859533 78



May 4, 2023

Dear Mary Coons,

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Have you moved or do you no longer have your pet?

Please let us know by following the instructions on the reverse side of this letter. Instruction "A" should be used to inform us that you no longer have a licensable pet. Instruction "B" should be used to update your address.

IF YOU RENEWED THE LICENSE ABOVE WITHIN THE LAST 10 DAYS, OR HAVE INFORMED US THAT YOU HAVE MOVED OR NO LONGER HAVE YOUR PET, NO ACTION IS REQUIRED.

HOW TO RENEW YOUR PET LICENSE

- 1 Visit pimacounty.docupet.com/login on your mobile device or desktop, or scan the QR code on the reverse of this page to begin. Enter your email address and password to login.

"If you have forgotten your login information, select Forget Password. DocuPet will email you a link to reset your password so you can log into your account."

- 2 Once logged in, you will be directed to your account dashboard. Select the License Now button at the top.

- 3 On the Confirm Contact Details page, confirm that all information is up to date. If all details are correct, select the Contact Details Are Correct button. If not, select the Edit button to update your information.

- 4 Next, on the Review Pet Details page, verify your pet's information and select Upload Documents to upload proof of your pet's rabies vaccination.

"If you're on a mobile device, easily upload the document by taking a photo right from your phone. On desktop, add your document by scanning it and uploading the file."

- 5 Now it's time to select a license tag for your pet. Browse hundreds of styles, or create your own unique tag with the Design Your Own Tag feature. You may also select the standard tag at no cost.

- 6 Once you select your license tag, choose the Add to Basket button. Then, proceed to checkout and complete your order. Payment can be made using a credit card or Visa/Mastercard debit card.



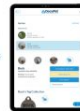
HOW TO UPDATE YOUR DOCUPET PROFILE

If you have moved, or if you no longer have your pet, please follow the steps below to make the necessary changes within your account. This will ensure you are not contacted again in the future.

- A To edit your contact information, including address, phone number, and secondary contact person, select the Edit button located within the My Details section of your account.



- B To remove a pet from your account, select your pet's name in the My Pets section of your account, then select More Options which will allow the Remove This Pet prompt to appear.



@docupet

DocuPet



Hi Alexis,

We've noticed that you haven't renewed Lily and Ophelia's licenses yet.

When you renew your licenses, you're going to receive a very special new pet tag for each of your pets. Each DocuPet tag is linked to our free [HomeSafe™ Lost Pet Service](#). Combined with your online profile and our 24/7 alert service, this helps get your pets home should they wander off.

Once you've registered with us, we'll ship your [HomeSafe™](#) enabled tag and your information package.

You're now able to renew Lily and Ophelia's licenses online in less than 5 minutes.

Lily

License Expiry Date	September 1, 2016
License Fee	\$28.00

Ophelia

License Expiry Date	October 1, 2015
License Fee	\$18.00

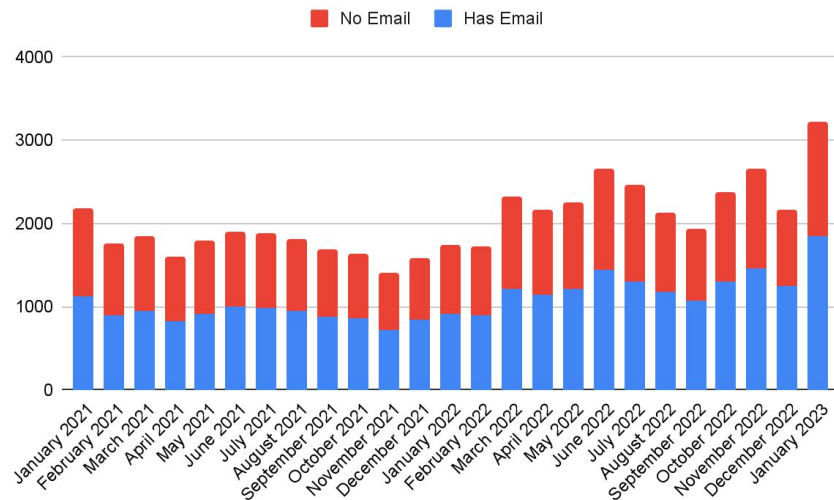
You will require the following activation code to renew online now:

010101010

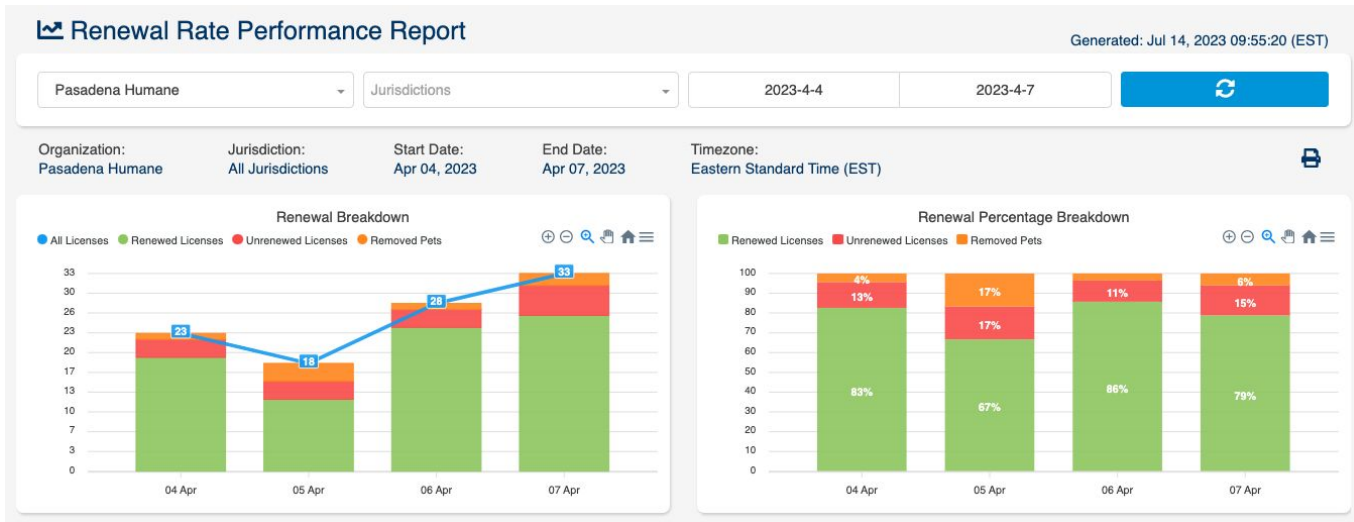
[Activate And Renew Now](#)



License Recovery Program



License Recovery is about “No Pet Left” behind. We can look at data records before our launch with partners and roll-out communications strategies to get long-expired licenses into current statuses. Email contact information is a key driver of program performance and, of course, costs.



The more you know...

So many licensing program managers are unaware of the key stats and trends within their programs. Knowing what is happening helps drive sound decision-making which leads to immediate and measurable results.

Our robust reporting module gives program managers all of the information they need to understand their program - and we even lead the way with comprehensive performance report presentations and recommendations.



Canvassing Program

Our upgraded Canvassing Software Module allows partners to:

- View License Data in Map Overlays
- Map and Plan Canvassing Zones
- Conduct Canvassing Campaigns
 - Tablet-optimized Data Entry
 - Log visits
 - Sell licenses
 - Print Walking Sheets with Record Details
 - Send Follow-up Letters if pets are identified
 - Track progress and earnings

The screenshot displays the Canvassing Software interface. The top half shows a map of a residential area with various streets labeled, including W Rowland St, W Marbury St, W Theilborn St, W Verness St, and Hollenbeck Ave. A red location pin marks 'CNC ROSE PHARMACY'. Below the map, there are two data entry forms for pet records. The first form is for '254 N Bradoaks Ave' and shows a 'NO RECORD FOUND AT THIS ADDRESS' message. The second form is for '306 N Bradoaks Ave' and shows details for a pet named 'Abby (N1Z9GA4N)' with a license expiration date of 'Mar 15, 2025'. The form includes fields for 'PET IDENTIFICATION NOTES', 'VISIT NOTES', and buttons for 'LOG VISIT' and 'REVISIT LATER'.



We've recently released our updated Community Canvassing Software Module - check it out!



Canvassing Results

- **27,068** Canvassing Visits so far in 2023
- Pets identified on **9.7%** of Visits
- **60%** of Identified Pets have resulted in a License Sale
- You have earned **\$2.53** in Licensing Revenue on average per Visit

\$185-\$250+

New Licensing
Revenue per
Canvassing Run



Promos Galore!

If “compliance” is boring, getting a free tag for your pup sure isn’t!

1. Giveaways for...
 - Customer Care
 - Field Services
 - Seasonal Promotions
2. Discounts for...
 - Renewal Programs
 - Vendors and Partners

REDEEM YOUR FREE DESIGNER TAG!

When you license your pet with Inland Valley Humane Society and S.P.C.A. and DocuPet. Use promo code **IVHS2023** at checkout*

*Promo code expires December 31st, 2023 and can only be redeemed for one designer tag. Personalization, upgraded connectors, GlowTags, sale items, keychains, wallet cards and Pet Essentials excluded. One use per person. Cannot be applied to previous orders. Only applicable to residents in Claremont, Covina, Diamond Bar, Glendora, La Verne, Mt. Baldy, Pomona, San Antonio Heights, San Dimas, Unincorporated cities (Chino, Chino Hills, Ontario, & More).



DOCUPET IS THE OFFICIAL PET LICENSING PARTNER OF INLAND VALLEY HUMANE SOCIETY AND S.P.C.A.

Licenses help keep pets safe and fund important animal welfare initiatives that support the animals in need in our community. Licensing your pet is now easier than ever with DocuPet's quick and easy online experience. Scan the QR code or visit ivhsspcadocupet.com to license your furry friend, and browse hundreds of fun (free) designer tag styles!

