



**THE FINANCE COMMITTEE OF WATERLOO, IOWA
FINANCE MEETING TO BE HELD AT
Harold E. Getty Council Chambers
Monday, July 1, 2024
5:10 PM**

Members

Chairperson Ray Feuss
Vice Chairperson Rob Nichols
John Chiles

Roll Call

Approval of Agenda

Approval of Minutes of June 17, 2024, as proposed or amended.

TRAVEL REQUESTS

1. **Sgt. Ludwig**
Class/Meeting: Executive Leadership Institute
Destination: Cedar Falls, IA
Dates: July 22-26, 2024
Amount not to exceed: \$795.00
2. **Sgt. Wilson, Officers Nichols and Wittmayer**
Class/Meeting: 2024 Iowa IAI Basic Crime Scene Class
Destination: Ankeny, IA
Dates: September 16-20, 2024
Amount not to exceed: \$2,850.00
3. **Officer Gergen**
Class/Meeting: Firearms Instructor Course
Destination: Johnston, IA
Dates: September 30, 2024 - October 4, 2024
Amount not to exceed: \$1,792.00
4. **Sgt. Wilson, Sgt. Hoelscher, and Officers Nichols and Schaaf**
Class/Meeting: Red Dot Pistol: Fundamentals
Destination: Mason City, IA
Dates: August 29-30, 2024
Amount not to exceed: \$3,246.00

5. **Sgt. Weber and Officer Sadd**
Class/Meeting: Less Lethal ICP Instructor
Destination: West Allis, WI
Dates: July 8-12, 2024
Amount not to exceed: \$3,099.00
6. **Lt. Farmer, Lt. Girsch and Lt. Camarata**
Class/Meeting: Background Investigation for Police Applicants
Destination: Cedar Falls, IA
Dates: August 22-23, 2024
Amount not to exceed: \$1,275.00
7. **LeKeisha Veasley, Housing Director**
Class/Meeting: Housing Pro/Happy Software On-line Training
Destination: On-line
Dates: July 2024
Amount not to exceed: \$1,475.00
8. **LeAnn Even, Deputy City Clerk**
Class/Meeting: Iowa League of Cities Annual Conference
Destination: Sioux City, IA
Dates: September 18-20, 2024
Amount not to exceed: \$950.00
9. **Lt. Payne, Sgt. Gann, Officers Aitchison and Kramer**
Class/Meeting: National Gang Research Center Conference
Destination: Chicago, IL
Dates: August 4-7, 2024
Amount not to exceed: \$6,667.00

PRE-AUTHORIZATION TO EXPEND OVER \$2,500.00

10. **Airport (Fire turnout gear)**
Amount: \$4,200.00 + \$50.00 S/H
Expenditure: (1) New set of Fire Turnout gear for new Ops employee.
11. **Airport (Parking Equipment Service Warranty)**
Amount: \$9,914.00
Expenditure: FY25 service agreement for TIBA parking equipment.
12. **Central Garage (Lift Inspections)**
Amount: \$4,762.00 to include load testing.
Expenditure: Lift inspections for truck cranes, bucket trucks, digger derrick, auto lifts and overhead crane.
13. **Central Garage (Maintenance of Fuel Tanks)**
Amount: Blanket Pre-Auth NTE \$38,000.00 + \$1,000.00 S/H
Expenditure: Treating, cleaning and maintaining of city fuel tanks.
14. **Finance (Annual Software Maintenance)**
Amount: \$151,821.44

Expenditure: Annual maintenance fees for financial, human resources and community development software with Tyler Technologies Inc.

15. Finance (Annual Software Maintenance)

Amount: \$13,615.88

Expenditure: Annual software maintenance for advance scheduling/advance scheduling mobile for timesheets for payroll with Tyler Technologies.

16. Finance/HR (Annual Time Clock Software)

Amount: \$3,099.25

Expenditure: Annual software renewal for time clocks required by specific departments for the timekeeping system.

