

July 29, 2024

FINANCE COMMITTEE

5:10 p.m.

Harold E. Getty Council Chambers

Roll Call

Members present: Chairperson Ray Feuss (via Zoom), Vice Chairperson Rob Nichols and John Chiles.

Approval of Agenda

Nichols/Chiles

that the agenda, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of July 15, 2024, as proposed or amended.

Nichols/Chiles

that the minutes of July 15, 2024, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Nichols/Chiles

that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Kathy Skillings, Lab Foreman

Class/Meeting: SHL Annual Laboratory Symposium

Destination: Des Moines, IA

Dates: September 26, 2024

Amount not to exceed: \$416.25

Casy Cory and Emily Hansen, Lab Technichans

Class/Meeting: QC Analytical Bob Black Waste Water Conference

Destination: Davenport, IA

Dates: August 20-21, 2024

Amount not to exceed: \$970.00

Fire Marshal Weliver, Lt. Van Dyke, Cpt. Jensson and TJ Schaffer

Class/Meeting: Annual Fire Investigation Seminar

Destination: Johnston, IA

Dates: September 10-12, 2024

Amount not to exceed: \$2,395.00

Dawn Ward, EMS Admin Assistant and Greg Stewart, EMS Medical Officer

Class/Meeting: IEMSA Regional EMS Billing Conference
Destination: West Des Moines, IA
Dates: August 13-14, 2024
Amount not to exceed: \$995.36

Patrick McNally and Tim Harmon, Firefighter/EMT

Class/Meeting: Paramedic School
Destination: Hawkeye Community College
Dates: August 21, 2024 - July 2025
Amount not to exceed: \$21,000.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

Chiles/Nichols

that the request for the following pre-authorizations to expend over \$2,500 be approved. Voice vote-Ayes: Three. Motion carried.

Airport (Gate Operators)

Amount: \$28,659.00 + \$400.00 S/H
Expenditure: Replace (3) gate operators for perimeter fence, plus installation and electrical connections.

Building Inspections (Asbestos Testing & Removal)

Amount: \$13,490.00
Expenditure: Asbestos testing & removal at the Waterloo Public Library.

Building Inspections (Emergency Door Repair)

Amount: \$4,413.08
Expenditure: Repairing three doors at Sullivan Brothers Skywalk.

Central Garage (Annual Inspection)

Amount: \$2,524.46
Expenditure: Lift inspection, service and software updates.

Community Development (SciAps Lead Paint Analyzer)

Amount: \$25,225.00
Expenditure: Purchase of a SciAps X-550 Pb HUD/EPA Lead Paint Analyzer for the purpose of conducting Lead Inspection Risk Assessments for HUD grants.

Leisure Services (Chemicals and Fertilizers)

Amount: \$17,000.00

Expenditure: Chemicals and fertilizers for turf management at city parks and ball parks.

Leisure Services (Chemicals and Fertilizers)

Amount: \$9,020.00

Expenditure: Chemicals and fertilizers for turf management in the downtown maintenance areas.

Leisure Services (Chemicals and Fertilizers)

Amount: \$60,000.00

Expenditure: Chemicals and fertilizers for turf management at the municipal golf courses.

Police (License Renewal)

Amount: \$33,105.00

Expenditure: Graykey software annual license renewal.

Waste Management (Annual Fee)

Amount: \$10,540.00

Expenditure: US Geological Survey annual fee.

BUDGET LINE ITEMS TO BE AMENDED

Nichols/Chiles

that the following budget line item amendments be approved. Voice vote-Ayes: Three. Motion carried.

Approve the project budget to accept the Project Safe Neighborhood Grant, in the amount of \$22,804.00, as submitted by the Police Department.

Approve the project budget for the Byrne Justice Assistance Grant for the Tri-County Task Force funded with a federal grant passed through the State of Iowa in the amount of \$179,000.00, (\$89,499.00 to be used by the City of Waterloo and \$89,501.00 to be used by other agencies), as submitted by the Police Department.

Approve the project budget for the School Resource Officers, funded in part by the Waterloo Community School District in the amount of \$441,195.00, as submitted by the Police Department.

Approve the budget amendment to increase the Cash-on-Hand revenue line by \$5,000.00 and increase various expense lines (office supplies, other contractual, and building & ground maintenance) by a total of \$5,000.00 for Veterans Memorial Hall, as submitted by the Finance Department.

BILLS PAYMENT

July 22, 2024.

Feuss/Chiles

that the Bills Payment, as contained in the Accounts Payable Invoice Report dated July 22, 2024, in the amount of \$6,454,488.86, be received, placed on file and approved and forwarded to the full council for approval. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

Chiles/Nichols

that the meeting be adjourned at 5:16 p.m. Voice vote-Ayes: Three. Motion carried.

Nancy Higby, Deputy City Clerk