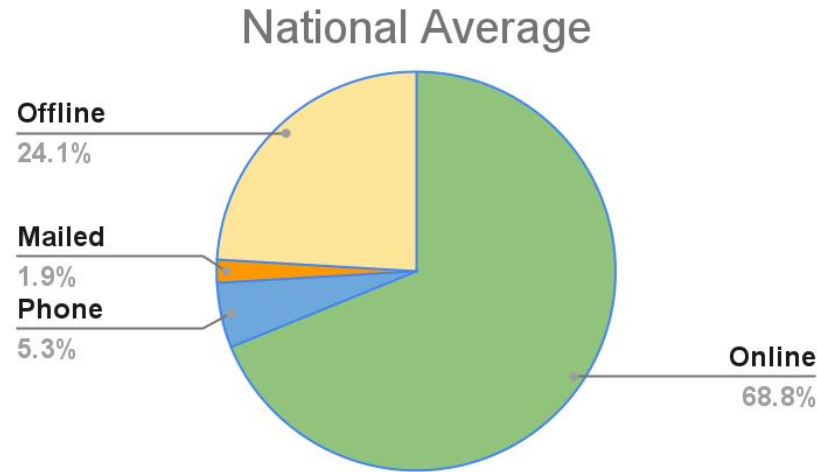


Scan this with your phone!





Sales Channels



Getting licensees online is a key success factor within our program. Online sales are associated with lower carrying costs, the provision of increased and more accurate data, self-actuation of licensees, and increased program and partner-related education.



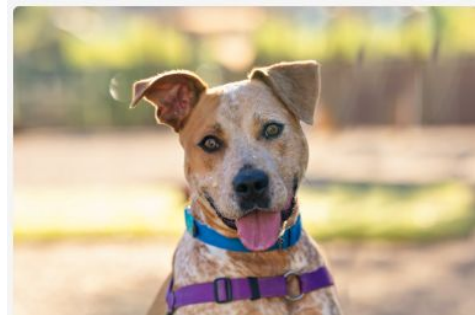
Driving Donation Revenue

They deserve a license tag that looks as good as they do.

Scroll to browse hundreds of tag styles, or design your own to match your pet's 1-in-a-million personality.



Choose a designer tag and we'll donate 20% of the purchase to San Diego Humane Society.



Cart Total: \$43.24

Would you like to make a donation to San Diego Humane Society?

Your gift will make a lifesaving difference for animals in need. Together, we can give more than 40,000 animals a second chance this year by providing the safe shelter, medical care and love each one needs to thrive. Donations to San Diego Humane Society are tax-deductible as permitted by law. A tax receipt will be provided to you by San Diego Humane Society.

Select your donation amount

\$ 10.00

\$ 25.00

\$ 50.00

\$ 100.00

\$ 250.00

\$ 500.00

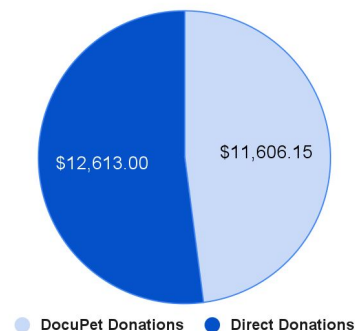
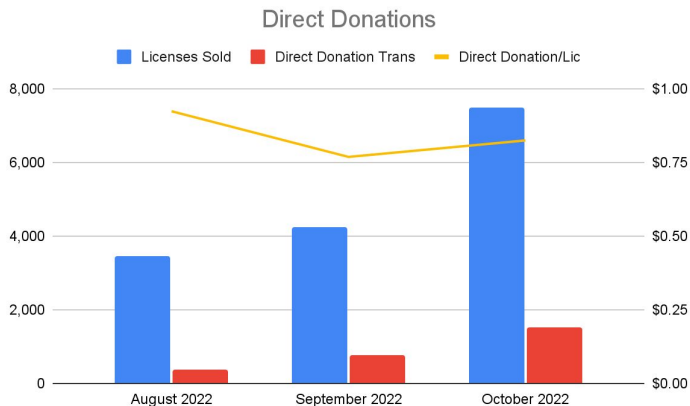
\$ Custom Amount

