



**THE CITY COUNCIL OF WATERLOO, IOWA
REGULAR SESSION TO BE HELD AT
Harold E. Getty Council Chambers
Monday, October 21, 2024
5:30 PM**

**CITY OF WATERLOO
COMMUNITY VISION PLAN**

1. Fly the W: To develop a sense of pride and relationship between residents and the City of Waterloo, and then leverage that pride to communicate the City's attributes to external audiences.
2. Elevate Housing: Redevelop, renovate, or improve 800 residences in Waterloo in eight years by providing access to capital.
3. Celebrate and Connect Neighborhoods: To leverage Waterloo's rich tradition of neighborhoods by celebrating and connecting them with the community and region at large.
4. Waterloo Works: Grow a diverse and skilled workforce in Waterloo that connects people and employers for mutual growth.
5. Crossroads Doubledown: Re-energize the Crossroads Mall area into a sports/recreation-themed gravitational center.
6. Power Up Downtown: Keep Waterloo's core downtown evolving to meet the needs of future generations, supporting and showcasing arts and cultural opportunities and creating an experience like no other.
7. Sportstown USA: To generate excitement, develop youth, and drive investment and economic impact from year-round visitors.
8. Community of Opportunity: Eliminate barriers that keep Waterloo residents, and the community as a whole, from reaching its true potential, creating an equitable, thriving, and sustainable community for future generations.
Waterloo is a Community of Opportunity, where everyone can prosper.

GENERAL RULES FOR PUBLIC PARTICIPATION REGULAR SESSION AGENDA

- A. Iowa Code Chapter 21 gives the public the right to attend council meetings, but it does not require cities to allow public participation except during public hearings. The public

is required to follow the rules listed in this article when speaking during any meeting of the city council.

- B. At the presiding officer's discretion, individuals may address the presiding officer by stepping to the podium, and after recognition by the presiding officer, shall state their name, address, and group affiliation, if appropriate, and speak clearly into the microphone.
- C. Comments shall be germane and refrain from personal, impertinent, or slanderous remarks.
- D. Cell phones and electronic devices shall be set to silent prior to the start of the meeting.

RULES FOR PUBLIC COMMENT SECTION OF THE AGENDA

- A. Individuals shall speak one (1) time on only one (1) issue for a maximum of three (3) minutes During the public comment section of the agenda. The public shall not be required to pre-register to speak during public comment. Individuals shall only speak on matters not listed on the regular agenda for that date. Any matter presented shall be directed to the presiding officer and addressed, if necessary, after the meeting.
- B. Council members may speak during public comment portion of the agenda after the public has finished speaking
- C. City staff shall not be required to provide an immediate answer to a matter presented during a council meeting unless it specifically pertains to an item on the agenda

RULES FOR PUBLIC COMMENT DURING PUBLIC HEARINGS

Individuals may speak during the public comment portion of a scheduled public hearing for a maximum of three (3) minutes or may submit written comments to the city clerk by four o'clock (4:00) P.M. on the day of the public hearing. Groups of citizens with similar viewpoints are encouraged to select a representative to share the viewpoint of the group.

RULES FOR PUBLIC COMMENT DURING AGENDA ITEMS

At the discretion of the presiding officer, individuals may speak for a maximum of three (3) minutes when the council discusses agenda items. This section does not apply to businesses or parties directly involved in agenda items.

Roll Call.

Prayer or Moment of Silence.

Pledge of Allegiance, Rob Nichols, At-Large council Member.

Approval of Agenda, as proposed or amended.

Approval of Minutes of October 7, 2024, Regular Council Session, as proposed or

amended.

PUBLIC COMMENTS

Iowa Code Chapter 21 gives the public the right to attend council meetings but it does not require cities to allow public participation except during public hearings. The City of Waterloo encourages the public to participate during the Oral Presentations by following the rules listed on the front of the agenda.

CONSENT AGENDA

The consent agenda is reserved for routine resolutions and motions, acted upon by roll call vote on a single motion without discussion. Council shall either vote yea or nay when the roll is called. Council members may request that an item be removed from the consent agenda and considered separately. Such a request does not require a second. The public shall be prohibited from requesting that items listed on the consent agenda be removed and considered separately. The public may contact council members with questions regarding consent agenda items. 1-4A-16(A)(8).

