THE CITY COUNCIL OF WATERLOO, IOWA
REGULAR SESSION TO BE HELD AT
Harold E. Getty Council Chambers
Tuesday, January 21, 2025
5:30 PM

CITY OF WATERLOO
COMMUNITY VISION PLAN

1. Fly the W: To develop a sense of pride and relationship between residents and the City of Waterloo, and then leverage that pride to communicate the City's attributes to external audiences.
2. Elevate Housing: Redevelop, renovate, or improve 800 residences in Waterloo in eight years by providing access to capital.
3. Celebrate and Connect Neighborhoods: To leverage Waterloo's rich tradition of neighborhoods by celebrating and connecting them with the community and region at large.
4. Waterloo Works: Grow a diverse and skilled workforce in Waterloo that connects people and employers for mutual growth.
5. Crossroads Doubledown: Re-energize the Crossroads Mall area into a sports/recreation-themed gravitational center.
6. Power Up Downtown: Keep Waterloo's core downtown evolving to meet the needs of future generations, supporting and showcasing arts and cultural opportunities and creating an experience like no other.
7. Sportstown USA: To generate excitement, develop youth, and drive investment and economic impact from year-round visitors.
8. Community of Opportunity: Eliminate barriers that keep Waterloo residents, and the community as a whole, from reaching its true potential, creating an equitable, thriving, and sustainable community for future generations. Waterloo is a Community of Opportunity, where everyone can prosper.

GENERAL RULES FOR PUBLIC PARTICIPATION REGULAR SESSION AGENDA

A. Iowa Code Chapter 21 gives the public the right to attend council meetings, but it does not require cities to allow public participation except during public hearings. The public is required to follow the rules listed in this article when speaking during any meeting of the city council.
B. At the presiding officer's discretion, individuals may address the presiding officer by stepping to the podium, and after recognition by the presiding officer, shall state their

name, address, and group affiliation, if appropriate, and speak clearly into the microphone.

C. Comments shall be germane and refrain from personal, impertinent, or slanderous remarks.

D. Cell phones and electronic devices shall be set to silent prior to the start of the meeting.

RULES FOR PUBLIC COMMENT SECTION OF THE AGENDA

A. Individuals shall speak one (1) time on only one (1) issue for a maximum of three (3) minutes During the public comment section of the agenda. The public shall not be required to pre-register to speak during public comment. Individuals shall only speak on matters not listed on the regular agenda for that date. Any matter presented shall be directed to the presiding officer and addressed, if necessary, after the meeting.

B. Council members may speak during public comment portion of the agenda after the public has finished speaking

C. City staff shall not be required to provide an immediate answer to a matter presented during a council meeting unless it specifically pertains to an item on the agenda

RULES FOR PUBLIC COMMENT DURING PUBLIC HEARINGS

Individuals may speak during the public comment portion of a scheduled public hearing for a maximum of three (3) minutes or may submit written comments to the city clerk by four o'clock (4:00) P.M. on the day of the public hearing. Groups of citizens with similar viewpoints are encouraged to select a representative to share the viewpoint of the group.

RULES FOR PUBLIC COMMENT DURING AGENDA ITEMS

At the discretion of the presiding officer, individuals may speak for a maximum of three (3) minutes when the council discusses agenda items. This section does not apply to businesses or parties directly involved in agenda items.

Roll Call.

Prayer or Moment of Silence.

Pledge of Allegiance - Rob Nichols, At-Large Council Member.

Approval of Agenda as proposed or amended.

Approval of Minutes of the January 6, 2025, Regular Council Session, as proposed or amended.

PUBLIC COMMENTS

Iowa Code Chapter 21 gives the public the right to attend council meetings but it does not require cities to allow public participation except during public hearings. The City of Waterloo encourages the public to participate during the Oral Presentations by following the rules listed on the front of the agenda.

CONSENT AGENDA

The consent agenda is reserved for routine resolutions and motions, acted upon by roll call vote on a single motion without discussion. Council shall either vote yea or nay when the roll is called. Council members may request that an item be removed from the consent agenda and considered separately. Such a request does not require a second. The public shall be prohibited from requesting that items listed on the consent agenda be removed and considered separately. The public may contact council members with questions regarding consent agenda items. 1-4A-16(A)(8).

