May 20, 2024

FINANCE COMMITTEE
5:10 p.m.
Harold E. Getty Council Chambers

Roll Call.

Members present: Chairperson Ray Feuss, Vice Chairperson Rob Nichols and John Chiles.

Approval of Agenda.

Nichols/Chiles
that the agenda, as proposed, be approved. Voice vote-Ayes: Three. Motion carried.

Approval of Minutes of May 6, 2024, as proposed or amended.

Nichols/Chiles
that the minutes of May 6, 2024, as presented, be approved. Voice vote-Ayes: Three. Motion carried.

TRAVEL REQUESTS

Chiles/Nichols
that the following travel requests be approved. Voice vote-Ayes: Three. Motion carried.

Bridgett Wood, Finance Director and Kim Bahr, Assistant Finance Director
Class/Meeting: GFOA Certified Public Finance Officers (CPFO) Program
Destination: Online
Dates: May 2024 - May 2026
Amount not to exceed: $2,400.00

Officer Nichols
Class/Meeting: Midwest Death Investigations
Destination: Ankeny, IA
Dates: June 3-5, 2024
Amount not to exceed: $855.00

Griffin Cameron, Airport Operations Specialist
Class/Meeting: Airport Firefighter Training
Destination: Appleton, WI
Dates: June 2-7, 2024
Amount not to exceed: $2,390.00

Chris Youngblut, Technology Director and Ben Wagner, GIS Coordinator
Class/Meeting: Iowa Technology & Geospatial Conference

Destination: West Des Moines, IA
Dates: June 18-21, 2024
Amount not to exceed: $1,250.00

Quentin Hart, Mayor
Class/Meeting: US Conference of Mayors
Destination: Kansas City, KS
Dates: June 19-23, 2024
Amount not to exceed: $3,500.00

Rudy Jones, Community Development Director; Angie Fordyce, Financial Coordinator; Tracey Southall, Housing Manager; Jon Martin and Lontavious Jordan, Rehab Specialists (Amended)
Class/Meeting: National Healthy Homes Performance Conference
Destination: Minneapolis, MN
Dates: April 8-11, 2024
Amount not to exceed: $9,472.93 (Amendment for hotel, registration, and meal costs).

PRE-AUTHORIZATION TO EXPEND OVER $2,500.00

Nichols/Chiles
that the request for the following pre-authorizations to expend over $2,500 be approved. Voice vote-Ayes: Three. Motion carried.

Airport (Seat cushions)
Amount: $12,480.00 + $700.00 S/H
Expenditure: (40) Replacement seat cushions for passenger seating.

Mr. Nichols stated that a constituent questioned the cost of replacing just the cushion vs. the entire chair.

Steven Kjergaard, Airport Director, provided comments related to the costs and noted that airport seating is probably one of the more expensive things to purchase and added that this is the sole source local vendor for this purchase.

Building Maintenance (Pool Chemicals)
Amount: $13,773.00
Expenditure: Chemicals for Byrnes Pool.

Central Garage (Repair of Compost Grinder)
Amount: $9,557.33
Expenditure: Maintenance and training on Compost Grinder #152314.

Central Garage (Ambulance Repair)
Amount: $5,190.12
Expenditure: Repair of injectors on Ambulance #121337.

Engineering (Loop Detectors)
Amount: $38,550.00 + $500.00 S/H
Expenditure: Detector loops for traffic signals needed for the FY 2025 Broadway Street Reconstruction Project.

Engineering (Loop Detectors)
Amount: $26,355.00 + $500.00 S/H
Expenditure: Detector loops for traffic signals needed for the FY 2025 Asphalt Overlay Program.

Fire (EMS Open House)
Amount: $125.00
Expenditure: Consumables for the annual EMS Open House on May 23, 2024.

Fire (Truck)
Amount: $39,909.30
Expenditure: 2022 Ford F150 for Fire Marshal.

Leisure Services (Fence Repair)
Amount: NTE $6,000.00
Expenditure: Repair fence damaged by storms at Byrnes Tennis Center.

Leisure Services (Chemtrol PC 1500 Controller) AMENDED
Amount: $4,792.06
Expenditure: Chemtrol PC1500 Controller and Stenner 22gpd Low Press. Pump plus installation.

MIS (Switch Maintenance)
Amount: $5,424.00
Expenditure: Yearly maintenance and support renewal of Dell core network switches.

Police (Computers)
Amount: $11,939.28
Expenditure: Replacing end-of-life desk top computer stations with (12) new Dell desktop

computer systems for the Tri-County Drug Task Force.

Sewer (Pump)
Amount: $46,999.87 + $500.00 S/H
Expenditure: New pump for La Porte Rd/South View Lift Station.

Sewer (Satellite Aeration Basin Header Rebuild)
Amount: $25,250.14 + $300.00 S/H
Expenditure: Parts for Satellite Aeration Basin Header Rebuild.

Street Dept (Barricades)
Amount: $7,195.00 + $575.00 S/H
Expenditure: (100) Omni A-Frame Barricades.

Traffic Dept (Utility Pole)
Amount: $7,110.59
Expenditure: Replacement streetlight pole, anchor bolts, and fixture due to accident.

Mr. Chiles questioned the origin of the accident.

Randy Bennett, Public Works Division Manager, explained he does not have the information available tonight but would get the information to Mr. Chiles.

OTHER COMMITTEE BUSINESS

Feuss/Chiles
that the following refund requests be approved. Voice vote-Ayes: Three. Motion carried.

Request approving a refund to James Kugel, on property located at 916 Hawthorne Avenue, Waterloo, IA, 50702, in the amount of $386.97, for a special assessment billed and paid in error.

Request approving a refund to Caliber Group Property Management, for properties listed on Exhibit A, in the amount of $1,901.31, for a special assessment billed and paid in error.

BILLS PAYMENT

April 22, 2024 (Amended)

Feuss/Chiles

that the amendment to the Bills Payment, as contained in the Accounts Payable Invoice Report dated April 22, 2024, in the amount of $3,951, be approved. Voice vote-Ayes: Three. Motion carried.

May 13, 2024.

Feuss/Chiles
that the Bills Payment, as contained in the Accounts Payable Invoice Report dated May 13, 2024, in the amount of $6,127,872.52, be approved. Voice vote-Ayes: Three. Motion carried.

May 20, 2024.

Feuss/Chiles
that the Bills Payment, as contained in the Accounts Payable Invoice Report dated May 20, 2024, in the amount of $4,689,802.57, be approved. Voice vote-Ayes: Three. Motion carried.

ADJOURNMENT

Nichols/Chiles
that the meeting be adjourned at 5:18 p.m. Voice vote-Ayes: Three. Motion carried.

Kelley Felchle
City Clerk