Add Donation and Continue to Checkout

No Donation Today, Thanks - Continue



Donation Revenue



17.5%
Donations Per License Sold

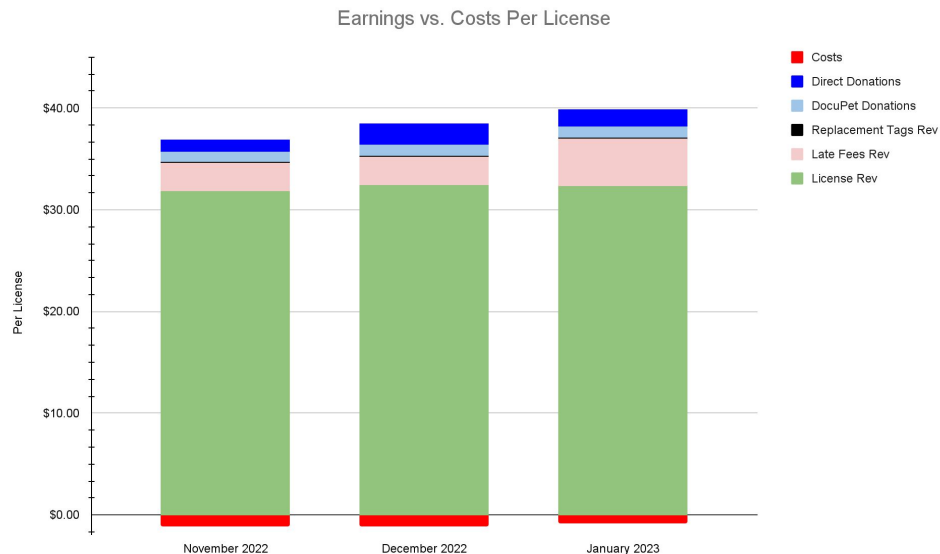
\$0.84
Direct Donation
Revenue Per License

\$4.74
Average Direct Donation Amount

Every online transaction (and offline too) provides licensees with the opportunity to make donations to our partners. Recent optimizations of our online experience have led to more donors and increased average donation levels. Combined with DocuPet's donations, our partners realized \$1.88 per license in donation-related revenue in 2022.



Earnings vs. Costs Per License



DocuPet's donation totalled to \$1.05 per license in October. Our Service Fees in the same period amounted to just \$0.90 per license. Net new revenue provided by DocuPet outstripped total fees paid.



How it works

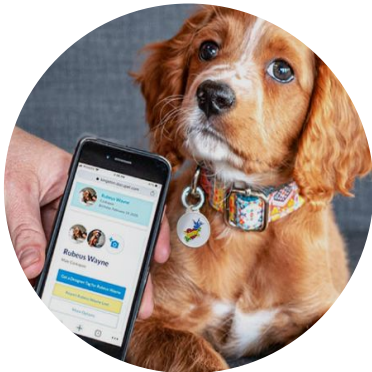
- Implementation
 - 8 week process highlighted by:
 - Discovery and Planning
 - Licensing and GIS Data Transfer
 - System Customization
 - Training
- Soft-Launch
 - Systems are Live
 - Marketing Plan is Prepared
- Hard-Launch
 - Full Licensing Communications Roll-out including “License Recovery”
 - Marketing Plan is Deployed
- 3-month Performance Review
 - Where do we stand and what can we do together to drive growth?



**Implementation
Kickoff**



Providing Value to Pet Owners



Easy-to-use branded online licensing portal for registration, document management and profile management



Designer and personalizable tag options plus our free HomeSafe™ 24/7 lost pet service



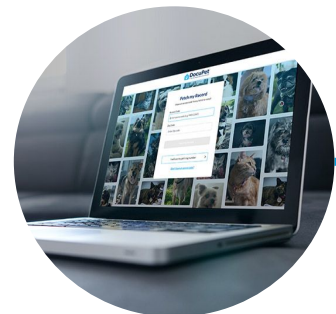
Educational and informative updates throughout the year



Multi-channel renewal reminder communications



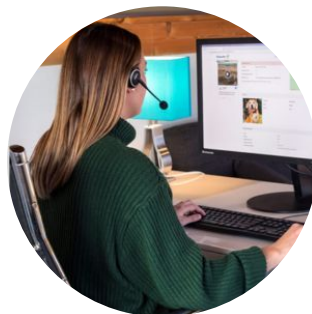
Administration made simple



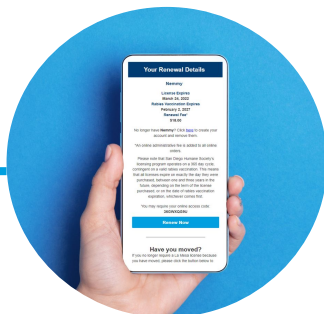
Comprehensive
Licensing Administration
System



Financial &
Performance
Management &
Reporting



Multilingual Customer
Service & Partner
Support



Comprehensive
Notice-to-License
Communications plus
Tag Shipments



Marketing Support : PR,
Promotional Materials &
Community Canvassing



Donation Collection and
new Donation Revenue



Next steps

- What is your decision making process? This drives much of the next steps.
- We can provide a full system demonstration if you wish
- We can send you an agreement “boilerplate”
- Implementation Preparation:
 - “Getting Started” Form
 - Data Discovery Session
 - Introduction to the Implementation Team
- Next Touch Point



1

Outline

1. FY25 City Revenues – Current
2. Fund Balances as of 6/30/24
3. FY26 Budget Process and Tentative Timeline
4. FY26 Rollback Update and Property Valuations

