THE CITY COUNCIL OF WATERLOO, IOWA
REGULAR SESSION TO BE HELD AT
Harold E. Getty Council Chambers
Monday, May 6, 2024
5:30 PM

CITY OF WATERLOO
COMMUNITY VISION PLAN

1. Fly the W: To develop a sense of pride and relationship between residents and the City of Waterloo, and then leverage that pride to communicate the City's attributes to external audiences.
2. Elevate Housing: Redevelop, renovate, or improve 800 residences in Waterloo in eight years by providing access to capital.
3. Celebrate and Connect Neighborhoods: To leverage Waterloo's rich tradition of neighborhoods by celebrating and connecting them with the community and region at large.
4. Waterloo Works: Grow a diverse and skilled workforce in Waterloo that connects people and employers for mutual growth.
5. Crossroads Doubledown: Re-energize the Crossroads Mall area into a sports/recreation-themed gravitational center.
6. Power Up Downtown: Keep Waterloo's core downtown evolving to meet the needs of future generations, supporting and showcasing arts and cultural opportunities and creating an experience like no other.
7. Sportstown USA: To generate excitement, develop youth, and drive investment and economic impact from year-round visitors.
8. Community of Opportunity: Eliminate barriers that keep Waterloo residents, and the community as a whole, from reaching its true potential, creating an equitable, thriving, and sustainable community for future generations. Waterloo is a Community of Opportunity, where everyone can prosper.

GENERAL RULES FOR PUBLIC PARTICIPATION REGULAR SESSION AGENDA

A. Iowa Code Chapter 21 gives the public the right to attend council meetings, but it does not require cities to allow public participation except during public hearings. The public is required to follow the rules listed in this article when speaking during any meeting of the city council.

B. At the presiding officer's discretion, individuals may address the presiding officer by stepping to the podium, and after recognition by the presiding officer, shall state their name, address, and group affiliation, if appropriate, and speak clearly into the microphone.

C. Comments shall be germane and refrain from personal, impertinent, or slanderous remarks.

D. Cell phones and electronic devices shall be set to silent prior to the start of the meeting.

RULES FOR PUBLIC COMMENT SECTION OF THE AGENDA

A. Individuals shall speak one (1) time on only one (1) issue for a maximum of three (3) minutes During the public comment section of the agenda. The public shall not be required to pre-register to speak during public comment. Individuals shall only speak on matters not listed on the regular agenda for that date. Any matter presented shall be directed to the presiding officer and addressed, if necessary, after the meeting.

B. Council members may speak during public comment portion of the agenda after the public has finished speaking

C. City staff shall not be required to provide an immediate answer to a matter presented during a council meeting unless it specifically pertains to an item on the agenda

RULES FOR PUBLIC COMMENT DURING PUBLIC HEARINGS

Individuals may speak during the public comment portion of a scheduled public hearing for a maximum of three (3) minutes or may submit written comments to the city clerk by four o'clock (4:00) P.M. on the day of the public hearing. Groups of citizens with similar viewpoints are encouraged to select a representative to share the viewpoint of the group.

RULES FOR PUBLIC COMMENT DURING AGENDA ITEMS

At the discretion of the presiding officer, individuals may speak for a maximum of three (3) minutes when the council discusses agenda items. This section does not apply to businesses or parties directly involved in agenda items.

Roll Call.

Prayer or Moment of Silence.

Pledge of Allegiance, LeAnn Even, Deputy City Clerk.

Approval of Agenda, as proposed or amended.

Approval of Minutes of April 15 Regular Council Session and April 17, and April 29, 2024,

Special Council Sessions as proposed or amended.

PUBLIC COMMENTS

Iowa Code Chapter 21 gives the public the right to attend council meetings but it does not require cities to allow public participation except during public hearings. The City of Waterloo encourages the public to participate during the Oral Presentations by following the rules listed on the front of the agenda.

CONSENT AGENDA

The consent agenda is reserved for routine resolutions and motions, acted upon by roll call vote on a single motion without discussion. Council shall either vote yea or nay when the roll is called. Council members may request that an item be removed from the consent agenda and considered separately. Such a request does not require a second. The public shall be prohibited from requesting that items listed on the consent agenda be removed and considered separately. The public may contact council members with questions regarding consent agenda items. 1-4A-16(A)(8).

