THE FINANCE COMMITTEE OF WATERLOO, IOWA
FINANCE MEETING TO BE HELD AT
Harold E. Getty Council Chambers
Monday, November 18, 2024
5:10 PM

Members
Chairperson Ray Feuss
Vice Chairperson Rob Nichols
John Chiles

Roll Call.

Approval of Agenda.

Approval of Minutes of November 4, 2024, as proposed or amended.

TRAVEL REQUESTS

1. **Jeffrey Wolff, Combination Inspector**
   Class/Meeting: B1 - ICC Residential Building Inspector
   Destination: On-line
   Dates: TBD
   Amount not to exceed: $240.00

2. **Rick Kirby, Housing Maintenance Staff**
   Class/Meeting: NSPIRE Housing Inspection for Housing Choice Voucher
   Destination: Nan McKay Webinar
   Dates: December 16-18, 2024
   Amount not to exceed: $1,000.00

3. **Rudy Jones, Director and Tracey Southall, Housing Program Manager**
   Class/Meeting: New Grantee Orientation
   Destination: Arlington, VA
   Dates: December 2-5, 2024
   Amount not to exceed: $3,585.46

4. **Jesse Gaherty, Collections System/Project Dir; Damian Fischels, Safety & Compliance Dir; Matt Boquist, Street Dir; Sheila Steffen, Public Works Coordinator**
   Class/Meeting: LEAD - Leadership Basics
   Destination: Hawkeye Community College
   Dates: February - December 2025
   Amount not to exceed: $4,500.00

5. **Latoya Hall, Housing Coordinator**
   Class/Meeting: Nan McKay: Webinar Training - HCV Specialist Certification
   Destination: Webinar
   Dates: December 9-13, 2024
   Amount not to exceed: $1,350.00

<u>PRE-AUTHORIZATION TO EXPEND OVER $2,500.00</u>

6. **Airport (Epoxy Floor Coating)**
   Amount: $23,680.00
   Expenditure: Epoxy floor coating in Hangar No. 3.

7. **Airport (Repair WAM)**
   Amount: $8,935.88
   Expenditure: Repair hydraulic leak on JD WAM.

8. **Fire Dept (2024 Ford F-350, 4WD)**
   Amount: $50,343.00
   Expenditure: Replacing 2004 Chevy plow truck #121325 (Fire Dept) with 2024 F-350.

9. **Central Garage (Floor Repair)**
   Amount: $3,250.65
   Expenditure: Floor repair with new steel on packer #151301.

10. **Central Garage (Shelving)**
    Amount: $18,939.93 + $1,700.00 S/H
    Expenditure: Shelving for Central Garage.

11. **Human Resources (Biometric Screenings)**
    Amount: $7,265.00
    Expenditure: Employee biometric screening from the 2024 Wellness Fair.

12. **Leisure Services (Snow and Ice Removal)**
    Amount: $130.00 per man-hour (NTE $25,000.00)
    Expenditure: Snow and ice removal including equipment and salt application as needed on newly constructed sidewalks and crosswalks in the University and Kimball Avenue Corridors.

13. **Police (Software Renewal)**
    Amount: $5,300.00
    Expenditure: iCrime Fighter software renewal.

14. **Police (Laptop Upgrades)**
    Amount: $22,084.79
    Expenditure: Replace (7) end of life patrol car Toughbook laptop computers.

15. **Police (Software Renewal)**
    Amount: $12,964.00
    Expenditure: Leads Online annual software renewal.

16. **Sewer (Fence)**

Amount: $7,950.00
Expenditure: Fence for Fletcher storm lift station along Highway 63.

17. **Sewer (Lamps)**
Amount: $84,240.00 + $876.55 S/H
Expenditure: New lamps for UV disinfection.

18. **Traffic Operations (Streetlight Poles)**
Amount: NTE $40,000.00
Expenditure: Streetlight poles for replacement within the city.

<u>BUDGET LINE ITEMS TO BE AMENDED</u>

19. Approve budget amendment to increase Cash on Hand Revenue line and Building Improvements Expense line in the amount of $15,000.00, for restricted project cash use for youth service desk per Guernsey Foundation approval, as submitted by the Library.

20. Approve the budget amendment to increase Sale of Equipment revenue line and the Motor Vehicles expense line in the amount of $9,500.00, to purchase a new plow truck, as submitted by the Fire Department.

<u>BILLS PAYMENT</u>

21. November 12, 2024

22. November 18, 2024.

<u>ADJOURNMENT</u>

Motion to adjourn.

Kelley Felchle
City Clerk