1. Bills Payment, Finance Committee Invoice Summary Report, a copy of which is on file in the office of the City Clerk.

2. Resolution setting date of public hearing as February 3, 2025, for an amendment to the FYE 2025 Budget, and direct the City Clerk to publish notice.

3. Resolution resetting date of public hearing as February 3, 2025, to review the proposed funding recommendation set forth by the Housing Authority Board for the Five Year Capital Funds Action Plan for FY 2024-2028, as proposed by the Housing Authority Department for maintenance of the existing housing complex at Ridgeway Towers, and instruct the City Clerk to publish said notice.

4. Resolution approving preliminary plans, specifications, form of contract, etc., setting date of bid opening as February 13, 2025, and date of public hearing as February 17, 2025, in conjunction with the FY 2024 Hawthorne Avenue Storm Sewer Lift Station Relief Well, Contract No. 1066, and instruct City Clerk to publish said notice.

5. Resolution approving preliminary plans, specifications, form of contract, etc., setting date of bid opening as February 13, 2025, and date of public hearing as March 3, 2025, in conjunction with the FY 2025 CIP Pipelining Phase V, Contract No. 1118, and instruct the City Clerk to publish said notice.

6. Resolution setting date of public hearing as February 3, 2025, for a request by the City of Waterloo to vacate an 8-foot public utility easement along the east side of Lots 1 and 2 and the 8-foot public utility easement along the west side of Lots 5 and 6 of Woodland Knolls Addition, north of the intersection of South Hackett Road and Oakcrest Drive, and instruct the City Clerk to publish notice.

7. Resolution authorizing an exception to the City of Waterloo Purchasing Policy for purchasing a 2022 Ford Explorer XLT 4x4 for the Police Department, Tri County Drug Task Force, in the amount of $35,762.44 from Enterprise Fleet Management.

8. Motion to approve Final Quantity Summary with WRH, Inc., of Amana, Iowa, for a net increase of $51,563.04, in conjunction with the FY 2023 Sanitary Sewer Gatewell Repairs Phase II, Contract No. 1071, and authorizing the Mayor to execute said document.

9. Resolution approving Completion of Project and Recommendation of Acceptance of Work for work performed by WRH, Inc., of Amana, Iowa, in the amount of $3,688,883.04, in conjunction with the FY 2023 Sanitary Sewer Gatewell Repairs Phase II, Contract No. 1071, and receive and file a two-year maintenance bond.

10. Motion to approve Final Quantity Summary with Vieth Construction Corporation, of Cedar

Falls, Iowa, for a net decrease of $436.24, in conjunction with the FY 2024 Crossroads Blvd. Median Improvement, Contract No. 1089, and authorizing the Mayor to execute said document.

11. Resolution approving Completion of Project and Recommendation of Acceptance of Work for work performed by Vieth Construction Corporation, of Cedar Falls, Iowa, in the amount of $67,927.76, in conjunction with the FY 2024 Crossroads Blvd. Median Improvement, Contract No. 1089, and receive and file a two-year maintenance bond.

12. Motion to approve Change Order No. 1 with Peters Construction, of Waterloo, Iowa, for a net increase of $27,048.92, in conjunction with IDOT CAIF Grant, Contract No. 4232, and authorizing the Director of Aviation to execute said document.

13. Motion approving Change Order No. 6 with WRH, Inc., of South Amana, Iowa, for a net increase of $ 10,527.01, in conjunction with Titus Lift Station and Force Main, Contract No. 975, and authorizing the Mayor and City Clerk to execute said document.

14. Resolution approving the submission of a grant application to Firehouse Subs in the amount of $36,000.00, for Fire & EMS Equipment.

15. Motion to receive and place on file the City of Waterloo the Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2024.

16. Motion to approve an Agreement with the Transportation Security Clearinghouse of Fairfax, Virginia, in the amount of $12,000.00 per year for AirBadge Services, plus up to $27.00 per Criminal History Record Check as needed, for an integrated software service to complete background checks on all Airport employees, tenants, and others needing access to the Airport, and authorizing the Director of Aviation to execute said document.

17. Motion to approve an Air Service Consulting Agreement with Volaire Aviation, Inc., of Fishers, Indiana, as adopted by the Airport Board on December 21, 2023.