1. Bills Payment, Finance Committee Invoice Summary Report, a copy of which is on file in the office of the City Clerk.

2. Resolution approving the request by Allan Jackson, for tax exemptions on improvements valued at $80,000.00, for property located at 306 Cottage Street and located in the Consolidated Urban Revitalization Area (CURA).

3. Resolution accepting a Waterloo Housing Trust Fund Grant Agreement, in the amount of $42,175.00, for owner-occupied housing emergency repairs, and authorizing the Housing Director to execute said document.

4. Resolution in support of an application by BCS Properties, LLC, for the Iowa Workforce Housing Tax Credit Program application to the Iowa Economic Development Authority, to construct sixty (60) new housing units, located north of 1900 W. Ridgeway Avenue, including a potential for tax abatement through the City Limits Urban Revitalization Area tax abatement program upon substantial completion.

5. Resolution in support of an application by Baltimore Fields, LLC, for the Iowa Workforce Housing Tax Credit Program application to the Iowa Economic Development Authority, to construct eighteen (18) new single-family homes located east of 1003 Vermont Street, including up to $90,000.00 infill incentive upon substantial completion.

6. Resolution in support of an application by J & R Real Estate Holdings, LLC, for the Iowa Workforce Housing Tax Credit Program application to the Iowa Economic Development Authority, to construct twenty-seven (27) new residential units, located at 1729 Mulberry Street, including a potential for tax abatement through the Consolidated Urban Revitalization Area tax abatement program upon substantial completion.

7. Resolution in support of an application by 3350 University Avenue, LLC, for the Iowa Workforce Housing Tax Credit Program application to the Iowa Economic Development Authority, to construct ninety-five (95) new housing units, located at 3350 University Avenue, including potential for tax abatement through the Consolidated Urban Revitalization Area tax abatement program upon substantial completion.

8. Resolution setting date of public hearing as May 20, 2024, to approve the request by King Automotive to rezone approximately 1.76 acres from “C-2” Commercial District to “M-1” Light Industrial District to allow for expansion of an existing salvage yard located south of 275 Rampart Lane, and instruct the City Clerk to publish notice.

9. Resolution setting date of public hearing as May 20, 2024, for the sale and conveyance of city-owned property located at 516 Pine Street, in the amount of $1.00, to Iowa Heartland Habitat for Humanity, including approval of a Development Agreement for the redevelopment of a single family home and a grant of $5,000.00 for infill housing incentive, and instruct the City Clerk to publish notice.

10. Resolution setting date of public hearing as May 20, 2024, for the sale and conveyance of city-owned property located at 708 W. 3rd Street, in the amount of $2,000.00, to Tramaun Allen, including approval of a Development Agreement for the rehabilitation of a garage and construction of a fence, and instruct the City Clerk to publish notice.

11. Resolution authorizing an exception to the City of Waterloo Purchasing Policy for purchasing two Chevy Tahoes, in the amount of $99,810.40, from Karl Auto Group, for the Police Department.

12. Resolution authorizing an exception to the City of Waterloo Purchasing Policy for purchasing six Chevy Malibus, in the amount of $143,365.38, from Karl Chevrolet, for the Police Department.

13. Resolution authorizing an exception to the City of Waterloo Purchasing Policy for purchasing two Police Interceptor all-wheel-drive utility units, in the amount of $91,170.00, from Stivers Ford, for the Police Department.

14. Resolution authorizing an exception to the City of Waterloo Purchasing Policy for purchasing two Chevy Colorado Crew Cabs, in the amount of $69,375.60, for the Street Department.

15. Resolution authorizing an exception to the City of Waterloo Purchasing Policy for purchasing two Chevy Colorado Crew Cabs, in the amount of $69,375.60, for the Engineering Department.

16. Resolution authorizing an exception to the City of Waterloo Purchasing Policy for the purchase of a Chevy Equinox, in the amount of $30,469.99, for the Traffic Department.

17. Resolution authorizing an exception to the purchasing policy for the purchase of a Rear Loader for the Sanitation Department, in the amount of $224,200. This is a Sourcewell purchase.

