



**THE FINANCE COMMITTEE OF WATERLOO, IOWA  
FINANCE MEETING TO BE HELD AT  
Harold E. Getty Council Chambers  
Monday, December 16, 2024  
5:10 PM**

**Members**

Chairperson Ray Feuss  
Vice Chairperson Rob Nichols  
John Chiles

**Roll Call.**

**Approval of Agenda as proposed or amended.**

**Approval of Minutes of December 2, 2024, as proposed.**

**TRAVEL REQUESTS**

1. **Greg Ahlhelm - Building Official/Building Maintenance Supervisor**  
Class/Meeting: IRC Plan Review, IRC Significant Changes, IBC 2024 Significant Non Structural Changes  
Destination: West Des Moines, IA  
Dates: January 7-10, 2025  
Amount not to exceed: \$1,028.87
2. **Jeff Siebel - Safety Inspector**  
Class/Meeting: IRC Plan Review, IRC 2024 Significant Changes, IBC 2024 Significant Non Structural Changes  
Destination: West Des Moines, IA  
Dates: January 7-10, 2025  
Amount not to exceed: \$978.87
3. **Jennifer Sparks - Permit Technician**  
Class/Meeting: IRC Plan Review, IRC 2024 Significant Changes, IBC 2024 Significant Non Structural Changes  
Destination: West Des Moines, IA  
Dates: January 7-10, 2025  
Amount not to exceed: \$978.87
4. **Randy Bennett, Public Works Division Manager; Tina Schellhorn, Associate Traffic Engineer; Jeremiah Luck, Traffic Sign Operator**  
Class/Meeting: ATSSA Convention and Traffic Expo

Destination: Orlando, FL  
Dates: February 28, 2025 - March 4, 2025  
Amount not to exceed: \$6,660.00

5. **Randy Bennett, Public Works Division Manager**  
Class/Meeting: Iowa Rural Water Annual Conference  
Destination: Des Moines, Iowa  
Dates: Feb 10-12, 2025  
Amount not to exceed: \$1,080.00
6. **Quentin Hart, Mayor**  
Class/Meeting: US Conference of Mayors  
Destination: Washington, D.C.  
Dates: January 17-19, 2025  
Amount not to exceed: \$4,100.00

**PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00**

7. **Central Garage (Snow Plow Blade with Truck Mount, Lights, Lighting Module)**  
Amount: \$11,040.18 + \$500.00 S/H  
Expenditure: Adding a snow plow blade to Fire & Rescue's new F-350.
8. **Central Garage (2024 Ford Ranger for Leisure Services)**  
Amount: \$42,445.00 + \$1,575.00 S/H  
Expenditure: Replace 2003 Ford Ranger (#410103) with a 2024 Ford Ranger.
9. **Central Garage (4 Chevy Equinox)**  
Amount: \$113,797.60  
Expenditure: (4) Equinox vehicles to replace police department leased vehicles.
10. **Central Garage (Replacement Parts)**  
Amount: \$4,888.78 + \$250.00 S/H  
Expenditure: Replacement parts for street department truck #191002.
11. **Engineering (Membership Dues)**  
Amount: \$6,584.00  
Expenditure: FY2025 Middle Cedar Watershed Management Authority dues.
12. **Fire (Lexipol Annual Subscription)**  
Amount: \$8,068.32  
Expenditure: Continuing education platform for EMS and Fire certifications.
13. **Leisure Services (Replace Volleyball Net Systems)**  
Amount: \$15,700.00  
Expenditure: (4) Porter Powr-Line Volleyball Net Systems.
14. **Leisure Services (Renovation Project)**  
Amount: \$61,453.25 + \$3,923.76 S/H  
Expenditure: Byrnes pool deck equipment - lifeguard stands and deck chairs.
15. **Police (Software Renewal)**

Amount: \$9,223.30

Expenditure: Annual renewal of Laserfiche software agreement.

**16. Police (Microsoft Software Renewal)**

Amount: \$55,774.32

Expenditure: Annual renewal of Microsoft software agreement.

**17. Police (Contract Payoff)**

Amount: \$5,701.11

Expenditure: Contract payoff for Avygail Saul to the city of Marshalltown per WPPA contract.

**18. Sewer (UV Ballasts)**

Amount: \$13,085.10 + \$675.00 S/H

Expenditure: Replacing ballasts for UV disinfection.

**19. Sewer (Storm Pump)**

Amount: \$11,066.49

Expenditure: Repair of E. 6th Street storm pump.

**20. Street Dept (Cutting Edges)**

Amount: \$10,000.00

Expenditure: (20) cutting edges for road graders.

**21. Traffic Operations (Yellow and White Paint)**

Amount: \$29,260.00

Expenditure: Pre-order of white and yellow paint for next season.

**22. Traffic Dept (2024 Chevy Colorado)**

Amount: \$35,119.80

Expenditure: 2024 Chevy Colorado Crew Cab 4WD.

**BUDGET LINE ITEMS TO BE AMENDED**

- 23. Approve budget amendment for the Healthy Homes Production Grant received in FY24 to increase the Federal Grants Revenue Line and various expense lines in the amount of \$1,997,179.84, as submitted by Community Development.**

**OTHER COMMITTEE BUSINESS**

- 24. Refund request for property located at 1408 Jefferson Street for charges billed in error for garbage services, in the amount of \$441.33.**

- 25. Refund request for property located at 1207 Kimball Avenue for charges billed in error for garbage services, in the amount of \$193.09.**

- 26. Refund request for property located at 113 Ricker Street for charges billed in error for garbage services, in the amount of \$53.25.**

**BILLS PAYMENT**

**27. December 9, 2024.**

**28. December 16, 2024.**

**ADJOURNMENT**

**Motion to adjourn.**

Kelley Felchle  
City Clerk