



**THE FINANCE COMMITTEE OF WATERLOO, IOWA
FINANCE MEETING TO BE HELD AT
Harold E. Getty Council Chambers
Monday, February 3, 2025
5:10 PM**

Members

Chairperson Ray Feuss
Vice Chairperson Rob Nichols
John Chiles

Roll Call.

Approval of Agenda as proposed or amended.

Approval of Minutes of the January 21, 2025 Finance Committee meeting as proposed or amended.

TRAVEL REQUESTS

1. **Officers Harrington and Thomas**
Class/Meeting: ILEA Firearms Instructor Course
Destination: Johnston, IA
Dates: May 4-9, 2025
Amount not to exceed: \$2,820.00
2. **Officers Girsch, Nichols, and Wilson**
Class/Meeting: ILEA Rifle Instructor Recertification
Destination: Waterloo, IA
Dates: June 10, 2025
Amount not to exceed: \$525.00
3. **Sergeant Sadd**
Class/Meeting: Level 1 Hostage Negotiator Training
Destination: Joplin, MO
Dates: March 30 - April 4, 2025
Amount not to exceed: \$1,908.00
4. **Waterloo Police Staff**
Class/Meeting: Frontline Therapy-Neck Up Check Up
Destination: Waterloo, IA
Dates: January 15 and 29, 2025
Amount not to exceed: \$1,000.00

5. **Sergeants Wilson and Koontz**
Class/Meeting: SWAT Team Leader Development
Destination: Marion, IA
Dates: March 24-28, 2025
Amount not to exceed: \$1,595.00
6. **Officer Jasper**
Class/Meeting: At-Scene Traffic Crash/Traffic Homicide Investigation
Destination: Des Moines, IA
Dates: June 2-13, 2025
Amount not to exceed: \$3,189.00
7. **James(JB) Bolger, Assistant Park Superintendent/Golf Manager), Bob Jorgensen and Brad VanderWerff (Golf Superintendent)**
Class/Meeting: 2025 Turfgrass Conference
Destination: Des Moines IA
Dates: February 11-13, 2025
Amount not to exceed: \$845.00
8. **TJ Schaffer, Fire Inspector**
Class/Meeting: Youth Firesetting Interviewing & Educational Intervention
Destination: West Des Moines, IA
Dates: February 10-11, 2025
Amount not to exceed: \$438.00
9. **Chawne Paige, Culture & Arts Director**
Class/Meeting: Pick up artwork for WCA Permanent Collection.
Destination: St. Petersburg, FL
Dates: February 11-15, 2025
Amount not to exceed: \$1,560.00
10. **Elizabeth Andrews, Culture & Arts - Associate Curator/Registrar**
Class/Meeting: Picking up artwork for Permanent Collection.
Destination: St. Petersburg, FL
Dates: February 9-15, 2025
Amount not to exceed: \$3,645.00
11. **(7) Waste Management Staff, (5) Street Dept Staff and (3) Traffic Dept Staff**
Class/Meeting: Work Zone Safety Workshop
Destination: Cedar Falls, IA
Dates: March 11, 2025
Amount not to exceed: \$1,650.00
12. **Tom Eighmey, Engineering Technician**
Class/Meeting: Aggregate Technician Certification
Destination: Cedar Rapids, IA
Dates: February 3-6, 2025
Amount not to exceed: \$556.00
13. **Tom Eighmey, Engineering Technician**
Class/Meeting: Portland Cement Concrete PCC I

Destination: Cedar Rapids, IA
Dates: February 10-12, 2025
Amount not to exceed: \$357.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

14. Airport (Seminar Tables)

Amount: \$4,589.70

Expenditure: (30) Seminar tables for new classroom space.

15. Central Garage (Tire Machine)

Amount: \$24,346.01 + \$600.00 S/H

Expenditure: Tire machine with adapters.

16. Central Garage (2025 Chevy Trax)

Amount: \$22,998.00

Expenditure: Replacing a 2007 Impala #990702 with a 2025 Trax for Motor Pool.

17. Fire (GIS Software)

Amount: \$6,761.70

Expenditure: To purchase GIS software to be integrated with ESO records software.

18. Housing Authority (Organizational Assessment-AMA Consulting)

Amount: \$36,750.00

Expenditure: AMA Consulting, Inc. to complete an organizational assessment and develop SOPs and a Compliance Manual.

19. Leisure Services (Golf Course Advertising)

Amount: \$8,580.00

Expenditure: Golf Course advertising with KWWL for the three golf courses.

20. Leisure Services (Emergency Heater Repair)

Amount: \$12,539.29

Expenditure: Emergency repairs to heaters located in the weight/cardio room.

21. MIS Department (Network Switches)

Amount: \$18,280.73 + \$5.00 S/H

Expenditure: HPE JL661A Aruba network switches for SportsPlex.

22. Sewer (Seal Rebuild)

Amount: \$5,916.96 + \$50.00 S/H

Expenditure: Seal rebuild for Muffin Monster Grinder.

23. Sewer (Vogelsang Grinders)

Amount: \$23,600.00 + \$1,125.00 S/H

Expenditure: (2) New Vogelsang Grinders.

24. Traffic Department (Sign Blanks)

Amount: \$2,720.00

Expenditure: (160) Sign blanks for Airport sign replacement.

25. Traffic Department (Sign Blanks)

Amount: \$4,048.98

Expenditure: Yearly stock of sign blanks.

26. Traffic Department (Railroad Crossings Stock)

Amount: \$5,936.85

Expenditure: Yearly stock for railroad crossings.

BUDGET LINE ITEMS TO BE AMENDED

27. Approve the budget amendment to increase the Refunds revenue line and the Computer Equipment expense line in the amount of \$48,695.00, to purchase laptops and mounting equipment for apparatuses, as submitted by the Fire Department.

28. Approve the budget amendment to increase the Restricted Donations revenue line and the Park Improvements expense line in the amount of \$170,312.87, to purchase playground equipment, as submitted by Leisure Services.

29. Approve the budget amendment to increase the Cash On Hand revenue line and increase the Exhibition Expenses expenditure line in the amount of \$5,205.00, to support travel expenses related to expanding the Waterloo Center for the Arts permanent collection with restricted donation funds, as submitted by Waterloo Center of the Arts.

30. Approve budget amendment to increase Interest - Savings Account revenue line and Other Contractual Agreements expense line in the amount of \$41,290.00, for the operational assessment, development of standard operating procedures and compliance manual for Section 8 Housing Choice Voucher, as submitted by Housing Authority. .

OTHER COMMITTEE BUSINESS

31. Refund request for property located at 794 Wisner Drive for charges billed in error for curbside services in the amount of \$156.00.

BILLS PAYMENT

32. January 27, 2025.

33. February 3, 2025.

ADJOURNMENT

Motion to adjourn.

Kelley Felchle
City Clerk