18. Motion to approve Change Order No. 3 with Peters Construction Corporation, of Waterloo, Iowa, for a net increase of $0.00, in conjunction with the Waterloo Convention Center Restroom Renovation Project, and authorizing the Mayor to execute said document.

19. Motion approving Change Order No. 4 with Peters Construction Corporation, of Waterloo, Iowa, for a net increase of $0.00, in conjunction with the Waterloo Convention Center Restroom Renovation Project, and authorizing the Mayor to execute said document.

20. Motion to approve Change Order No. 15 with Peterson Contractors, Inc., of Reinbeck, Iowa, for a net increase of $61,254.50, in conjunction with FY 2021 Shaulis Road Reconstruction - Hess Road to Hwy 218 Project, Contract No. 1020, and authorizing the Mayor and City Clerk to execute said document.

21. Motion to approve Change Order No. 02 with WRH, Inc., of South Amana, Iowa, for a net increase of $45,217.71, in conjunction with FY 2023 Sanitary Sewer Gatewell Repairs - Phase II Project, Contract No. 1071, and authorizing the Mayor and City Clerk to execute said document.

22. Motion to approve Change Order No. 1 with Aspro, Inc., of Waterloo, Iowa, for a net increase of $117,666.40, in conjunction with FY 2024 Asphalt Overlay Program, Contract No. 1099, and authorizing the Mayor and City Clerk to execute said document.

23. Motion approving Change Order No. 2 with Cedar Valley Corporation LLC, of Waterloo, Iowa, for a net increase of $712,070.23, in conjunction with FY 2024 Broadway Street Reconstruction Project, Contract No. 1095, and authorizing the Mayor and City Clerk to execute said document.

24. Motion approving appointment of **Griffin Cameron** from the current Civil Service List to the position of Airport Operations Specialist in the Airport Department, effective May 8, 2024, pending pre-employment physical and drug testing.

25. Motion approving appointment of **Matt Schindel** to the position of Principal Engineer in the Engineering Department, effective June 30, 2024.

26. Motion approving the appointment of **Chad Hollingsworth** from the current Civil Service List to the position of Instrumentation Control Technician, in the Waste Management Services Department, effective May 15, 2024.

27. Communication from the Fire Department on the notice of the conclusion of employment of Melissa Tobin, EMS Administrative Assistant, effective April 5, 2024, with recommendation of approval of payout of $2,643.00 for unused benefits.

28. Communication from the Street Department on the notice of the conclusion of employment of Dennis Even, Equipment Operator I, effective March 29, 2024, with recommendation of approval of payout of $7,106.20 for unused benefits.

29. Airport Board minutes of March 27, 2024.

30. Complete Streets Advisory Committee minutes of February 27, 2024.

31. Historic Preservation Commission minutes of February 20, 2024.

32. Leisure Services Commission Board minutes of March 12, 2024.

33. Planning, Programming, and Zoning Commission minutes of January 9, 2024.

34. <u>Liquor Licenses</u>

    a. Amigo Mexican Restaurant, 1415 E. San Marnan Dr., Class C Alcohol w/Outdoor Service

