



**THE FINANCE COMMITTEE OF WATERLOO, IOWA
FINANCE MEETING TO BE HELD AT
Harold E. Getty Council Chambers
Tuesday, January 21, 2025
5:10 PM**

Members

Chairperson Ray Feuss
Vice Chairperson Rob Nichols
John Chiles

Roll Call

Approval of Agenda

Approval of Minutes of January 6, 2025, as proposed or amended.

TRAVEL REQUESTS

1. **Detective Jurgensen**
Class/Meeting: American Association of Police Polygraphists 48th Annual Seminar
Destination: Lake Tahoe, NV
Dates: May 4-10, 2025
Amount not to exceed: \$2,516.00
2. **Jacob Geller, Natural Resources Technician**
Class/Meeting: Shade Tree Short Course 2025
Destination: Ames, IA
Dates: February 19-20, 2025
Amount not to exceed: \$310.12
3. **Officers Christiansen and Roberts**
Class/Meeting: ILEA Driving Instructor Re-Certification
Destination: Newton, IA
Dates: March 5, 2025
Amount not to exceed: \$638.00
4. **Sergeant Ludwig**
Class/Meeting: 2025 IaAWP Spring Training Conference
Destination: Des Moines, IA
Dates: March 2-4, 2025
Amount not to exceed: \$578.00

5. **Officers Lyons and Harrington**
Class/Meeting: Basic SWAT School
Destination: Independence, MO
Dates: June 15-20, 2025
Amount not to exceed: \$3,634.00
6. **Officer Saunders**
Class/Meeting: International Outlaw Motorcycle Gang Conference
Destination: Litchfield Park, AZ
Dates: May 18-25, 2025
Amount not to exceed: \$2,067.00
7. **Officer Gasca-Muniz**
Class/Meeting: Defensive Tactics Instructor School
Destination: Johnston, IA
Dates: March 2-7, 2025
Amount not to exceed: \$1,475.00
8. **Officers Thomas and Harrington**
Class/Meeting: AR-15 Armorer Course
Destination: Ottumwa, IA
Dates: March 10-12, 2025
Amount not to exceed: \$1,813.00
9. **Ron Bailey, Central Garage Mechanic**
Class/Meeting: Pierce Fire Truck Maintenance Training
Destination: Appleton, WI
Dates: February 3-7, 2025
Amount not to exceed: \$3,806.00
10. **Scott Brunson, Sanitation Director; Rich Strange; Fleet Maintenance Director; Brad Manahl, Assistant Director Maintenance/ICT**
Class/Meeting: ProLEAD Advanced Leadership Training
Destination: Hawkeye Community College
Dates: Once per month Feb - Dec, 2025
Amount not to exceed: \$5,835.00
11. **Shaubhik Roy, Financial Analyst**
Class/Meeting: Government Accounting Intensive Series
Destination: Webinar
Dates: January 21-24, 2025
Amount not to exceed: \$550.00
12. **Central Garage Staff**
Class/Meeting: After Treatment System Training
Destination: Onsite - City of Waterloo Central Garage
Dates: TBD
Amount not to exceed: \$6,250.00
13. **Tracey Southall - Housing Program Manager and Black Hawk County Health Department Employee**

Class/Meeting: 3-day Healthy Home Assessment Practitioner-Virtual Course
Destination: N/A
Dates: January 14-16, 2025
Amount not to exceed: \$1,130.00

14. **Quentin Hart, Mayor**

Class/Meeting: Accelerator for America
Destination: Rancho Mirage, CA
Dates: February 12-16, 2025
Amount not to exceed: \$1,200.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

15. **Airport (Digicast/AAAE subscription)**

Amount: \$5,381.00
Expenditure: Annual Digicast subscription, with AAAE IDMS integration with AirBadge.

16. **Airport (Terminal Entrance Doors)**

Amount: \$37,965.00
Expenditure: Replace sliding entrance doors (interior and exterior) on both ends of Terminal.

17. **Airport (CY-2025 General Liability Insurance)**

Amount: \$13,967.00
Expenditure: Aviation general liability insurance plus risk management fee.

18. **Airport (Marketing Plan CY-25)**

Amount: \$60,000.00
Expenditure: Social media/targeted marketing for CY-2025, using IDOT Air Service Development Grant funds (\$48,000, with \$12,000 match).

19. **Airport (Water Main Break)**

Amount: \$13,829.00
Expenditure: Repair of an 8-inch water main break.

20. **Central Garage (Remanufactured Cylinder Head Kit)**

Amount: \$8,450.95 + \$500.00 S/H
Expenditure: Replace leaking/cracked head and gasket on vehicle #121311.

21. **Community Development (Annual Neighborly Software Renewal)**

Amount: \$18,720.00
Expenditure: Annual software renewal.

22. **Central Garage (Concrete Service Body for Street F450 Upfit)**

Amount: \$14,712.00 + \$500.00 S/H
Expenditure: Truck body to be installed on #192452 to upfit for concrete use.

23. **Leisure Services (Gym Floor)**

Amount: \$31,397.00
Expenditure: Gym floor sanding and painting.

- 24. **MIS Department (Support Hours)**
Amount: \$3,000.00
Expenditure: General support block hours.
- 25. **Police (Tri-County Task Force/ Cellbrite Software Renewal)**
Amount: \$17,900.00
Expenditure: Annual Cellbrite software renewal.
- 26. **Street Department (Chip Spreader Repair)**
Amount: NTE \$70,000.00 + \$5,000.00 S/H
Expenditure: Repair and maintenance of 1999 Chip Spreader SN5707.

BUDGET LINE ITEMS TO BE AMENDED

- 27. Approve the project budget for the agreement with the US Marshals Service for the Northern District of Iowa Task Force Project, in the amount of \$8,000.00, for overtime services, as submitted by the Police Department.
- 28. Approve budget amendment to increase Reimbursement for Service revenue line and increase Machinery & Equipment Replacement Parts expense line, in the amount of \$95,000.00, for equipment purchases and repairs, as submitted by the Streets Department.
- 29. Approve budget amendment to increase the Sale of Equipment and State Fuel Refund revenue lines and Minor Equipment & Supplies and Training expense lines by a total of \$62,000.00, for fleet operations, as submitted by the Central Garage.
- 30. Approve budget amendment to increase Refunds, Damage Claims, and Labor & Materials Reimbursement revenue lines and various expense lines, in the amount of \$243,000.00, for traffic operations, as submitted by the Traffic Department.
- 31. Approve budget amendment to increase Interest Savings Account and Good Faith Deposits revenue lines, and increase multiple expense lines in the amount of \$51,000.00 total, for sanitation operations, as submitted by the Sanitation Department.
- 32. Approve the budget amendment to increase Tri-County's revenue and the Tri-County expense line by \$60,000.00, as submitted by the Police Department.
- 33. Approve budget amendment to increase Miscellaneous Revenue line and Equipment Repair and Maintenance Expense line in the amount of \$950.00, for contracted printer return shipping and reimbursement, as submitted by the Library.

BILLS PAYMENT

- 34. January 13, 2025.
- 35. January 21, 2025.

ADJOURNMENT

Motion to adjourn.

Kelley Felchle
City Clerk