

November 4, 2024

FINANCE COMMITTEE

5:10 p.m.

Harold E. Getty Council Chambers

Roll Call.

Members present: Chairperson Ray Feuss, Vice Chairperson Rob Nichols and Dave Boesen.
John Chiles was absent.

Approval of Agenda, as proposed or amended.

Nichols/Boesen

that the agenda as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of October 21, 2024, as proposed or amended.

Nichols/Boesen

that the minutes of October 21, 2024, as proposed, be approved. Voice vote-Ayes: Three.
Motion carried.

TRAVEL REQUESTS

Boesen/Nichols

that the following requests be approved. Voice vote-Ayes: Three. Motion carried.

Noel Anderson, Community Planning and Development Director and Tim Andera, Economic Development Specialist

Class/Meeting: Grow Cedar Valley - Strictly Business 2024

Destination: Cedar Falls, IA

Dates: November 14, 2024

Amount not to exceed: \$500.00

Officer Thomas

Class/Meeting: NASRO Basic School Resource Officer School

Destination: Altoona, IA

Dates: June 9-13, 2024

Amount not to exceed: \$1,872.00

Wayne Castle, Assistant City Engineer, Matt Schindel, Principal Engineer and Dennis Gentz, Civil Engineering Intern

Class/Meeting: 2024 Municipal Streets Seminar

Destination: Ames, IA

Dates: November 12, 2024

Amount not to exceed: \$330.00

Jason Hernandez, Medical Supervisor

Class/Meeting: 2024 Iowa Emergency Medical Services Association Annual Conference

Destination: Des Moines, IA

Dates: November 7-9, 2024

Amount not to exceed: \$931.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

Nichols/Boesen

that the request for the following pre-authorizations to expend over \$2,500 be approved. Voice vote-Ayes: Three. Motion carried.

Airport (Backup Generator Maintenance)

Amount: \$3,508.00

Expenditure: Annual maintenance on airport backup generator.

Building (AC Motor Replacement)

Amount: \$4,800.00

Expenditure: Emergency repair of the air conditioning unit at the Waterloo Convention Center.

Mr. Boesen questioned if this unit was upgraded when we remodeled.

Noel Anderson, Community Planning and Development Director, commented that this was not part of the upgrade.

Central Garage (Hydraulic Pump and Valve Assembly)

Amount: \$7,910.44 + \$750.00 S/H

Expenditure: Replace failing hydraulic pump and valve assembly for Unit No. 125109.

Engineering (Aerial Photos)

Amount: \$7,500.00

Expenditure: Orthorectified aerial photos.

Leisure Services (Toro Service and Support)

Amount: \$6,900.00

Expenditure: One year of service and support for Toro NSN for the irrigation systems at all three golf courses.

Leisure Services (Wireless Access Points)

Amount: \$8,014.12

Expenditure: Purchase of hardware for 14 wireless access points throughout the Cedar Valley

SportsPlex.

Leisure Services (Video Board Upgrade)

Amount: \$11,773.53

Expenditure: Young Arena Video Board Control Room Upgrade.

MIS (Network Switch)

Amount: \$4,683.50

Expenditure: HPE Aruba JL661A CX 6300M 48 Port Network Switch for SportsPlex cameras.

Planning and Zoning (3520 Newell Street)

Amount: \$12,823.04

Expenditure: Front Footage- 3520 Newell Street.

Police Department (Chevy Equinox)

Amount: \$28,449.40

Expenditure: (1) 2025 Equinox to replace leased unit.

Police Department (Chevy Equinox)

Amount: \$113,797.60

Expenditure: (4) Chevy Equinox.

(6) Traffic Staff (5) Waste Management Staff (3) Garage Staff

Class/Meeting: Crane Training

Destination: Public Works Building

Dates: ASAP

Amount not to exceed: \$19,385.00

Public Works (Water and Ice Dispenser)

Amount: \$6,204.64 + \$155.00 S/H

Expenditure: Replacement of old water and ice dispenser.

Sewer (Hydraulic Pump System)

Amount: \$82,500.00 + \$1,800.00 S/H

Expenditure: Hydraulic pump system.

Sewer (Conveyor Motor)

Amount: \$4,249.00 + \$600.00 S/H

Expenditure: New motor for conveyor in Filter Building 330.

Street Department (Asphalt Paver)

Amount: \$263,837.00 + \$5,000.00 S/H

Expenditure: Large asphalt paver to be used for large reconstruction projects.

Mr. Boesen questioned why we are spending money on this equipment and how it will be used.

Matt Boquist, Street Department Director, explained that this is the last piece of large equipment as part of the expansion of operations and capabilities to keep work in-house.

Street Department (Brine Tank)

Amount: \$31,296.23 + \$1,500.00 S/H

Expenditure: 6500 gallon brine tank for winter season snow events.

Waterloo Fire Rescue (Membership Dues)

Amount: \$2,590.00

Expenditure: Annual membership dues for government provider through December 2025.

BUDGET LINE ITEMS TO BE AMENDED

Feuss/Nichols

that the following budget line item amendments be approved. Voice vote-Ayes: Three. Motion carried.

Approve budget amendment to increase Miscellaneous Revenue line and Equipment Repair and Maintenance Expense line in the amount of \$14,607.47, for printer contract buyout and payoff, as submitted by the Library.

Approve the budget amendment to increase Cash on Hand Revenue line and Motor Vehicle and Equipment Expense line in the amount of \$150,000.00, in conjunction with the Police Project 11PRO.LSWHEEL to purchase unmarked vehicles to replace unmarked leased vehicles, as submitted by the Police Department.

Mr. Boesen questioned if this includes the five previously approved Chevy Equinox vehicles.

Bridgett Wood, Finance Director, provided an overview of the vehicle purchase program and the Cash on Hand Revenue line.

OTHER COMMITTEE BUSINESS

Feuss/Nichols

that the following refund requests be approved. Voice vote-Ayes: Three. Motion carried.

Refund request for property located at 112 W. Park for charges billed in error for recycle services, in the amount of \$12.80.

Refund request for property located at 316 Crestridge Drive for charges billed in error for garbage fees, in the amount of \$195.83.

Refund request for property located at 1604 Hammond Avenue for charges billed in error for garbage fees, in the amount of \$475.09.

BILLS PAYMENT

October 28, 2024.

Feuss/Nichols
that the Bills Payment, as contained in the Accouns Payable Invoice Report dated October 28, 2024, in the amount of \$3,892,413.39, be approved. Voice vote-Ayes: Three. Motion carried.

November 4, 2024.

Feuss/Nichols
that the Bills Payment, as contained in the Accouns Payable Invoice Report dated November 4, 2024, in the amount of \$4,172,987.00, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

Boesen/Nichols
that the meeting be adjourned at 5:26 p.m. Voice vote-Ayes: Three. Motion carried.

Nancy Higby
Deputy City Clerk