2

2

City Revenues FY25 Update

3

3

Property Tax Revenue

Fiscal Year	Budgeted	Actual	% to Actual
Fiscal 19-20	\$ 21,751,387	\$ 21,578,481	99.21%
Fiscal 20-21	\$ 21,814,042	\$ 21,971,852	100.72%
Fiscal 21-22	\$ 22,148,525	\$ 22,093,015	99.75%
Fiscal 22-23	\$ 22,511,902	\$ 22,516,720	100.02%
Fiscal 23-24	\$ 22,448,883	\$ 22,501,479	100.24%
Fiscal 24-25	\$ 23,856,400	\$ 12,652,206	53.04%

* Revenues are tracking as nearly as expected (53% of total)

4

4

Other City Tax Revenue

This includes utility taxes, gaming and cable fees, and hotel/motel taxes

Fiscal Year	Budgeted	Actual	% to Actual
Fiscal 19-20	\$ 7,697,238	\$ 7,322,420	95.13%
Fiscal 20-21	\$ 7,876,470	\$ 7,530,888	95.61%
Fiscal 21-22	\$ 7,810,721	\$ 9,017,666	115.45%
Fiscal 22-23	\$ 8,210,853	\$ 9,412,911	114.64%
Fiscal 23-24	\$ 8,760,111	\$ 8,793,483	100.38%
Fiscal 24-25	\$ 8,895,195	\$ 4,625,308	52.00%

* Revenues are tracking nearly exactly as expected (52% of total)

5

5

Fees, Licenses & Permits Revenue

Fiscal Year	Budgeted	Actual	% to Actual
Fiscal 19-20	\$ 10,052,881	\$ 10,422,412	103.87%
Fiscal 20-21	\$ 13,328,877	\$ 11,379,005	85.37%
Fiscal 21-22	\$ 14,015,738	\$ 14,010,414	99.96%
Fiscal 22-23	\$ 14,114,528	\$ 16,176,694	114.61%
Fiscal 23-24	\$ 14,896,825	\$ 15,202,970	102.06%
Fiscal 24-25	\$ 15,230,283	\$ 6,684,973	43.90%

* Revenues are tracking slightly lower than expected (44% of total)

6

6

Totals (Listed Categories)

Fiscal Year	Budgeted	Actual	% to Actual
Fiscal 19-20	\$ 39,501,506	\$ 39,323,313	99.55%
Fiscal 20-21	\$ 43,019,389	\$ 40,881,745	95.03%
Fiscal 21-22	\$ 43,974,984	\$ 45,121,095	102.61%
Fiscal 22-23	\$ 44,837,283	\$ 48,106,325	107.29%
Fiscal 23-24	\$ 46,105,819	\$ 46,497,932	100.85%
Fiscal 24-25	\$ 47,981,878	\$ 23,962,487	49.94%

Note: Does not include all revenues (left out grant revenue, investment interest, asset sales, assessments and some other similar minor categories which can be wildly inconsistent)

7

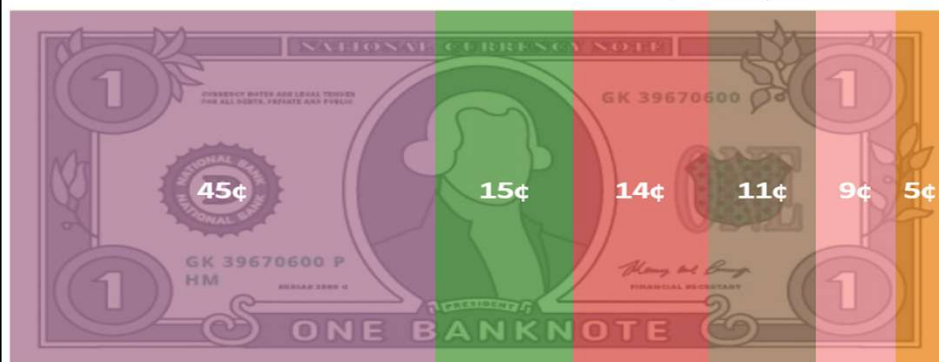
7

City General Fund Expenditure by Budget Category, FY 2025

The dollar bill tool below shows the categories in which the selected city spends, or invests in, from its general fund. It represents how much of every dollar of revenue that comes to the city goes to each of the functions below by budget category. For example, if a city spends 35 cents of every general fund dollar on public safety, the dollar bill will show 35 cents for that category. Property tax revenues make up a significant portion of general fund revenues (about 54% for fiscal year 2025).

For more detailed information on general fund revenues and expenditures by category, see the *City General Fund Revenue and Expenditures* reports at: <https://indicators.extension.iastate.edu/indicators/Publications/7>. Use the drop-down menu to the right to select a city.

2025 WATERLOO



* Calculated values are rounded to the nearest cent which may add up to a total slightly more or less than \$1.00

Data Source: Iowa Department of Management

Budget Category

- Public Safety
- General Government
- Culture & Recreation
- Transfers
- Public Works
- Community & Economic Development
- Health & Social Services
- Debt Service
- Capital Projects



IOWA STATE UNIVERSITY
Extension and Outreach
Community and Economic Development

Contact grinn1@iastate.edu with questions

For more details on the source of average city general fund revenues visit the chart below.

