

January 21, 2025

FINANCE COMMITTEE

5:10 p.m.

Harold E. Getty Council Chambers

Roll Call

Members present: Chairperson Ray Feuss, Vice Chairperson Rob Nichols and Dave Boesen for John Chiles who was absent.

Approval of Agenda

Nichols/Boesen

that the agenda as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of January 6, 2025, as proposed or amended.

Nichols/Boesen

that the minutes of January 6, 2025, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Boesen/Nichols

that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Detective Jurgensen

Class/Meeting: American Association of Police Polygraphists 48th Annual Seminar

Destination: Lake Tahoe, NV

Dates: May 4-10, 2025

Amount not to exceed: \$2,516.00

Jacob Geller, Natural Resources Technician

Class/Meeting: Shade Tree Short Course 2025

Destination: Ames, IA

Dates: February 19-20, 2025

Amount not to exceed: \$310.12

Officers Christiansen and Roberts

Class/Meeting: ILEA Driving Instructor Re-Certification

Destination: Newton, IA

Dates: March 5, 2025

Amount not to exceed: \$638.00

Sergeant Ludwig

Class/Meeting: 2025 IaAWP Spring Training Conference
Destination: Des Moines, IA
Dates: March 2-4, 2025
Amount not to exceed: \$578.00

Officers Lyons and Harrington

Class/Meeting: Basic SWAT School
Destination: Independence, MO
Dates: June 15-20, 2025
Amount not to exceed: \$3,634.00

Officer Saunders

Class/Meeting: International Outlaw Motorcycle Gang Conference
Destination: Litchfield Park, AZ
Dates: May 18-25, 2025
Amount not to exceed: \$2,067.00

Officer Gasca-Muniz

Class/Meeting: Defensive Tactics Instructor School
Destination: Johnston, IA
Dates: March 2-7, 2025
Amount not to exceed: \$1,475.00

Officers Thomas and Harrington

Class/Meeting: AR-15 Armorer Course
Destination: Ottumwa, IA
Dates: March 10-12, 2025
Amount not to exceed: \$1,813.00

Ron Bailey, Central Garage Mechanic

Class/Meeting: Pierce Fire Truck Maintenance Training
Destination: Appleton, WI
Dates: February 3-7, 2025
Amount not to exceed: \$3,806.00

Scott Brunson, Sanitation Director; Rich Strange, Fleet Maintenance Director; Brad Manahl, Assistant Director Maintenance/ICT

Class/Meeting: ProLEAD Advanced Leadership Training
Destination: Hawkeye Community College
Dates: Once per month Feb - Dec, 2025
Amount not to exceed: \$5,835.00

Shaubhik Roy, Financial Analyst

Class/Meeting: Government Accounting Intensive Series

Destination: Webinar

Dates: January 21-24, 2025

Amount not to exceed: \$550.00

Central Garage Staff

Class/Meeting: After Treatment System Training

Destination: Onsite - City of Waterloo Central Garage

Dates: TBD

Amount not to exceed: \$6,250.00

Tracey Southall - Housing Program Manager and Black Hawk County Health Department Employee

Class/Meeting: 3-day Healthy Home Assessment Practitioner-Virtual Course

Destination: N/A

Dates: January 14-16, 2025

Amount not to exceed: \$1,130.00

Quentin Hart, Mayor

Class/Meeting: Accelerator for America

Destination: Rancho Mirage, CA

Dates: February 12-16, 2025

Amount not to exceed: \$1,200.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

Nichols/Boesen

that the request for the following pre-authorizations to expend over \$2,500 be approved. Voice vote-Ayes: Three. Motion carried.

Airport (Digicast/AAAE subscription)

Amount: \$5,381.00

Expenditure: Annual Digicast subscription, with AAAE IDMS integration with AirBadge.

Airport (Terminal Entrance Doors)

Amount: \$37,965.00

Expenditure: Replace sliding entrance doors (interior and exterior) on both ends of Terminal.

