January 6, 2025

FINANCE COMMITTEE
5:10 p.m.
Harold E. Getty Council Chambers

Roll Call

Members present: Chairperson Ray Feuss, Vice Chairperson Rob Nichols and John Chiles.

Approval of Agenda

Chiles/Nichols
that the agenda, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of December 16, 2024, as proposed.

Chiles/Nicholls
that the minutes of December 16, 2024, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Nichols/Chiles
that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

**Lab Officer Hageman**
Class/Meeting: LES Overdose Death Investigations
Destination: Cedar Falls, IA
Dates: May 12-13, 2025
Amount not to exceed: $425.00

**Officer Kajtezovic**
Class/Meeting: Advanced Vehicle Contraband Concealment Training
Destination: Johnston, IA
Dates: April 7-8, 2025
Amount not to exceed: $297.00

**Sergeant Ludwig**
Destination: Des Moines, IA
Dates: May 5-9, 2025
Amount not to exceed: $1,892.00

**Officers Kramer and Harrington**
Class/Meeting: Tactical Explosive Breacher Certification
Destination: Joliet, IL

Dates: June 8-14, 2025
Amount not to exceed: $5,202.00

**Brittany Rieger, CMOM Coordinator; Al Delagardelle, Sewer Maintenance Worker; Kevin Kuestling. ICT and Al Fecht, ICT**
Class/Meeting: Iowa Water Environment Association Maintenance Conference
Destination: Ankeny, IA
Dates: January 7-8, 2025
Amount not to exceed: $1,595.00

**Jesse Gaherty, Collections Systems Project Director; Kyle Kayser, Sewer Maintenance Worker and Jeremy Even, Operator**
Class/Meeting: Iowa Water Environment Association Maintenance Conference
Destination: Ankeny IA
Dates: January 7-8, 2025
Amount not to exceed: $1,300.00

**(6) Waterloo Hostage Negotiators**
Class/Meeting: Hostage Negotiators-Level 2 Training
Destination: Johnston, IA
Dates: February 3-7, 2025
Amount not to exceed: $1,760.00

**(9) Waterloo PD Firearms Instructors**
Class/Meeting: ILEA Firearms Instructor Recertification
Destination: Waterloo, IA
Dates: May 12, 2025
Amount not to exceed: $1,575.00

**JB Bolger, Assistant Park Superintendent**
Class/Meeting: 2025 Turfgrass Conference
Destination: Des Moines IA
Dates: February 12, 2025
Amount not to exceed: $215.00

**Bob Jorgensen, Golf Superintendent**
Class/Meeting: 2025 Turf Grass Conference
Destination: Des Moines, IA
Dates: February 11-13, 2025
Amount not to exceed: $285.00

**Brad VanderWerff, Golf Superintendent**
Class/Meeting: 2025 Turf Grass Conference
Destination: Des Moines IA
Dates: February 12-23, 2025
Amount not to exceed: $255.00

PRE-AUTHORIZATION TO EXPEND OVER $2,500.00

Chiles/Nichols
that the request for the following pre-authorizations to expend over $2,500 be approved. Voice vote-Ayes: Three. Motion carried.

**Airport (Hangar 3 Structural Repair)**
Amount: $35,855.00
Expenditure: Structural repairs to the ceiling in Hangar No. 3.

**Central Garage (Snow control equipment package for truck #192451)**
Amount: $86,090.00
Expenditure: Dump body, snow plow, and spreader w/electronics for truck# 192451.

**Central Garage (Fire Pump Certification)**
Amount: $3,324.20
Expenditure: Annual fire pump safety testing.

**Central Garage (Snow control equipment package for truck #192450)**
Amount: $86,090.00
Expenditure: Dump body, snow plow, and spreader w/electronics for truck# 192450.

**Engineering (Software Renewal)**
Amount: $5,522.60
Expenditure: Annual renewal of design software with DLT Solutions.

**Finance/Parking (LPR System Upgrade/Replacement)**
Amount: $33,241.80
Expenditure: Upgrade/replacement for the LPR system for Parking Enforcement, including a new computer for the system.

**Fire (Fire Investigation Software)**

Amount: $3,600.00
Expenditure: Annual renewal of digital fire investigation software with Blaze Stack.

**Housing Authority (Kitchen Remodels - RT)**
Amount: $40,679.00
Expenditure: Phase 1 of kitchen remodels at Ridgeway Towers.

**Leisure Services (TreeKeeper Renewal)**
Amount: $2,500.00
Expenditure: TreeKeeper software annual renewal.

**Planning & Zoning (Porch Removal)**
Amount: $6,550.00
Expenditure: Removal of porch at 408 Vermont Street.

**Sanitation (95 Gallon Refuse and Yard Waste Carts)**
Amount: $41,315.30 + $2,129.00 S/H
Expenditure: (403) refuse carts and (390) yard waste carts for Sanitation.

**Sewer (Camera)**
Amount: $9,5971.71 + $95.00 S/H
Expenditure: Repair TV camera assembly.

**Sewer (Satellite Pump)**
Amount: $108,870.00
Expenditure: Main lift station pump for the satellite at the wastewater treatment plant.

**Sewer (Emergency Repair)**
Amount: $20,980.27
Expenditure: Emergency repair of sewer service at 1019 Broadway.

**Sewer (Wet Well Door)**
Amount: $16,500.00
Expenditure: Replacement door for Satellite Wet Well.

BUDGET LINE ITEMS TO BE AMENDED

Feuss/Chiles
that the following budget line item amendments be approved. Voice vote-Ayes: Three. Motion carried.

Approve project budget for Junior Art Gallery Exhibit Development Support by increasing the Donations - Restricted revenue line and various expense lines in the amount of $15,000.00, as submitted by Cultural & Arts Department.

Approve budget amendment to increase Donations - Restricted Revenue and Trees & Shrubs Expense lines in the amount of $30,000.00, as submitted by Leisure Services.

Approve budget amendment to increase the Interest Revenue line and various expense lines in the amount of $33,300.00, for the LPR system update, as submitted by the Finance Department.

BILLS PAYMENT

December 30, 2024

Feuss/Chiles
that the Bills Payment, as contained in the Accounts Payable Invoice Report dated December 30, 2024, in the amount of $6,093,292.97, be approved. Voice vote-Ayes: Three. Motion carried.

January 6, 2025.

Feuss/Chiles
that the Bills Payment, as contained in the Accounts Payable Invoice Report dated January 6, 2025, in the amount of $1,625,488.47, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

Nichols/Chiles
that the meeting be adjourned at 5:18 p.m. Voice vote-Ayes: Three. Motion carried.

Kelley Felchle
City Clerk