17. Finance (Credit Card Readers)

Amount: \$3,545.00

Expenditure: Purchase (5) new point-of-sale (POS) credit card readers in the Clerk's Department and Building Department to replace the current POS readers.

18. Leisure Services (Floor Re-coating at the Sportsplex)

Amount: \$6,851.25

Expenditure: Re-coat the gym floor and fitness studio floor at the Cedar Valley Sportsplex.

19. Leisure Services (Printer/Copier Machine)

Amount: \$6,744.00

Expenditure: Purchase of new printer/copy machine at the Cedar Valley Sportsplex.

20. MIS (Backup Software Licensing)

Amount: \$7,490.00

Expenditure: Rapid Recovery backup software licensing and support.

21. MIS (Server and Storage Maintenance Renewal)

Amount: \$11,675.00

Expenditure: Server and Storage maintenance renewal, licensing and support.

22. Planning (Asbestos Survey)

Amount: \$6,650.00

Expenditure: Asbestos Survey Contract No. AS-2024-06-07P, for properties located at 1335 Mulberry Street, 724 Lincoln Street, 418 Oak Avenue, 110 Chestnut Street, 318 Bratnober Street, 309 E. 2nd Street, and 1103 Commercial Street.

23. Police (Briefcam Protect Software One Year Support)

Amount: \$18,000.00

Expenditure: One year subscription to Briefcam Protect software support.

24. Sewer (Water Truck Pump)

Amount: \$3,910.59 + \$235.00 S/H

Expenditure: Pump for Water Truck

25. Street Department (Trailer for Pavers)

Amount: \$47,230.00 + \$750.00 S/H

Expenditure: Trailer for asphalt pavers (both regular and mini-paver).

26. Street Department (Asphalt Tarps)

Amount: \$9,808.00

Expenditure: (4) asphalt vinyl tarps 14' x 84" for truck numbers 901, 902, 607 and 608.

27. Streets (Generator Repair)

Amount: \$3,659.89

Expenditure: Generator repairs due to lightning strike.

28. Traffic (25' Mobile Traffic Signal)

Amount: \$28,990.00

Expenditure: Mobile traffic signal to be used after the knockdown of a traffic signal due to an accident or other incident.

BUDGET LINE ITEMS TO BE AMENDED

29. Approve the project budget to increase various revenue line(s) and various expenses line(s) for the FY 2024 La Porte Road Improvements, Phase I project, in the amount of \$16,133,000.00, as submitted by the Engineering Department.

30. Approve the project budget for the FY 2025 Sidewalk Ramp & Trail Repair Program - Zone 4 project, in the amount of \$267,000.00, as submitted by the Engineering Department.

31. Approve the project budget to increase the Federal Grants revenue line and the Wearing Apparel expense line for a Bullet Proof Vests Grant, in the amount of \$13,335.00, as submitted by the Police Department.

32. Approve the project budget to increase the Cash on Hand, State Grant, and Sale of Bonds revenue line(s) and Engineering & Consulting and Storm Sewers expenses line(s) for the FY 2025 Sergeant Road Trail Bridges Replacement project, in the amount of \$790,233.00, as submitted by the Engineering Department.

33. Approve the project budget to increase the Cash on Hand and Federal Grant revenue line(s) and Engineering & Consulting and Bridges expenses line(s) for the Hammond Avenue Bridge Replacement Over Sink Creek project, in the amount of \$2,700,000.00, as submitted by the Engineering Department.

OTHER COMMITTEE BUSINESS

34. Request approving a refund to Nicholas Manela, on property located at 344 Lamont Street, Waterloo, IA 50703, in the amount of \$149.45, for fees and interest paid in error for sewer, storm and garbage assessment fees.

BILLS PAYMENT

35. June 24, 2024.

36. July 1, 2024.

ADJOURNMENT

Motion to adjourn.

Kelley Felchle
City Clerk