Airport (CY-2025 General Liability Insurance)

Amount: \$13,967.00

Expenditure: Aviation general liability insurance plus risk management fee.

Airport (Marketing Plan CY-25)

Amount: \$60,000.00

Expenditure: Social media/targeted marketing for CY-2025, using IDOT Air Service Development Grant funds (\$48,000, with \$12,000 match).

Airport (Water Main Break)

Amount: \$13,829.00

Expenditure: Repair of an 8-inch water main break.

Central Garage (Remanufactured Cylinder Head Kit)

Amount: \$8,450.95 + \$500.00 S/H

Expenditure: Replace leaking/cracked head and gasket on vehicle #121311.

Community Development (Annual Neighborly Software Renewal)

Amount: \$18,720.00

Expenditure: Annual software renewal.

Central Garage (Concrete Service Body for Street F450 Upfit)

Amount: \$14,712.00 + \$500.00 S/H

Expenditure: Truck body to be installed on #192452 to upfit for concrete use.

Leisure Services (Gym Floor)

Amount: \$31,397.00

Expenditure: Gym floor sanding and painting.

MIS Department (Support Hours)

Amount: \$3,000.00

Expenditure: General support block hours.

Police (Tri-County Task Force/ Cellbrite Software Renewal)

Amount: \$17,900.00

Expenditure: Annual Cellbrite software renewal.

Street Department (Chip Spreader Repair)

Amount: NTE \$70,000.00 + \$5,000.00 S/H

Expenditure: Repair and maintenance of 1999 Chip Spreader SN5707.

BUDGET LINE ITEMS TO BE AMENDED

Feuss/Nichols

that the following budget line items be approved. Voice vote-Ayes: Three. Motion carried.

Approve the project budget for the agreement with the US Marshals Service for the Northern District of Iowa Task Force Project, in the amount of \$8,000.00, for overtime services, as submitted by the Police Department.

Approve budget amendment to increase Reimbursement for Service revenue line and increase Machinery & Equipment Replacement Parts expense line, in the amount of \$95,000.00, for equipment purchases and repairs, as submitted by the Streets Department.

Approve budget amendment to increase the Sale of Equipment and State Fuel Refund revenue lines and Minor Equipment & Supplies and Training expense lines by a total of \$62,000.00, for fleet operations, as submitted by the Central Garage.

Approve budget amendment to increase Refunds, Damage Claims, and Labor & Materials Reimbursement revenue lines and various expense lines, in the amount of \$243,000.00, for traffic operations, as submitted by the Traffic Department.

Approve budget amendment to increase Interest Savings Account and Good Faith Deposits revenue lines, and increase multiple expense lines in the amount of \$51,000.00 total, for sanitation operations, as submitted by the Sanitation Department.

Approve the budget amendment to increase Tri-County's revenue and the Tri-County expense line by \$60,000.00, as submitted by the Police Department.

Approve budget amendment to increase Miscellaneous Revenue line and Equipment Repair and Maintenance Expense line in the amount of \$950.00, for contracted printer return shipping and reimbursement, as submitted by the Library.

BILLS PAYMENT

January 13, 2025.

Feuss/Boesen

that the Bills Payment, as contained in the Accounts Payable Report dated January 13, 2025, in the amount of \$7,366,470.33, be approved. Voice vote-Ayes: Three. Motion carried.

January 21, 2025.

Feuss/Boesen

that the Bills Payment, as contained in the Accounts Payable Report dated January 21, 2025, in the amount of \$3,328,378.50, be approved. Voice vote-Ayes: Three. Motion carried.

Mr. Boesen requested an update on the Waterloo Fiber bill payments.

Bridgett Wood, Finance Director, reviewed the various funding for Waterloo Fiber and explained that the City is covering their expenses until they get the first bond issuing at which time they will pay us back.

ADJOURNMENT

Boesen/Nichols

that the meeting be adjourned at 5:22 p.m. Voice vote-Ayes: Three. Motion carried.

Nancy Higby
Deputy City Clerk