18. Motion to approve Change Order No. 17 with Entrust Solutions Group (Magellan), of Denver, Colorado, in the amount of $103,666.98, in conjunction with the FY 2023 Construction of a Fiber-to-the-Premise Feeder/Distribution and Backbone Network Project, Contract No. 1088, and authorizing the Mayor and City Clerk to execute said document.

19. Motion to approve Change Order No. 2 with Peters Construction Corporation, of Waterloo, Iowa, for a net increase of $53,951.00, in conjunction with the Commercial Parking Ramp, Atrium, and Skywalk Update Commercial Street Parking Ramp, and authorizing the Mayor and City Clerk to execute said document.

20. Motion to approve the appointment of **Michael Kofta** from the current Civil Service List to the position of Golf Maintenance II in the Leisure Services Department, effective February 3, 2025.

21. **Thomas Wall,** Board/Commission: Waterloo Water Works, Expiration Date: January 21, 2031 [New Full].

22. **Cody Leistikow,** Board/Commission: Planning, Programming & Zoning Commission, Expiration Date: January 21, 2028 [New].

23. **JB Bolger,** Board/Commission: Complete Street, Expiration Date: N/A [New].

24. Liquor Licenses
    a. The Broken Record, 315 W. 4th Street, Class C Retail w/Outdoor Service and Sunday Sales (Renewal) Exp: 01/21/2026.
    b. The Cedar Corner, 4335 Texas Street, Class E Retail w/Sunday Sales (New) Exp: 12/15/2025.
    c. Golf Headquarters, 1850 W. Ridgeway Avenue, Special Class C Retail Alcohol w/ Sunday Sales (Renewal) Exp: 02/05/2026.
    d. Grout Museum, Inc., DBA Snowden House, 306 Washington Street, Special Class C Retail Alcohol w/Outdoor Service and Sunday Sales (Renewal) Exp: 12/14/2025.
    e. La Cava, 126 E. Ridgeway Avenue, Class C Retail Alcohol w/Sunday Sales (New) Exp: 01/31/2026.
    f. New Star Fletcher, 315 Fletcher, Avenue, Class E Retail Alcohol w/Sunday Sales (Renewal) Exp: 01/31/2026.
    g. Newton's Paradise Cafe, 128 E. 4th Street, Class C Retail w/Outdoor Service and Sunday Sales (Renewal) Exp: 01/31/2026.
    h. Pryme Tyme, LLC, 626 Sycamore St., Class C Retail w/Sunday Sales (New) Exp: 11/30/2025.
    i. Waterloo BlackHawk's Hockey, 125 Commercial Street, Class C Retail Alcohol w/Sunday Sales (Renewal) Exp: 12/15/2025.

25. Tobacco Permits
    a. Prime Mart, 508 Broadway Street.
    b. Prime Mart 7, 1309 Lafayette Street.
    c. Jim's Foods, 437 Sullivan Avenue.
    d. Prime Mart, 3535 Marigold Drive.
    e. Logan Convenience Store, 735 Logan Avenue.
    f. West 5th Liquor, 919 W. 5th Street.
    g. Green Leaf Tobacco and Vape, 2313 Logan Avenue
    h. R Smokes Plus, 3821 University Avenue.
    i. R Smoke Plus, 3620 Kimball Avenue.

RESOLUTIONS

1. Resolution approving a request by Robson Homes Inc. for the Final Plat of Prairie Meadow Estates First Addition, a 49-lot residential subdivision in the "R-3" Multiple Residence District located east of Omaha Avenue.

   Submitted by: Noel Anderson, Community Planning and Development Director

2. Resolution approving a Professional Services Agreement with Terracon Consultants, Inc, of Cedar Falls, Iowa, to perform backfilling observation and soil compaction testing related to the demolition and backfilling of the Saint Mary's Church and School site located at 2127 E. 4th Street and Saint Mary's Villa at 123 E. Parker Street, and authorizing the City Planner to execute said document.

   Submitted by: Noel Anderson, Community Planning and Development Director

3. Resolution approving a Temporary Construction Easement Agreement in the amount of $6,500.00 with The Eleventh and Sycamore Condo Association, in conjunction with the 11th

Street Bridge Reconstruction Project, located at 110-120 E. 11th Street, and authorizing the Mayor and City Clerk to execute said document.

