December 16, 2024

FINANCE COMMITTEE
5:10 p.m.
Harold E. Getty Council Chambers

Roll Call.

Members present: Chairperson Ray Feuss, Vice Chairman Rob Nichols and John Chiles.

Approval of Agenda as proposed or amended.

Nichols/Chiles
that the agenda, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of December 2, 2024, as proposed.

Nichols/Chiles
that the minutes of April 1, 2024, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Chiles/Nichols
that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Greg Ahlhelm - Building Official/Building Maintenance Supervisor
Class/Meeting: IRC Plan Review, IRC Significant Changes, IBC 2024 Significant Non Structural Changes
Destination: West Des Moines, IA
Dates: January 7-10, 2025
Amount not to exceed: $1,028.87

Jeff Siebel - Safety Inspector
Class/Meeting: IRC Plan Review, IRC 2024 Significant Changes, IBC 2024 Significant Non Structural Changes
Destination: West Des Moines, IA
Dates: January 7-10, 2025
Amount not to exceed: $978.87

Jennifer Sparks - Permit Technician
Class/Meeting: IRC Plan Review, IRC 2024 Significant Changes, IBC 2024 Significant Non Structural Changes
Destination: West Des Moines, IA
Dates: January 7-10, 2025
Amount not to exceed: $978.87

Randy Bennett, Public Works Division Manager; Tina Schellhorn, Assocociate Traffic Engineer; Jeremiah Luck, Traffic Sign Operator
Class/Meeting: ATSSA Convention and Traffic Expo
Destination: Orlando, FL
Dates: February 28, 2025 - March 4, 2025
Amount not to exceed: $6,660.00

Randy Bennett, Public Works Division Manager
Class/Meeting: Iowa Rural Water Annual Conference
Destination: Des Moines, Iowa
Dates: Feb 10-12, 2025
Amount not to exceed: $1,080.00

Quentin Hart, Mayor
Class/Meeting: US Conference of Mayors
Destination: Washington, D.C.
Dates: January 17-19, 2025
Amount not to exceed: $4,100.00

PRE-AUTHORIZATION TO EXPEND OVER $2,500.00

Nichols/Chiles
that the request for the following pre-authorizations to expend over $2,500 be approved. Voice vote-Ayes: Three. Motion carried.

Central Garage (Snow Plow Blade with Truck Mount, Lights, Lighting Module)
Amount: $11,040.18 + $500.00 S/H
Expenditure: Adding a snow plow blade to Fire & Rescue's new F-350.

Central Garage (2024 Ford Ranger for Leisure Services)
Amount: $42,445.00 + $1,575.00 S/H
Expenditure: Replace 2003 Ford Ranger (#410103) with a 2024 Ford Ranger.

Central Garage (4 Chevy Equinox)
Amount: $113,797.60
Expenditure: (4) Equinox vehicles to replace police department leased vehicles.

Central Garage (Replacement Parts)
Amount: $4,888.78 + $250.00 S/H
Expenditure: Replacement parts for street department truck #191002.

Engineering (Membership Dues)
Amount: $6,584.00
Expenditure: FY2025 Middle Cedar Watershed Management Authority dues.

Fire (Lexipol Annual Subscription)
Amount: $8,068.32
Expenditure: Continuing education platform for EMS and Fire certifications.

Leisure Services (Replace Volleyball Net Systems)
Amount: $15,700.00
Expenditure: (4) Porter Powr-Line Volleyball Net Systems.

Leisure Services (Renovation Project)
Amount: $61,453.25 + $3,923.76 S/H
Expenditure: Byrnes pool deck equipment - lifeguard stands and deck chairs.

Police (Software Renewal)
Amount: $9,223.30
Expenditure: Annual renewal of Laserfiche software agreement.

Police (Microsoft Software Renewal)
Amount: $55,774.32
Expenditure: Annual renewal of Microsoft software agreement.

Police (Contract Payoff)
Amount: $5,701.11
Expenditure: Contract payoff for Avygail Saul to the city of Marshalltown per WPPA contract.

Sewer (UV Ballasts)
Amount: $13,085.10 + $675.00 S/H
Expenditure: Replacing ballasts for UV disinfection.

Sewer (Storm Pump)
Amount: $11,066.49
Expenditure: Repair of E. 6th Street storm pump.

Street Dept (Cutting Edges)
Amount: $10,000.00
Expenditure: (20) cutting edges for road graders.

Traffic Operations (Yellow and White Paint)
Amount: $29,260.00
Expenditure: Pre-order of white and yellow paint for next season.

Traffic Dept (2024 Chevy Colorado)
Amount: $35,119.80
Expenditure: 2024 Chevy Colorado Crew Cab 4WD.

BUDGET LINE ITEMS TO BE AMENDED

Feuss/Chiles
that the following budget line item amendments be approved. Voice vote-Ayes: Three. Motion carried.

Approve budget amendment for the Healthy Homes Production Grant received in FY24 to increase the Federal Grants Revenue Line and various expense lines in the amount of $1,997,179.84, as submitted by Community Development.

OTHER COMMITTEE BUSINESS

Feuss/Chiles
that the following refund request be approved.Voice vote-Ayes: Three. Motion carried.

Refund request for property located at 1408 Jefferson Street for charges billed in error for garbage services, in the amount of $441.33.

Refund request for property located at 1207 Kimball Avenue for charges billed in error for garbage services, in the amount of $193.09.

Refund request for property located at 113 Ricker Street for charges billed in error for garbage services, in the amount of $53.25.

BILLS PAYMENT

December 9, 2024.

Feuss/Chiles
that the Bills Payment, as contained in the Accounts Payable Invoice Report dated December 9, 2024, in the amount of $3,394,506.69, be approved. Voice vote-Ayes: Three. Motion carried.

December 16, 2024.

Feuss/Chiles
that the Bills Payment, as contained in the Accounts Payable Invoice Report dated December 16, 2024, in the amount of $4,563,044.94, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

Chiles/Nichols
that the meeting be adjourned at 5:19 p.m. Voice vote-Ayes: Three. Motion carried.

____
Kelley Felchle, City Clerk