1. Bills Payment, Finance Committee Invoice Summary Report, a copy of which is on file in the office of the City Clerk.
2. Resolution setting date of public hearing as November 4, 2024, for the a property use agreement with Iowa Northland Council of Governments, expiring December 31, 2026, to utilize city property for transit vehicle parking near 1325 Black Hawk Street, and instruct the City Clerk to publish notice.
3. Resolution setting date of public hearing as November 18, 2024, to approve an amendment to the Crossroads Waterloo Urban Renewal and Redevelopment Plan, to update projects and project budgets to be included in the Plan, and other general updates to the Plan, and setting date of consultation with taxing entities as November 1, 2024, and instruct the City Clerk to publish notice.
4. Resolution setting date of public hearing as November 18, 2024, to approve an amendment to the East Waterloo Unified Urban Renewal and Redevelopment Plan, to update projects and project budgets to be included in the Plan, and other general updates to the Plan, and setting date of consultation with taxing entities as November 1, 2024, and instruct the City Clerk to publish notice.
5. Resolution setting date of public hearing as November 18, 2024, to approve an amendment to the Martin Road Development Plan, to update projects and project budgets to be included in the Plan, and other general updates to the Plan, and setting date of consultation with taxing entities as November 1, 2024, and instruct the City Clerk to publish notice.
6. Resolution setting date of public hearing as November 18, 2024, to approve an amendment to the Northeast Industrial Area Urban Renewal and Redevelopment Plan, to update projects and project budgets to be included in the Plan, and other general updates to the Plan, and setting date of consultation with taxing entities as November 1, 2024, and instruct the City Clerk to publish notice.
7. Resolution setting date of public hearing as November 18, 2024, to approve an amendment to the Rath Urban Renewal and Redevelopment Plan, to update projects and project

budgets to be included in the Plan, and other general updates to the Plan, and setting date of consultation with taxing entities as November 1, 2024, and instruct the City Clerk to publish notice.

8. Resolution setting date of public hearing as November 18, 2024, to approve an amendment to the University Avenue Area Urban Renewal and Redevelopment Plan, to update projects and project budgets to be included in the Plan, and other general updates to the Plan, and setting date of consultation with taxing entities as November 1, 2024, and instruct the City Clerk to publish notice.
9. Resolution setting date of public hearing as November 18, 2024, to approve an amendment to the Downtown Waterloo Riverfront Urban Renewal and Redevelopment Plan, to update projects and project budgets to be included in the Plan, and setting date of consultation with taxing entities as November 1, 2024, and other general updates to the Plan, and instruct the City Clerk to publish notice.
10. Resolution setting date of public hearing as November 18, 2024, to approve Amendment No. 7 to the San Marnan Urban Renewal and Redevelopment Plan, to remove properties from the TIF area, and setting date of consultation with taxing entities as November 1, 2024, and instruct the City Clerk to publish notice.
11. Resolution setting date of public hearing as November 18, 2024, to approve Amendment No. 8 to the San Marnan Urban Renewal and Redevelopment Plan, to expand the boundaries and to update projects and project budgets to be included in the Plan, and other general updates to the Plan, and setting date of consultation with taxing entries as November 1, 2024, and instruct the City Clerk to publish notice.
12. Resolution approving the acceptance of a public service grant from the Waterloo Elks Lodge in the amount of \$4,000.00, for youth safety and education.
13. Resolution approving the contract, bonds, and certificate of insurance with Shift General Contracting, of Cedar Rapids, Iowa, in conjunction with the FY 2025 Martin Luther King, Jr. Drive Wetland A Restoration, Contract No. 1109, and authorizing the Mayor and City Clerk to execute said documents.
14. Resolution approving the sale of used equipment from the Public Works Department via the PurpleWave website.
15. Resolution authorizing an exception to the City of Waterloo Purchasing Policy for purchasing two Chevy Colorado's, in the amount of \$69,375.60 from Karl Chevrolet, for the Police Department.
16. Motion to receive and place on file the City of Waterloo's submitted 509A Application for Renewal and Statement of Actuarial Opinion for FYE 2024.
17. Motion to approve Change Order No. 4 with WRH, Inc., of South Amana, Iowa, for a net decrease of \$1,009.41, in conjunction with FY 2023 Wastewater Treatment Plant Final Clarifier No. 3 Rehabilitation, Contract No. 1067, and authorizing the Mayor to execute said document.
18. Motion to approve Change Order No. 4 with WRH, Inc., of South Amana, Iowa, for a net

increase of \$16,250.00, in conjunction with Titus Lift Station And Force Main, Contract No. 975, and authorizing the Mayor to execute said document.