Submitted by: Noel Anderson, Community Planning and Development Director

4. Resolution approving Assignment of Real Estate Purchase Agreement from Galactic Development Corp. to Galactic Holdings, LLC, related to the purchase of land related to the Sunnyside Creek Drainage Improvements Project, located at the southeast corner of Van Miller Way and W. 4th Street.

   Submitted by: Noel Anderson, Community Planning and Development Director

5. Resolution approving a Temporary Construction Easement Agreement with Galactic Holdings, LLC, in conjunction with the Sunnyside Creek Drainage Improvements Project, located at the southeast corner of Van Miller Way and W. 4th Street, and authorizing the Mayor and City Clerk to execute said document.

   Submitted by: Noel Anderson, Community Planning and Development Director

6. Resolution approving a Neighborhood Access and Equity grant agreement in the amount of $750,000.00 with the United States Department of Transportation in relation to the Canadian National Railyard Relocation Study, located at 1006 E. 4th Street, and authorize the Mayor and City Clerk to execute said document.

   Submitted by: Noel Anderson, Community Planning and Development Director

7. Resolution authorizing sponsorship of the High Quality Jobs Application with the Iowa Economic Development Authority, for International Paper Company, for the addition of up to 90 jobs associated with their new business at 3230 Leversee Road, and authorizing the Community Planning and Development Director to execute said application.

   Submitted by: Noel Anderson, Community Planning and Development Director

8. Resolution approving a professional services agreement with AECOM Technical Services in an amount not to exceed $33,700.00 to perform structural inspection and recommendations for improvements and repairs to the West 5th Street and Commercial Street parking ramps, and authorize the Mayor to execute said agreement.

   Submitted by: Noel Anderson, Community Planning and Development Director

9. Resolution approving a professional services agreement with INVISION Architecture, LLC in the amount of $420,000.00 to perform architectural services, along with mechanical/electrical/plumbing and technology design for the renovation of 100 East 4th Street for the relocation of city hall, and authorize to execute said agreement.

   Submitted by: Noel Anderson, Community Planning and Development Director

10. Resolution approving Supplemental Agreement No. 2, in the amount of $8,420.00, with Entrust Solutions Group (Magellan), of Denver, Colorado, in conjunction with the FY 2023 Construction of a Fiber-to-the-Premise Feeder/Distribution and Backbone Network Project, Contract No. 1088, and authorizing the Mayor and City Clerk to execute said document.

    Submitted by: Jamie Knutson, City Engineer

11. Resolution approving a Professional Services Agreement with Eocene Environmental Group, of Johnston, Iowa, in the amount of $39,920.00, in conjunction with Project Blackout, and authorizing the Mayor and City Clerk to execute said document.

    Submitted by: Jamie Knutson, City Engineer

12. Resolution appointing UMB BANK, N.A. of West Des Moines, Iowa, to serve as Paying Agent, Bond Registrar, and Transfer Agent, approving the Paying Agent and Bond Registrar and Transfer Agent Agreement and authorizing the execution of the agreement, and authorizing the Mayor and City Clerk to execute said documents.

    Submitted by: Bridgett Wood, Finance Director

13. Resolution authorizing and providing for the issuance of $3,560,000.00 General Obligation Urban Renewal Bonds, Series 2025A, and levying a tax to pay said bonds; approval of the Tax Exemption Certificate and Continuing Disclosure Certificate, and authorizing the Mayor and City Clerk to execute said documents.

    Submitted by: Bridgett Wood, Finance Director

14. Resolution appointing UMB BANK, N.A. OF West Des Moines, Iowa, to service as Paying Agent, Bond Registrar, and Transfer Agent, approving the Paying Agent and Bond Registrar and Transfer Agent Agreement, and authorizing the Mayor and City Clerk to execute said document.

    Submitted by: Bridgett Wood, Finance Director

15. Resolution authorizing and providing for the issuance of $28,590,000.00 Taxable General Obligation Urban Renewal Bonds, Series 2025B, and levying a tax to pay said bonds; approval of the Continuing Disclosure Certificate, and authorizing the Mayor and City Clerk to execute said document.

    Submitted by: Bridgett Wood, Finance Director

ADJOURNMENT

Motion to adjourn.

Kelley Felchle
City Clerk