and Sunday Sales (Renewal) Exp: 2/28/2025.
b. Edo's Sports Bar, 110 E. 11th St., Class C Alcohol w/Sunday Sales (Renewal) Exp: 5/7/2025.
c. Half Pint Saloon, 1831 Independence Ave., Class C Alcohol w/Outdoor Service and Sunday Sales (Renewal) Exp: 4/18/2025.
d. Kwik Stop 4, 515 Broadway St., Class E Alcohol w/Sunday Sales (Renewal) Exp: 5/7/2025.
e. La Michuacana, 1221 Franklin St., Class C Alcohol w/Sunday Sales (Renewal) Exp: 3/26/2025.
f. Lost Island Theme Park, 2600 E. Shaulis Rd., Class C Alcohol w/Outdoor Service and Sunday Sales (New) Exp: 1/8/2025.
g. Lost Island Water Park, 2225 E. Shaulis Rd., Class C Alcohol w/Outdoor Service and Sunday Sales (New 8-month) Exp: 1/12/2025.
h. Main Street Waterloo, 300 Jefferson St., Special Class C Alcohol w/Sunday Sales (New 1-Day) Exp: 5/17/2024.
i. Michoacana Meat Market, 1215 Franklin St., Class B Alcohol w/Sunday Sales (Renewal) Exp: 4/26/2025.
j. National Dairy Cattle Congress, 250 Ansborough Ave., Class C Alcohol w/Outdoor Service, Catering and Sunday Sales (Renewal) Exp: 2/28/2025.
k. Olive Garden #1489, 1315 E. San Marnan Dr., Class C Alcohol w/Sunday Sales (Renewal) Exp: 5/28/2025.
l. Prime Mart 7, 1309 Lafayette St., Class E Alcohol w/Sunday Sales (Renewal) Exp: 4/30/2025.
m. Red Carpet Golf, 1409 Newell St., Class C Alcohol w/Outdoor Service and Sunday Sales (Renewal) Exp: 4/4/2025.
n. Anton's Garden, 518 Sycamore St., Class C Alcohol w/Outdoor Service and Sunday Sales (Renewal) Exp: 4/30/2025.
o. Behar Bar, 312 W. 4th St., Class C Alcohol w/Outdoor Service and Sunday Sales (Renewal) Exp: 4/30/2025.
p. Sunnyside Country Club, 1600 Olylmpic Dr., Class F Alcohol w/Outdoor Service and Sunday Sales (Renewal) Exp: 4/13/2025.
q. Waterloo Softball Association, 1139 Josephine St., Special Clas C Alcoho w/Outdoor Service and Sunday Sales (Renewal) Exp: 4/16/2025.
r. Majestic Moon, 1955 Locke Ave, Class C Alcohol w/Outdoor Service and Sunday Sales (New) Exp: 4/30/2025.

35. Motion to approve a Cigarette/Tobacco/Nicotine/Vapor Permit for New Star, 1020 Franklin Street.

36. Motion to approve a Fireworks Display Application by Dan Mast on behalf of East High School for the East High 1st Night Game, beginning at 9:00 p.m. on May 13, 2024, and located at 214 High Street, Waterloo.

37. Bonds.

PUBLIC HEARINGS

1. **FY 2024 Budget Amendment.**

   Motion to receive and file proof of publication of notice of public hearing.
   HOLD HEARING - No comments on file.

Motion to close hearing and receive and file oral and written comments.
Resolution approving the FY 2024 Budget Amendment.

Submitted by: Bridgett Wood, Finance Director

2. **FY 2025 Levee Rip Rap Spraying Project, Contract No. 1104.**

Motion to receive and file proof of publication of notice of public hearing.
HOLD HEARING - No comments on file.
Motion to close the hearing and receive and file oral and written comments.
Resolution confirming approval of specifications, bid documents, form of contract, etc., and authorizing to proceed.
Motion to receive, file, and instruct the City Clerk to read the bids.
Resolution approving award of bid to Landmark Turf Services, LLC, of Dunkerton, Iowa in the amount of $53,664.00, approving the contract, bonds, and certificate of insurance, in conjunction with the FY 2025 Levee Rip Rap Spraying Project, Contract No. 1104, and authorizing the Mayor and City Clerk to execute said documents.

Submitted by: Jamie Knutson, City Engineer

3. **FY 2025 Sidewalk Ramp and Trail Repair Program, Contract No. 1106.**

Motion to receive and file proof of publication of notice of public hearing.
HOLD HEARING - No comments on file.
Motion to close the hearing and receive and file oral and written comments.
Resolution confirming approval of specifications, bid documents, form of contract, etc., and authorizing to proceed.
Motion to receive, file, and instruct the City Clerk to read the bids and refer to the City Engineer for review.

Submitted by: Jamie Knutson, City Engineer

4. **FY 2025 W. 11th Street Railroad Crossing Repair, Contract No. 1107.**

Motion to receive and file proof of publication of notice of public hearing.
HOLD HEARING - No comments on file.
Motion to close the hearing and receive and file oral and written comments.
Resolution confirming approval of specifications, bid documents, form of contract, etc., and authorizing to proceed.
Motion to receive, file, and instruct the City Clerk to read the bids and refer to the City Engineer for review.