19. Motion to approve Change Order No. 8 with Woodruff Construction of Waterloo, Iowa, for a total increase of \$5,265.70, in conjunction with the FY 2023 Gates Park Improvements Project, Contract No. 1076, and authorizing the Mayor to execute said document.
20. Motion to approve the appointment of **Jay Millett** to the position of Equipment Operator II in the Street Department, effective October 22, 2024.
21. Motion to approve the appointment of **Chad Davis** from the current Civil Service List to the position of Solid Waste Technician in the Sanitation Department, effective October 22, 2024, pending pre-employment physical and drug testing.
22. Motion to approve the appointment of **Shaubhik Roy** from the current Civil Service List to the position of Financial Analyst in the Finance Department, effective October 22, 2024.
23. Motion to approve the appointment of **Kyler Fischels** from the current Civil Service List to the position of Equipment Operator I in the Street Department, effective November 4, 2024, pending pre-employment physical and drug testing.
24. Motion to approve the appointment of **Johnathon Gentz** from the current Civil Service List to the position of Equipment Operator I in the Street Department, effective November 6, 2024, pending pre-employment physical and drug testing.
25. Communication from the Fire Department on the notice of the conclusion of employment of **Micah Moore**, Firefighter, effective September 26, 2024, with recommendation of approval of payout of \$4,023.33 for unused benefits.
26. Communication from the Leisure Services Department on the notice of the conclusion of employment of **Paul Huting**, Leisure Services Director, effective September 30, 2024, with recommendation of approval of payout of \$32,520.35 for unused benefits.
27. Communication from the Fire Department on the notice of the conclusion of the employment of **Todd Petersen**, Fire Lieutenant, effective September 27, 2024, with recommendation of approval of payout of \$6,482.45 for unused benefits.
28. Communication from the Fire Department on the notice of the conclusion of employment of **Kerry Burt**, Firefighter, effective October 1, 2024, with recommendation of approval of payout of \$14,154.48 for unused benefits.
29. Communication from the Fire Department on the notice of the conclusion of employment of **Joshua Holley**, Firefighter, effective October 5, 2024, with recommendation of approval of payout of \$1,253.12 for unused benefits.
30. **Scott Voigt**, Board/Commission: Planning, Programming and Zoning Commission, Expiration Date: October 21, 2027, [New].
31. **Eric Poe**, Board/Commission: Planning, Programming and Zoning Commission, Expiration Date: October 21, 2027, [New].

32. Liquor Licenses

- a. Love's Travel Stop #702, 3301 Greyhound Dr., Class B Alcohol w/Sunday Sales (Renewal) Exp: 11/16/2025.
- b. Fareway Stores #951, 40 W. San Marnan Dr., Class E Alcohol w/Sunday Sales (Renewal) Exp: 11/15/2025.
- c. 1850 Patio & Grill, 1850 W. Ridgeway Ave. Ste. 5, Class C Alcohol w/Outdoor Service and Sunday Sales (Renewal) Exp: 10/31/2025.
- d. Brown Derby Ballroom, 618 Sycamore St., Class C Alcohol w/Sunday Sales (Renewal) Exp: 9/30/2025.
- e. Capella Magna, 622 Commercial St., Class C Alcohol w/Sunday Sales (Renewal) Exp: 11/30/2025.
- f. Carpenter's Diner, 518 Jefferson St., Class C Alcohol w/Sunday Sales (Renewal) Exp: 11/2/2025.
- g. Chapala Mexican Restaurant, 900 La Porte Rd., Class C Alcohol w/Outdoor Service and Sunday Sales (Renewal) Exp: 10/22/2025.
- h. Danny's on Donald, 1125 W. Donald St., Class C Alcohol w/Outdoor Service and Sunday Sales (Renewal) Exp: 10/4/2025.
- i. Express Mart, 2027 Falls Ave., Class E Alcohol w/Sunday Sales (Renewal) Exp: 10/30/2025.
- j. Hy-Vee #1 Clubroom, 2834 Ansborough Ave., Special Class C Alcohol w/Sunday Sales (Renewal) Exp: 10/16/2025.
- k. K-Zar, 1761 Independence Ave., Class E Alcohol w/Sunday Sales (Renewal) Exp: 10/13/2025.
- l. Dollar General #20584, 1650 Idaho St., Class B Alcohol w/Sunday Sales (Renewal) Exp: 11/6/2025.
- m. Friendship Village, 600 Park Lane, Class F Alcohol w/Outdoor Service and Sunday Sales (Renewal) Exp: 10/18/2025.

33. Motion approving Application for Fireworks Display for the Bartlett/Bultsma Wedding Reception, October 26, 2024, at the Isle Casino Hotel, 777 Isle of Capri Blvd., Waterloo, beginning at 6:45 p.m. for approximately 15 minutes.