Average City General Fund Revenues by Source

This institution is an equal opportunity provider. For the full non-discrimination statement or accommodation inquiries, go to www.extension.iastate.edu/diversity/ext.

8

Fund Balances as of June 30, 2024

9

9

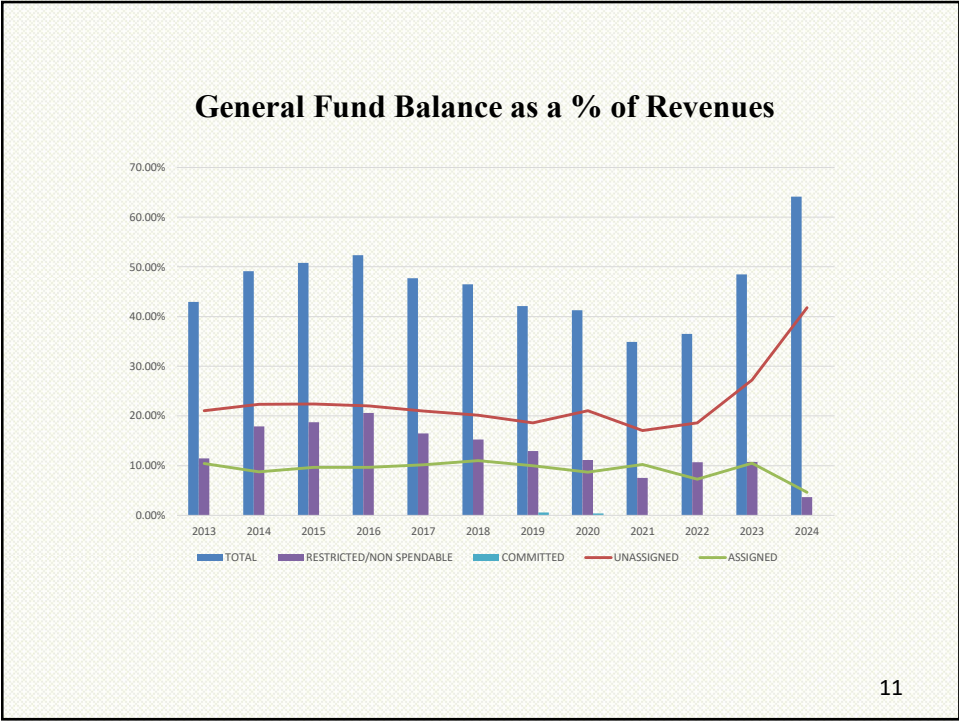
Fund Balance Policy

- Our Fund Balance and Reserves Policy is in accordance with GASB Statement No. 54
- Fund balances are reported as Non-spendable, Restricted, Committed, Assigned, and Unassigned.
- We currently hold an Aa2 Moody's bond rating. Moody's methodology changed in 2022. They no longer focus solely on unrestricted general fund balance. They now have an equation that looks at all available fund balances and liquidity:

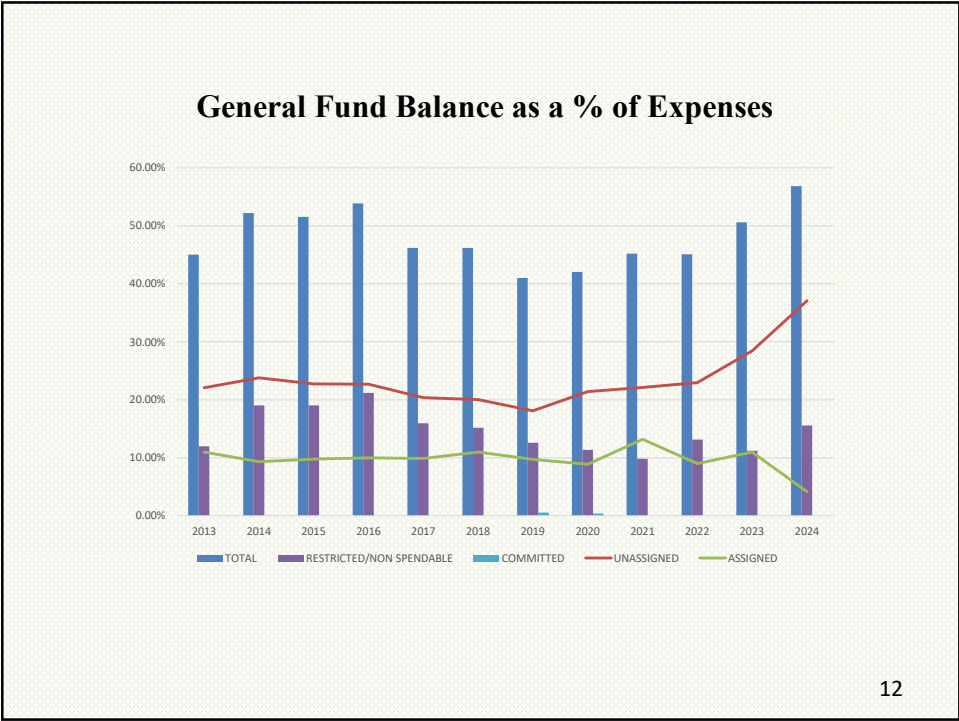
$$(\text{Available Fund Balance} + \text{Net Current Assets}) / \text{Revenue}$$
- Our current unassigned fund balance is at 37.1% as of June 30, 2024.