Submitted by: Jamie Knutson, City Engineer

5. **FY 2025 Rainbow Drive Railroad Crossing Repair Project, Contract No. 1108.**

Motion to receive and file proof of publication of notice of public hearing.
HOLD HEARING - No comments on file.
Motion to close the hearing and receive and file oral and written comments.
Resolution confirming approval of specifications, bid documents, form of contract, etc., and authorizing to proceed.
Motion to receive, file, and instruct the City Clerk to read the bids and refer to the City Engineer for review.

Submitted by: Jamie Knutson, City Engineer

6. **FY 2025 Sidewalk Inspection and Repair Program - Zone 4.**

   Motion to receive and file proof of publication of notice of public hearing.
   HOLD HEARING - No comments on file.
   Motion to close hearing and receive and file oral and written comments.
   Resolution authorizing proposed repairs to sidewalk.
   Resolution adopting Proposed Resolution of Necessity, as proposed or amended.

   Submitted by: Jamie Knutson, City Engineer

7. **Street Department Seal Coat Program.**

   Motion to receive and file proof of publication of notice of public hearing.
   HOLD HEARING - No comments on file.
   Motion to close the hearing and receive and file oral and written comments.
   Resolution confirming approval of specifications, bid documents, form of contract, etc., and authorizing to proceed.
   Motion to receive, file, and instruct the City Clerk to read the bids.
   Resolution approving award of bid to Bituminous Materials & Supply, LP, of Des Moines, Iowa, in the amount of $321,490.00, approving the contract, bonds, and certificate of insurance, in conjunction with the Street Department Seal Coat Program, and authorizing the Mayor and City Clerk to execute said documents.

   Submitted by: Sheila Steffen, Public Works Coordinator

8. **Request by the City of Waterloo to rezone approximately 2.17 acres from “M-2” Heavy Industrial District to “C-P” Planned Commercial District, located at 1515 Sycamore Street, to allow for redevelopment of the Rath Administration Building into eighty-seven affordable senior housing units.**

   Motion to receive and file proof of publication of notice of public hearing.
   HOLD HEARING - No comments on file.
   Motion to close the hearing and receive and file oral and written comments and recommendation of approval of the Planning, Programming and Zoning Commission.
   Motion to receive, file, consider, and pass for the first time an ordinance amending Ordinance No. 5079, as amended, City of Waterloo Zoning Ordinance, by amending the Official Zoning Map referred to in Section 10-4-4, approving a request by the City of Waterloo to rezone approximately 2.17 acres from “M-2” Heavy Industrial District to “C-P” Planned Commercial District, located at 1515 Sycamore Street, to allow for redevelopment of the Rath Administration Building into eighty-seven affordable senior housing units.
   Motion to suspend the rules.
   Motion to receive, consider, file, and pass for the second and third times and adopt the ordinance.

   Submitted by: Noel Anderson, Community Planning and Development Director

9. **Sale and conveyance of city-owned property located at 708 W. 3rd Street, in the amount of $500.00, to Tramaun Allen.**

   Public Hearing Canceled to be rescheduled for May 20, 2024.

   Submitted by: Noel Anderson, Community Planning and Development Director

10. **Sale and conveyance of city-owned property located at 708 W. 3rd Street, in the amount of $1.00, to Iowa Heartland Habitat for Humanity, including approval of a Development Agreement for the construction of a single-family home and a grant of $5,000.00 for infill housing development, and authorizing the Mayor and City Clerk to execute said document.**

    Motion to receive and file proof of publication of notice of public hearing.
    HOLD HEARING - No comments on file.
    Motion to close hearing and receive and file oral and written comments.
    Resolution authorizing the sale and conveyance of city-owned property located at 708 W. 3rd Street, in the amount of $1.00 to Iowa Heartland Habitat for Humanity, and authorizing the Mayor and City Clerk to execute said documents.
    Resolution approving a Development Agreement with Iowa Heartland Habitat for Humanity for the construction of a single-family home, with a $5,000.00 infill housing grant, and authorizing the Mayor and City Clerk to execute said document.

