

November 18, 2024

FINANCE COMMITTEE

5:10 p.m.

Harold E. Getty Council Chambers

Roll Call.

Members present: Vice Chairperson Rob Nichols in the Chair, John Chiles. Dave Boesen filled in for Mr. Feuss who was absent.

Approval of Agenda.

Boesen/Chiles

that the agenda, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of November 4, 2024, as proposed or amended.

Boesen/Chiles

that the minutes of November 4, 2024, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Chiles/Boesen

that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Jeffrey Wolff, Combination Inspector

Class/Meeting: B1 - ICC Residential Building Inspector

Destination: On-line

Dates: TBD

Amount not to exceed: \$240.00

Rick Kirby, Housing Maintenance Staff

Class/Meeting: NSPIRE Housing Inspection for Housing Choice Voucher

Destination: Nan McKay Webinar

Dates: December 16-18, 2024

Amount not to exceed: \$1,000.00

Rudy Jones, Director and Tracey Southall, Housing Program Manager

Class/Meeting: New Grantee Orientation

Destination: Arlington, VA

Dates: December 2-5, 2024

Amount not to exceed: \$3,585.46

Jesse Gaherty, Collections System/Project Dir; Damian Fischels, Safety & Compliance

Dir; Matt Boquist, Street Dir; Sheila Steffen, Public Works Coordinator

Class/Meeting: LEAD - Leadership Basics

Destination: Hawkeye Community College

Dates: February - December 2025

Amount not to exceed: \$4,500.00

Latoya Hall, Housing Coordinator

Class/Meeting: Nan McKay: Webinar Training - HCV Specialist Certification

Destination: Webinar

Dates: December 9-13, 2024

Amount not to exceed: \$1,350.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

Boesen/Chiles

that the request for the following pre-authorizations to expend over \$2,500 be approved. Voice vote-Ayes: Three. Motion carried

Airport (Epoxy Floor Coating)

Amount: \$23,680.00

Expenditure: Epoxy floor coating in Hangar No. 3.

Airport (Repair WAM)

Amount: \$8,935.88

Expenditure: Repair hydraulic leak on JD WAM.

Fire Dept (2024 Ford F-350, 4WD)

Amount: \$50,343.00

Expenditure: Replacing 2004 Chevy plow truck #121325 (Fire Dept) with 2024 F-350.

Central Garage (Floor Repair)

Amount: \$3,250.65

Expenditure: Floor repair with new steel on packer #151301.

Central Garage (Shelving)

Amount: \$18,939.93 + \$1,700.00 S/H

Expenditure: Shelving for Central Garage.

Human Resources (Biometric Screenings)

Amount: \$7,265.00

Expenditure: Employee biometric screening from the 2024 Wellness Fair.

Leisure Services (Snow and Ice Removal)

Amount: \$130.00 per man-hour (NTE \$25,000.00)

Expenditure: Snow and ice removal including equipment and salt application as needed on newly constructed sidewalks and crosswalks in the University and Kimball Avenue Corridors.

Police (Software Renewal)

Amount: \$5,300.00

Expenditure: iCrime Fighter software renewal.

Police (Laptop Upgrades)

Amount: \$22,084.79

Expenditure: Replace (7) end of life patrol car Toughbook laptop computers.

Police (Software Renewal)

Amount: \$12,964.00

Expenditure: Leads Online annual software renewal.

Sewer (Fence)

Amount: \$7,950.00

Expenditure: Fence for Fletcher storm lift station along Highway 63.

Sewer (Lamps)

Amount: \$84,240.00 + \$876.55 S/H

Expenditure: New lamps for UV disinfection.

Traffic Operations (Streetlight Poles)

Amount: NTE \$40,000.00

Expenditure: Streetlight poles for replacement within the city.

BUDGET LINE ITEMS TO BE AMENDED

Nichols/Chiles

that the following budget line item amendments be approved. Voice vote-Ayes: Three. Motion carried.

Approve budget amendment to increase Cash on Hand Revenue line and Building

Improvements Expense line in the amount of \$15,000.00, for restricted project cash use for youth service desk per Guernsey Foundation approval, as submitted by the Library.

Approve the budget amendment to increase Sale of Equipment revenue line and the Motor Vehicles expense line in the amount of \$9,500.00, to purchase a new plow truck, as submitted by the Fire Department.

Mr. Boesen questioned the upgrade.

Bill Beck, Fire Chief, explained the upgrade was due to availability and pricing for the replacement of a 3/4 ton truck with extreme corrosion issues.

BILLS PAYMENT

November 12, 2024

Nichols/Chiles

that the Bills Payment, as contained in the Accounts Payable Invoice Report dated November 12, 2024, in the amount of \$5,398,217.86, be approved. Voice vote-Ayes: Three. Motion carried.

November 18, 2024.

Nichols/Chiles

that the Bills Payment, as contained in the Accounts Payable Invoice Report dated November 18, 2024, in the amount of \$6,696,312.83, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

Boesen/Chiles

that the meeting be adjourned at 5:19 p.m. Voice vote-Ayes: Three. Motion carried.

Kelley Felchle
City Clerk