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Financial Performance Factors Per Moody's New Methodology

	FY2020	FY2021	FY2022	FY2023
Available Fund Balance Ratio	27.4%	26.1%	29.0%	31.3%
Liquidity Ratio	75.0%	65.7%	66.5%	88.9%

*These ratios come directly from Moody's after their evaluation and rating assignment. FY2024 is not included in this chart.

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FY26 Budget Process and Tentative Timeline

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FY26 Budget Process

- ♦ Capital Improvements Program – Meetings with departments happened in December and January. This information was finalized at the end of January.
- ♦ The Finance Department developed the base personnel budgets based on FY25 staffing. Information was provided to departments for review.
- ♦ Finance has calculated the base budget using updated personnel and current year property valuations. Estimated FY26 contractual information (retirements, new hires, pensions, health care costs and pay rates) were also included.
 - ♦ General Fund Departments were not allowed to enter any budgeting changes for the FY26 Budget.
 - ♦ Departments were directed to review current budgets and if they are in the general fund to email line item-only changes to Finance to enter.
 - ♦ If the department is funded by other revenue than property taxes, they were able to make adjustments to their budgets as needed for Department Requests.
- ♦ Budget options – Staff, council members, and the public are encouraged to submit additional funding requests to the Finance Department before **February 19, 2025**. There may not be adequate time to consider suggestions made after the date for the FY26 budget. We must have ALL increases incorporated into the proposed tax levy publication.
- ♦ Budget work sessions can be scheduled as needed.

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FY26 Tentative Budget Timeline

- ♦ Currently planning to set date of pre-levy bond hearings on February 17, 2025 for March 3, 2025
- ♦ Council will hold bond hearing and adopt the pre-levy resolution that will allow us to bond for the next fiscal year's needs on March 3, 2025
- ♦ All cities are required to hold a public hearing for proposed tax levies as its own meeting. The notice of public hearing, mailer from Auditor, and public hearing must all be completed before a city can set the date of public hearing for adoption of the complete budget
 - ♦ Currently planning to set date of proposed tax levy hearings on March 3, 2025 (can't exceed rate for certain levies after Auditor's mailer by March 15th and March 18th estimated hearing publication) for April 7, 2025
 - ♦ Have all budget information uploaded to Department of Management Website for proposed levy rates by 4:00 PM on March 5th.
- ♦ Council holds proposed tax levy hearing, adopts resolutions for final budget publication and sets final budget hearing on April 7, 2025 (can't exceed rate or expenses by program after publication estimated at April 8th) for April 21, 2025. Proposed tax levy hearing will be a special meeting as it can be the only item on the agenda/discussed.
- ♦ Council will hold final budget hearing and adopt resolution for FY26 budget on April 21, 2025

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FY26 Rollback Update and Property Valuations

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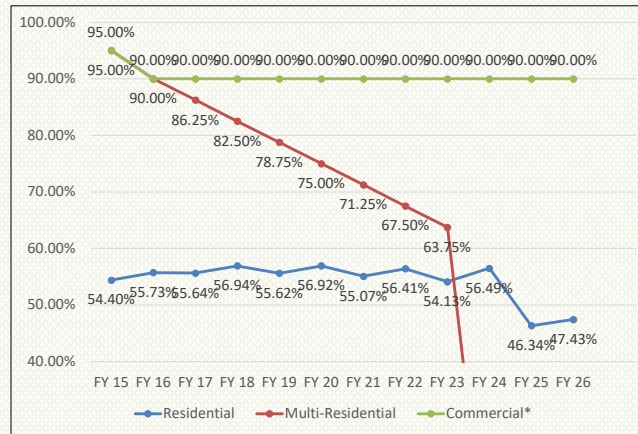
Rollback Update

- Reminder of the two-tiered rollback for commercial, industrial, and railroad properties:
 - Started in FY24, the first \$150,000 of all commercial, industrial, and railroad properties are taxed at the residential rollback rate. The remaining amount over the \$150,000 will be taxed at the 90% rollback.
- Multi-Residential properties are no longer a separate classification and are taxed at the residential rate.
- Residential rollback is 47.4316% for FY26 which means we will receive more residential taxable value even if we saw no actual increase in the 100% values. Increase of 1.0888% from FY25.
- Agricultural rollback is 73.8575% for FY26 which means any ag land we have, we will receive more taxable value even if there were an increase in the 100% values. Increase of 2.0205% from FY25.