    Submitted by: Noel Anderson, Community Planning and Development Director

11. **Sale and conveyance of city-owned property located south of 3620 Wagner Road, in the amount of $1.00, to 3 Stooges LLC, including approval of a Development Agreement and Minimum Assessment Agreement with a minimum assessed value of $1,000,000.00 for the construction of two commercial buildings, and authorizing the Mayor and City Clerk to execute said document.**

    Motion to receive and file proof of publication of notice of public hearing.
    HOLD HEARING - No comments on file.
    Motion to close hearing and receive and file oral and written comments.
    Resolution authorizing the sale and conveyance of city-owned property located south of 3620 Wagner Road, in the amount of $1.00 to 3 Stooges, LLC, and authorizing the Mayor and City Clerk to execute said documents.
    Resolution approving a Development Agreement and Minimum Assessment Agreement with 3 Stooges, LLC, for the construction of two 9,000 square foot commercial buildings, with a minimum assessed value of $1,000,000.00 for phase I, with finders fee of $10,000.00 and rebate schedule of five years at 50% upon completion of Phase II, and authorizing the Mayor and City Clerk to execute said document.

    Submitted by: Noel Anderson, Community Planning and Development Director

12. **Request by Cedar Valley Lawn Care for a Site Plan Amendment for a new commercial building in the "C-2" Commercial District and "C-2, C-Z" Conditional Zoning District located south of 4121 Alexandra Drive.**

    Motion to receive and file proof of publication of notice of public hearing.
    HOLD HEARING - No comments on file.
    Motion to close the public hearing and receive and file oral and written comments and recommendations of approval of the Planning, Programming, and Zoning Commission.
    Motion to receive, file, consider, and pass for the first time an ordinance amending Ordinance No. 5079, as amended, City of Waterloo Zoning Ordinance, by amending the Official Zoning Map referred to in Section 10-4-4, approving a request by Cedar Valley Lawn Care for a Site Plan Amendment for a new commercial building in the "C-2" Commercial District and "C-2, C-Z" Conditional Zoning District located south of 4121 Alexandra Drive.
    Motion to suspend the rules.

Motion to consider and pass for the second and third times and adopt ordinance.

Submitted by: Noel Anderson, Community Planning and Development Director

RESOLUTIONS

1. Resolution appointing UMB Bank, N.A. of West Des Moines, Iowa, to serve as Paying Agent, Note Registrar, and Transfer Agent, approving the Paying Agent and Note Registrar and Transfer Agent Agreement and authorizing the Mayor and City Clerk to execute said document.

   Submitted by: Bridgett Wood, Finance Director

2. Resolution approving and authorizing a form of Loan Agreement and authorizing and providing the issuance of $5,280,000.00 General Obligation Capital Loan Notes, Series 2024B, and levying a tax to pay said notes; approval of the Tax Exemption Certificate and Continuing Disclosure Certificate.

   Submitted by: Bridgett Wood, Finance Director

3. Resolution appointing UMB Bank, N.A. of West Des Moines, Iowa, to serve as Paying Agent, Note Registrar, and Transfer Agent, approving the Paying Agent and Note Registrar and Transfer Agent Agreement and authorizing the Mayor and City Clerk to execute said documents.

   Submitted by: Bridgett Wood, Finance Director

4. Resolution approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance of $720,000.00 Taxable General Obligation Capital Loan Notes, Series 2024C, and levying a tax to pay said notes; approval of the Continuing Disclosure Certificate, and authorizing the Mayor and City Clerk to execute said documents.

   Submitted by: Bridgett Wood, Finance Director

5. Resolution appointing UMB Bank, N.A. of West Des Moines, Iowa, to serve as Paying Agent, Note Registrar, and Transfer Agent, approving the Paying Agent and Note Registrar and Transfer Agent Agreement and authorizing the Mayor and City Clerk to execute said documents.

   Submitted by: Bridgett Wood, Finance Director

6. Resolution approving and authorizing a form of loan agreement and authorizing and providing for the issuance of $20,000,000.00 General Obligation Capital Loan Notes, Series 2024D, and levying a tax to pay said notes; approval of the Tax Exemption Certificate and Continuing Disclosure Certificate.