34. Bonds.

PUBLIC HEARINGS

1. Waterloo Fire Rescue Turnout Gear Replacement Project.

Motion to receive and file proof of publication of notice of public hearing.

HOLD HEARING - No comments on file.

Motion to close the hearing and receive and file oral and written comments.

Resolution confirming approval of specifications, bid documents, form of contract, etc., and authorizing to proceed.

Motion to receive, file, and instruct the City Clerk to read the bids.

No bids were received for this project.

Submitted by: Bill Beck, Fire Chief

2. FY 2025 prefabricated shelter at 1700 Idaho Street, for the Municipal Telecommunications Utility Project, Contract No. 1112.

Motion to receive and file proof of publication of notice of public hearing.

HOLD HEARING - No comments on file.

Motion to close the hearing and receive and file oral and written comments.

Resolution confirming approval of specifications, bid documents, form of contract, etc., and authorizing to proceed.

Motion to receive, file, and instruct the City Clerk to read the bids and refer to the Public Works Division Manager for review.

Submitted by: Randy Bennett, Public Works Division Manager

3. Sale and conveyance of approximately 1,250 square feet of city-owned property located adjacent to 4805 Edgebrook Drive.

Motion to receive and file proof of publication of notice of public hearing.

HOLD HEARING - No comments on file

Motion to close public hearing and receive and file oral and written comments.

Resolution approving a request by David R. and Mary H. Alderman for the sale and conveyance of approximately 1,250 square feet of city-owned property located adjacent to 4805 Edgebrook Drive for \$1.00, including a Development Agreement to construct a new sidewalk at a value of \$1,235.00, and authorizing the Mayor and City Clerk to execute said documents.

Submitted by: Noel Anderson, Community Planning and Development Director

4. Sale and conveyance of vacant lots within the Walnut Neighborhood to Iowa Heartland Habitat for Humanity.

Motion to receive and file proof of publication of notice of public hearing.

HOLD HEARING - No comments on file.

Motion to close hearing and receive and file oral and written comments.

Resolution authorizing the sale and conveyance of city-owned properties located within the Walnut Neighborhood, in the amount of \$1.00 each to Iowa Heartland Habitat for Humanity, and authorizing the Mayor and City Clerk to execute said documents.

Resolution approving a Development Agreement with Iowa Heartland Habitat for Humanity for constructing three single-family homes, with a total of \$15,000.00 Infill Housing Grant of \$5,000.00 per home, and authorizing the Mayor and City Clerk to execute said document.

Submitted by: Noel Anderson, Community Planning and Development Director

RESOLUTIONS

1. Resolution approving a Parking Contract with IPS Group of San Diego, California, in conjunction with the Multi-Spot Parking Meters upgrade, and authorizing the Mayor, City Attorney, and City Clerk to execute said document.

Submitted by: Bridgett Wood, Finance Director

2. Resolution approving the IGT Fund Transfer Agreement for FY 2026, and authorizing the Mayor to execute said agreement.

Submitted by: Bill Beck, Fire Chief

3. Resolution approving the Provider Participation Agreement for FY 2026, and authorizing the

Medical Supervisor, Jason Hernandez, to execute said document.

Submitted by: Jason Hernandez, Medical Supervisor

4. Resolution approving a Forecast and Data Support Agreement with BAMWX, in the amount of \$3,397.50 per year for three years, for providing weather radar forecasting tools, and authorizing the Mayor to execute said document.

Submitted by: Randy Bennett, Public Works Division Manager

5. Resolution approving Amendment No. 1 to the Raise Grant Agreement, with the US Department of Transportation, in conjunction with the La Porte Road Improvements from Shaulis Road to Byron Avenue, and authorizing the Mayor to execute said document.

Submitted by: Jamie Knutson, City Engineer

6. Resolution approving a Federal-aid Agreement, with the Federal Highway Administration, in the amount of \$750,000.00, in conjunction with the Railyard Relocation Study for the railyard located at 1006 E. 4th Street, and authorizing the Mayor and City Clerk to execute said document.

Submitted by: Noel Anderson, Community Planning and Development Director

7. Resolution approving Supplemental Agreement No. 7 with Stanley Consultants, Inc., of Des Moines, Iowa, in the amount of \$52,600.00, in conjunction with the FY 2022 11th Street and Park Avenue Bridge Replacements Project, Contract No. 1013, and authorizing the Mayor to execute said document.

Submitted by: Wayne Castle, PLS, PE, Assistant City Engineer

ADJOURNMENT

Motion to adjourn.

Kelley Felchle
City Clerk