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Property Tax Percentages



* Commercial properties are taxed at the residential rate for the first \$150,000 and the remainder is taxed at 90%.

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Change in Assessed Valuation by Class

	FY 24-25	FY 25-26	Change	% Change
Residential	3,561,388,145	3,597,660,145	36,272,000	1.02%
Commercial	754,888,491	762,152,225	7,263,734	0.96%
Industrial	127,217,107	128,152,462	935,355	0.74%
Utilities and Railroads	278,418,645	299,425,113	21,006,468	7.54%
TIF	636,399,637	651,616,148	15,216,511	2.39%
Less Military/Homestead	(27,484,071)	(46,100,028)	(18,615,957)	67.73%
Sub-Total	5,330,827,954	5,392,906,065	62,078,111	1.16%
Ag Land	21,043,849	21,175,459	131,610	0.63%

* FY2024 Multi Residential is no longer a separate classification, it was combined with the Residential Classification.

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Change in Taxable Valuation by Class

	FY 24-25	FY 25-26	New Growth	Change	% Change
Residential	1,598,198,011	1,653,729,910	288,453,036	55,531,899	3.47%
Commercial	557,982,742	566,461,695	41,013,143	8,478,953	1.52%
Industrial	104,477,295	104,808,507	(997,710)	331,212	0.32%
Utilities and Railroads	83,385,359	83,320,470	(373,401)	(64,889)	-0.08%
TIF	620,394,199	634,646,620	231,332,156	14,252,421	2.30%
Less: Military/Homestead	(27,484,071)	(46,100,028)	(23,201,294)	(18,615,957)	67.73%
Sub-Total	2,936,953,535	2,996,867,174	536,225,930	59,913,639	2.04%
Ag Land	14,957,216	15,492,445	(912,943)	535,229	3.58%
Total	2,951,910,751	3,012,359,619	535,312,987	60,448,868	2.05%

* FY2024, Multi-Residential is no longer a separate classification, it combined with the Residential Classification.

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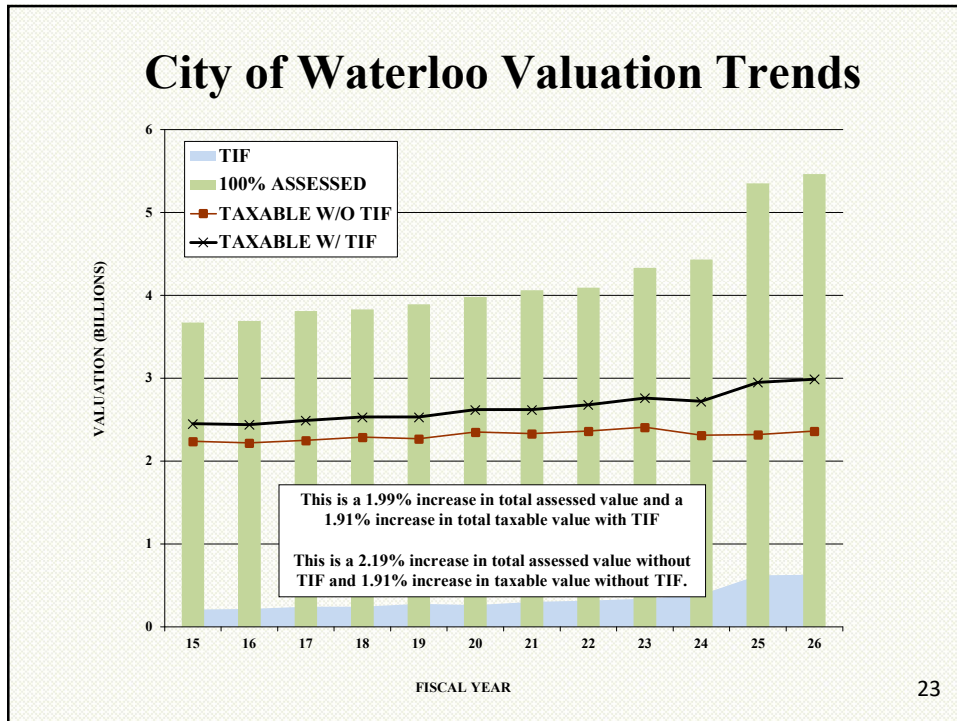
Consolidated General Fund Levy Calculation

CONSOLIDATED GENERAL FUND LEVY CALCULATION				
FY 2024-2025 Budget Data	CGFL Max Rate \$8.91000	CGFL Max Dollars \$20,640,544	Non-TIF Taxable w/ GE 2,316,559,336	Taxable Growth % 1.97%
Limitation Percentage	0%			
CGFL for FY 2025-2026	CGFL Max Rate \$8.91000	CGFL Max Dollars \$21,047,385	Revenue Growth % 1.97%	

*We were not limited by growth for the CGFL rate, which means it can stay \$8.91 for FY26. This gives us about \$400,000 more than last year to work with in our operating budget to cover a small portion of the salary increases for employees.

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Questions?

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