   Submitted by: Bridgett Wood, Finance Director

7. Resolution approving a Professional Services Agreement with HR Green, Inc., in an amount not to exceed $5,300.00, to complete the Phase I Environmental Site Assessment at the former Waterloo Community School District's bus barn, located west of 6114 Kimball Avenue, and authorizing the Mayor to execute said document.

   Submitted by: Noel Anderson, Community Planning and Development Director

8. Resolution approving an amendment to a Farm Lease Agreement with Luke Weston, dated May 4, 2020, to allow Lessee to undertake earthwork on the property located north of 2644 Independence Avenue, and deduct an amount not to exceed $8,500.00, for work performed, from the yearly rental amount of $14,583.45, and authorizing the Mayor and City Clerk to execute said document.

   Submitted by: Noel Anderson, Community Planning and Development Director

9. Resolution approving the Real Estate Purchase Agreement and Temporary Construction Easement Agreement with Prime RE, LLC, for properties located north of 2323 La Porte Road, South of 2134 La Porte Road, and North of 2134 La Porte Road, in the amount of $5,553.49 plus up to $2,000.00 in closing costs, in conjunction with the La Porte Road Reconstruction Project, and authorizing the Mayor and City Clerk to execute said documents.

   Submitted by: Noel Anderson, Community Planning and Development Director

10. Resolution approving a variance to the requirements of the Subdivision Ordinance in Section 11-3-2 Preliminary Plats and Section 11-3-3 Final Plats, relating to the approval of the Minor Plat of Grattan Addition, a 3-lot commercial subdivision in the “C-2” Commercial District located at 935 Sheerer Avenue.

    Submitted by: Noel Anderson, Community Planning and Development Director

11. Resolution approving a request by Riverbank Investments, LLC, for the Minor Plat of Grattan Addition, a 3-lot commercial subdivision in the “C-2” Commercial District located at 935 Sheerer Avenue.

    Submitted by: Noel Anderson, Community Planning and Development Director

12. Resolution approving the Real Estate Purchase Agreement and Temporary Construction Easement Agreement with Shri Gayatri Ma, Inc., for property located south of 2056 La Porte Road, in the amount of $100.00 plus up to $2,000.00 in closing costs, in conjunction with the La Porte Road Reconstruction Project, and authorizing the Mayor and City Clerk to execute said documents.

    Submitted by: Noel Anderson, Community Planning and Development Director

13. Resolution approving a request by Luke Patterson for an Encroachment Agreement to allow for the placement of a step and landing in the “C-2” Commercial District at 510 W. 5th Street, extending into the right-of-way and sidewalk of West 5th Street, and authorizing the Mayor and City Clerk to execute said document.

    Submitted by: Noel Anderson, Community Planning and Development Director

14. Resolution approving a Permanent Easement Agreement and Temporary Construction Easement Agreement with Bamboo Ridge Campground Inc., for property located at 4550 La Porte Road, in the amount of $1,100.06, in conjunction with the La Porte Road Reconstruction Project, and authorizing the Mayor and City Clerk to execute said documents.

    Submitted by: Noel Anderson, Community Planning and Development Director

15. Resolution approving a request by Black Hawk County for an Encroachment Agreement to allow for the construction of a bus shelter in the “R-4” Multiple Residence District in front of 1407 Independence Avenue (Pinecrest Building) and authorizing the Mayor and City Clerk to execute said document.

    Submitted by: Noel Anderson, Community Planning and Development Director

16. Resolution approving a Permanent Easement Agreement and Temporary Construction Easement Agreement with TD Properties, LLC, for property located at 2213 La Porte Road, in the amount of $2,821.58, in conjunction with the La Porte Road Reconstruction Project, and authorizing the Mayor and City Clerk to execute said documents.

    Submitted by: Noel Anderson, Community Planning and Development Director

17. Resolution approving a Permanent Easement Agreement and Temporary Construction Easement Agreement with Crossroad Ford, LTD, for property located south of 2033 La Porte Road, in the amount of $2,532.77, in conjunction with the La Porte Road Reconstruction Project, and authorizing the Mayor and City Clerk to execute said documents.

    Submitted by: Noel Anderson, Community Planning and Development Director

18. Resolution approving Temporary Construction Easement Agreements with: Lost Island Water Park Inc., for property located at 225 East Shaulis Road, in the amount of $416.80, Lost Island Real Estate LC, for property located West of 225 East Shaulis Road and East of 4550 La Porte Road, in the amount of $2,951.88, Dhani Mahaveer Inc., for property located at 2141 La Porte Road and 2153 La Porte Road, in the amount of $1,606.76, Dilip Hotels LLC, for property located at 2127 La Porte Road, in the amount of $1,820.84, Gawaam Com LLC, for property located at 2115 La Porte Road, in the amount of $100.00, Debra M. Youngblut, for property located at 2026 Bopp Street, in the amount of $3,429.51, Shri Ganapati and Bajrangbali In., for property located at 2134 La Porte Road, in the amount of $2,189.17, and Mutual Wheel Company Inc., for property located 2277 La Porte Road, in the amount of $503.02, in conjunction with the La Porte Road Reconstruction Project, and authorizing the Mayor and City Clerk to execute said documents.

    Submitted by: Noel Anderson, Community Planning and Development Director

19. Resolution approving a Temporary Construction Easement Agreement in the amount of $611.52, and a Permanent Easement Agreement in the amount of $5,066.88, for a total compensation amount of $5,678.40, with JRL Holding Company, LC, related to the Titus Lift Station and Force Main Project, located at 306 Thorson Avenue, and authorizing Mayor and City Clerk to execute said documents.

    Submitted by: Noel Anderson, Community Planning and Development Director

20. Resolution approving an Amendment to the Development Agreement and Minimum Assessment Agreement with JSA Development, LLC, originally executed March 6, 2017, amending to strike 516 Pine Street and 521 Pine Street threrefrom, and authorizing Mayor and City Clerk to execute said documents.

    Submitted by: Noel Anderson, Community Planning and Development Director

21. Resolution approving a Biogas Supply/Land Lease Agreement with Waterloo RNG 1, LLC,

an Oklahoma limited liability company and authorizing the Mayor to execute said documents.

Submitted by: Randy Bennett, Public Works Division Manager

22. Resolution approving a Creative Services Consultant Agreement with 4C's of Waterloo, Iowa, in the amount of $20,000.00, in conjunction with the Waterloo Bicycle Education and Enforcement Project, and authorizing the Mayor and City Clerk to execute said document.

    Submitted by: Randy Bennett, Public Works Division Manager

23. Resolution Approving Amendment No. 1 to the Professional Services Agreement with AECOM of Waterloo, Iowa, originally executed on February 24, 2023, in conjunction with the FY 2024 CIP Pipelining Phase IVB1 Project, and authorizing the Mayor to execute said document.

    Submitted by: Randy Bennett, Public Works Division Manager

24. Resolution approving a Professional Service Agreement with WHKS of Mason City, Iowa, in the amount of $21,400.00, in conjunction with developing two grant applications for the Ridgeway Avenue and Hammond Avenue proposed roundabouts, and authorizing the Mayor and City Clerk to execute said document.

    Submitted by: Mohammad Elahi, Traffic Operations Director

25. Resolution approving a Professional Services Agreement with Hawkeye Alarm, in the amount of $106,754.00, for re-keying the Public Works building and gates, and authorizing the Mayor and City Clerk to execute said documents.

    Submitted by: Randy Bennett, Public Works Division Manager

26. Resolution approving a Federal-aid Agreement with the Iowa Department of Transportation to administer Raise Grant funds in conjunction with the La Porte Road Improvements from Shaulis Road to Byron Avenue, and authorizing the Mayor and City Clerk to execute said document.

    Submitted by: Jamie Knutson, City Engineer

27. Resolution approving a Raise Grant Agreement with the US Department of Transportation in conjunction with the La Porte Road Improvements from Shaulis Road to Byron Avenue, and authorizing the Mayor to execute said document.

    Submitted by: Jamie Knutson, City Engineer

<u>ADJOURNMENT</u>

Motion to adjourn.

Kelley Felchle
City Clerk